

HOW TO REPORT

WHO NEEDS TO REPORT?

CPP employees* are required to report misconduct to CPP's Title IX Coordinator/ DHR Administrator.

Make sure to communicate this responsibility to the individual who is disclosing misconduct to you.

*unless you are employed in your capacity as a professional victim's advocate, mental health counselor, physician or clergy.

WHAT TO REPORT:

Sexual Misconduct, Sexual Harassment, Domestic Violence, Dating Violence, Sexual Exploitation, Stalking, Harassment, Retaliation, Prohibited Consensual Relationships, Discrimination

WHERE TO REPORT:

Employees may report concerns to the Office of Equity and Compliance (OEC) and/or the University Police Department. Our focus is to ensure your safety and wellbeing.



Title IX and DHR Online Reporting Form

OFFICE OF EQUITY & COMPLIANCE (TITLE IX OFFICE)

Building 121 (West) Room 2700
(909) 869-4646
officeofequity@cpp.edu

UNIVERSITY POLICE DEPARTMENT

Building 109
(909) 869-3070 police@cpp.edu

WHAT TO EXPECT

INTAKE PROCESS:

After receiving a report OEC will reach out to the Complainant and offer to conduct an intake meeting. Meeting with OEC is completely optional, and you will be provided with written rights and options to proceed when you are ready.

You may choose to bring an Advisor with you for any meetings during any stage of the complaint process.

If you decide to meet with OEC, we will explain the administrative process for the Nondiscrimination Policy and discuss the rights, options, and resources available to you, including your right to file a formal complaint for investigation.

OEC will also review and assess all reports of sexual misconduct. In order to ensure the safety of the community, in rare circumstances, the university may be obligated to investigate known incidents of sexual assault and relationship violence, even if you may not feel ready. However, such a decision would be discussed with you in advance and the university would ensure that you have a support person throughout the process.



Written Rights and Options



STUDENT RESOURCES & REPORTING OPTIONS



FACTS

FACT: Being under the influence of alcohol or drugs is not consent for sex. Someone who is intoxicated cannot give consent, and any sexual activity in that state is the result of another person choosing to take advantage of their vulnerability..

FACT: Most sexual assaults are committed by someone the victim knows—often a partner, friend, classmate, or co-worker. A Department of Justice study found that 8 in 10 rapes involve a known offender.

FACT: Sexual violence can affect anyone, regardless of gender identity or sexual orientation. While women are often targeted, men, boys, and transgender or nonbinary individuals also face high rates of assault. Misconceptions about who a "typical" victim is may prevent some from reporting their experience.

SUPPORTIVE MEASURES

Supportive Measures are offered on an individual basis, free of charge.

- Counseling
- Extensions of deadlines or work-related adjustments
- Campus escorts
- No-contact directives
- Changes in class, housing, or extracurricular activities
- Leaves of absence

ACCOMMODATIONS

OEC offers accommodations for:

- Pregnancy & nursing
- Religious needs

DO YOU WANT TO TELL SOMEONE?

NO/NOT NOW

You don't have to choose a course of action immediately. There are confidential campus and community resources available to you at any time. Consider preserving evidence in case you choose to report to OEC or pursue criminal charges.

YES

You can choose to report violations of the Nondiscrimination Policy to OEC or pursue criminal charges. Explore which options and resources seem best for you. Please know that reporting anonymously may limit the University's ability to respond.

You have the right to choose
whom you will talk to, what you
will say, and when you will say it.



CONFIDENTIAL CAMPUS & COMMUNITY RESOURCES

SURVIVOR ADVOCACY SERVICES

On campus support for survivors of sexual abuse, dating/domestic abuse and stalking.
(909) 869-3102

survivoradvocacy@cpp.edu
www.cpp.edu/survivoradvocacy

COUNSELING AND PSYCHOLOGICAL SERVICES

On campus support for short-term mental health concerns.

(909) 869-3220 | caps@cpp.edu
www.cpp.edu/caps

PROJECT SISTER FAMILY SERVICES

Provides 24/7 sexual assault crisis hotline, crisis intervention, counseling, and support services for sexual assault and abuse.

(909) 626-4357 | www.projectsister.org

HOUSE OF RUTH

Provides support for survivors of domestic violence/intimate partner violence.

(909) 626-4357 | www.houseofruthinc.org

MARY'S MERCY CENTER

Provides meals, clothing and transitional living to those in need.

(909) 889-2558 |
https://marysmercycenter.org

RAINN NATIONAL SEXUAL ASSAULT HOTLINE

24/7 free sexual assault hotline.
1 (800) 656-4673 | www.rainn.org

REPORTING

You have the right to report violations of the Nondiscrimination Policy to OEC. The University cannot guarantee confidentiality, however OEC will make every effort to maintain your privacy. You also have the right to make a criminal complaint with University Police or other appropriate law enforcement agencies.

POLICE

You can report any allegations that could constitute criminal behavior to University Police Department (UPD) or other appropriate law enforcement. You can proceed with an administrative investigation while also filing a criminal complaint.

CAMPUS CONFLICT RESOLUTION

The Office of Conflict Resolution Services and Ombuds is available as a resource to help you navigate conflict and university issues. The Ombuds must report matters involving discrimination, harassment, Title IX, and retaliation to OEC.

909-869-3220 | www.cpp.edu/ombuds

OFFICE OF EQUITY AND COMPLIANCE

When you report a violation of the Nondiscrimination Policy to OEC, you can request supportive measures, alternative resolutions and/or file a formal complaint to request an investigation.

SUPPORTIVE MEASURES

Supportive measures may be available to you, such as no contact directives, campus escort services, counseling, and/or academic, housing and employment accommodations. You do not need to file a complaint to receive supportive measures.

INFORMAL RESOLUTION

Involved Parties may voluntarily choose to participate in an informal resolution process to resolve an alleged violation of the Nondiscrimination Policy. The filing of a formal Complaint is not required to initiate the informal resolution process.

INVESTIGATION

You may file a formal complaint to request an investigation into an alleged violation of the Nondiscrimination Policy. OEC conducts impartial investigations, takes reasonable steps to preserve privacy, and ensures that all Parties are treated equitably.

THE NONDISCRIMINATION POLICY PROHIBITS RETALIATION.

The Nondiscrimination Policy protects anyone who makes a Complaint of a violation of the Nondiscrimination Policy to OEC. All Parties and witnesses who participate in a Complaint process with OEC are protected from Retaliation.

WHAT IS RETALIATION?

Retaliation includes confronting, threatening, intimidating, attempting to influence, or taking any other inappropriate action against any Party, witness, or anyone else exercising their rights under the Nondiscrimination Policy Complaint process.

WHAT HAPPENS IF I EXPERIENCE RETALIATION?

If you experience Retaliation, you should report it to OEC as soon as possible. Any acts of Retaliation are subject to disciplinary action.

MEDICAL RESOURCES

If you have experienced an assault, please seek medical attention as soon as possible. Under California law, medical clinicians are required to report to the police about instances in which they observe physical injury caused by assaultive conduct.

ON CAMPUS

STUDENT HEALTH CENTER

Building 46
(909) 869-4000 | health@cpp.edu

OFF-CAMPUS

POMONA VALLEY HOSPITAL MEDICAL CENTER

(909) 865-9500

For emergencies call 911