

## 2021 EXCESS/MINUS HOURS WORKSHEET

<b>Employee Name</b>	
<b>Bronco ID</b>	

21 January 168							21 February 168							22 March 176						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
					1 <b>H</b>	2		1	2	3	4	5	6			2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20	14	15	16	17	18	19	20
17	18 <b>H</b>	19	20	21	22	23	21	22	23	24	25	26	27	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	1						28	29	30	31 <b>H</b>			
31																				
Carry Forward Balance = _____ _____ (hrs possible) _____ (hrs worked) =							Carry Forward Balance = _____ _____ (hrs possible) _____ (hrs worked) =							Carry Forward Balance = _____ _____ (hrs possible) _____ (hrs worked) =						
22 April 176							21 May 168							22 June 176						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
				1	2	3						1			1	2	3	4	5	
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30			
							30	31 <b>H</b>												
Carry Forward Balance = _____ _____ (hrs possible) _____ (hrs worked) =							Carry Forward Balance = _____ _____ (hrs possible) _____ (hrs worked) =							Carry Forward Balance = _____ _____ (hrs possible) _____ (hrs worked) =						
22 July 176							22 August 176							22 September 176						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
				1	2	3	1	2	3	4	5	6	7				1	2	3	4
4	5 <b>H</b>	6	7	8	9	10	8	9	10	11	12	13	14	5	6 <b>H</b>	7	8	9	10	11
11	12	13	14	15	16	17	15	16	17	18	19	20	21	12	13	14	15	16	17	18
18	19	20	21	22	23	24	22	23	24	25	26	27	28	19	20	21	22	23	24	25
25	26	27	28	29	30	31	29	30	31					26	27	28	29	30		
Carry Forward Balance = _____ _____ (hrs possible) _____ (hrs worked) =							Carry Forward Balance = _____ _____ (hrs possible) _____ (hrs worked) =							Carry Forward Balance = _____ _____ (hrs possible) _____ (hrs worked) =						
22 October 176							22 November 176							22 December 176						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
				1	2				2	3	4	5	6					2	3	4
3	4	5	6	7	8	9	7	8	9	10	11 <b>H</b>	12	13	5	6	7	8	9	10	11
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18
17	18	19	20	21	22	23	21	22	23	24	25 <b>H</b>	26 <b>H</b>	27	19	20	21	22	23	24	25
24	25	26	27	28	29	30	28	29	30	1				26	27 <b>H</b>	28 <b>H</b>	29 <b>H</b>	30 <b>H</b>	31	
31	1																			
Carry Forward Balance = _____ _____ (hrs possible) _____ (hrs worked) =							Carry Forward Balance = _____ _____ (hrs possible) _____ (hrs worked) =							Carry Forward Balance = _____ _____ (hrs possible) _____ (hrs worked) =						