

## 2021 Processing Calendar

Pay Period	Payroll Certification Report (PCR) DUE	Last Day to Enter & Approve Absences in Absence Management (AM)	AM Calendar Finalized & Accruals Posted	LAB Report Available	Overtime/Excess Hours Certification DUE (by 8 a.m.)
January	Jan 26	Feb 5	Feb 12	Feb 15	Feb 1
February	Feb 24	Mar 8	Mar 15	Mar 16	Mar 2
March	Mar 25	Apr 7	Apr 14	Apr 15	Apr 1
April	Apr 27	May 7	May 14	May 17	May 3
May	May 25	Jun 7	Jun 14	Jun 15	Jun 1
June	Jun 25	Jul 8	Jul 15	Jul 16	Jul 1
July	Jul 27	Aug 6	Aug 13	Aug 16	Aug 2
August	Aug 26	Sep 8	Sep 15	Sep 16	Sep 1
September	Sep 27	Oct 7	Oct 14	Oct 15	Oct 1
October	Oct 27	Nov 8	Nov 16	Nov 17	Nov 2
November	Nov 24	Dec 8	Dec 15	Dec 16	Dec 2
December	Dec 20	Jan 7, 2022	Jan 14, 2022	Jan 17, 2022	Jan 4, 2022