



CPP-PF Project Update Form

Complete the form to add/or delete an account signer(s) or update project name. Obtain the appropriate signature(s).

Project Name:	Project Number(s):
College/Division:	Date Requested:
New Project Name:	Contact Person/ Phone:

Primary Signatory (REQUIRED): Primary Signatory Agreement on file with CPP-PF is required

Primary Signatory:	DELETE	ADD
Name:		Name/Title:
		Email:
		Signature:

Secondary Signatory:	DELETE	ADD
Name:		Name/Title:
		Email:
		Signature:

Additional Signatories:	DELETE	ADD
Name:		Name/Title:
		Email:
		Signature:

	DELETE	ADD
Name:		Name/Title:
		Email:
		Signature:

One Solution Report Access	<input type="checkbox"/>	Please close this project in OneSolution and Raiser's Edge
Primary	DELETE	ADD

Name:		Name/Title:
		Email:
		Signature:

Alternate		
Name:		Name/Title:
		Email:
		Signature:

I approve the update of authorized signatories as stated above.

Name	Signature	Date
Daniele LeCesne- Interim Chief Operating Officer Cal Poly Pomona Philanthropic Foundation		
	Signature	Date

University Approval (Dean, Assoc Dean, Department Chair, President, Vice President, or Delegate).
If an account is moving College/Division/Department, a memo from the primary signer and approval are needed.
Return completed form to: CPP-PF 3801 W. Temple Ave. Bldg. 55 Pomona, CA 91768 Phone: (909) 869-4997