

Cal Poly, Pomona Procedure for Independent Review Committee:
Conflict of Interest - Principal Investigators

Financial disclosure for Principal Investigators must take place whenever a faculty member applies for a nongovernmental contract or grant. The following procedure will be followed:

1. All grant and contract proposals are submitted to the Director of Research for review and approval.
2. Whenever a principal investigator files for a non-governmental contract or grant* in the amount of \$250 or more or accepts a gift from a non-governmental entity* which is earmarked by a donor for a specific research project or principal investigator, provided the amount of gift or aggregate over a 12-month period is \$250 or more, the Director of Research will have the faculty member complete Form 730-U, Principal Investigator's Statement of Economic Interests.
3. The Director of Research will review completed Form 730-U and retain the forms in the Research Office for a period of 7 years.
4. If a financial interest is disclosed, the Director of Research will meet with the Independent Review Committee to determine if a conflict of interest exists. If a conflict of interest does exist, the committee will recommend whether funding should be accepted, and if so, whether any conditions are needed.
5. The recommendations of the independent review committee are advisory to the campus' Conflict of Interest Filing Officer.

* Includes non-profit organizations if they are not on the Fair Political Practices Commission approved list.