

College Board Advanced Placement (AP) Examination Credit

Examination	Units towards GE Credit	Units toward Elective Credit	GE Credit toward Degree	Cal Poly Pomona Course Equivalencies	
	(Score of 3 or better required)			Score	Course
Arts					
Art History	4.0	5.0	Area C1	3, 4, 5	ART 110, ART 212, ART 213, or ART 214
Studio Art					
Drawing Portfolio	0.0	4.5	none		See Art Dept.
2D Design Portfolio	0.0	4.5	none		See Art Dept.
3D Design Portfolio	0.0	4.5	none		See Art Dept.
Economics					
Microeconomics	0.0	4.5	none	3	See Economics Dept.
Microeconomics	4.0	0.5	Area D2	4, 5	EC 201 or IGE 223
Macroeconomics	0.0	4.5	none	3	See Economics Dept.
Macroeconomics	4.0	0.5	Area D2	4, 5	EC 202 or IGE 223
Geography					
Human Geography	4.0	0.5	Area D3	3, 4, 5	GEO 102
Government					
Comparative Government & Politics	4.0	0.5	Area D2	3, 4, 5	PLS 202
US Government & Politics	4.0	0.5	Area D1a	3, 4, 5 & pass CA govt. test	PLS 201 or IGE 222
History					
European History	4.0	5.0	Area D2	3, 4, 5	HST 103 or HST 201
US History	4.0	5.0	Area D1b	3, 4, 5	HST 202 or IGE 222
World History	4.0	5.0	Area C2	3, 4, 5	HST 101, HST 102, and HST 103
Language and Literature					
Chinese Language and Culture	4.0	5.0	Area C3	3, 4, 5	None
English Language & Composition	4.0	5.0	Area A2	3, 4, 5	ENG 104 or IGE 122
English Literature & Composition	8.0	1.0	Area A2 and C3	3, 4, 5	ENG 104 and ENG 201, or IGE 122 and ENG 201
French Language	4.0	8.0	Area C3	3, 4, 5	FL 101, FL 102, FL 103
German Language	4.0	8.0	Area C3	3, 4, 5	FL 111, FL 112, FL 113
Japanese Language and Culture	4.0	5.0	Area C3	3, 4, 5	None
Latin: Vergil	4.0	0.5	Area C3	3, 4, 5	See English & Foreign Language Dept.
Spanish Language	4.0	8.0	Area C3	3, 4, 5	SPN 151, SPN 152, SPN 153
Spanish Literature	4.0	5.0	Area C3		None
Mathematics					
Calculus AB	4.0	0.5	Area B4	3, 4, 5	MAT 114 or MAT 120 or MAT 125
Calculus BC	4.0	5.0	Area B4	3	MAT 114 and 115, or MAT 130 or MAT 120 or MAT 125
	4.0	8.0	Area B4	4, 5	MAT 114, MAT 115, and MAT 116, or MAT 130 and MAT 131
Calculus BC/AB Subscore	4.0	0.5	Area B4	3, 4, 5	MAT 114 or MAT 120 or MAT 125
Statistics	4.0	0.5	Area B4	3, 4, 5	STA 120
Psychology					
Psychology	4.0	0.5	Area E	3, 4, 5	PSY 201 or IGE 223
Science					
Biology	6.0	3.0	Area B2 and B3	3	BIO 110 and BIO 111L
	6.0	3.0	Area B2 and B3	4, 5	BIO 115, BIO 115A, and BIO 115L (Bio. Majors - See Bio. Sci. Dept.)
Chemistry	6.0	3.0	Area B1 and B3	3	CHM 121 and 121L
	6.0	3.0	Area B1 and B3	4, 5	CHM 121, 121L, 122, and 122L
Computer Science A	0.0	4.5	none	4, 5	CS 140
Computer Science AB	0.0	9.0	none	3	CS 140
	0.0	9.0	none	4, 5	CS 140 and CS 141
Environmental Science	6.0	0.0	Area B1 and B3	3, 4, 5	none
Physics B	6.0	3.0	Area B1 and B3	3	PHY 102
			Area B1 and B3	4, 5	PHY 121, PHY 122, and PHY 123
			Area B1 and B3	4 or 5, and evidence of satisfactory lab experience	PHY 121, PHY 121L, PHY 122, PHY 122L, PHY 123, PHY 123L
Physics C – Mechanics	6.0	0.0	Area B1 and B3	3	PHY 102
			Area B1 and B3	4, 5	PHY 131
			Area B1 and B3	4 or 5, and evidence of satisfactory lab experience	PHY 131 and PHY 131L
Physics C – Electricity & Magnetism	6.0	0.0	Area B1 and B3	3	PHY 102
			Area B1 and B3	4, 5	PHY 133
			Area B1 and B3	4 or 5, and evidence of satisfactory lab experience	PHY 133 and PHY 133L

- AP credit cannot concurrently satisfy a course requirement in core and GE. It can satisfy both support and GE requirements.
- Students may substitute AP credit or major support courses for one course in an IGE yearly sequence, with a maximum of two substitutions in the IGE Program.
- Students may not take a course for which they already have received AP credit.
- If a student passes more than one AP exam in calculus or computer science, only one examination may be applied to the baccalaureate.

College-Level Examination Program (CLEP) Credit

Examination	Units towards GE Credit	Units toward Elective Credit	GE Credit toward Degree	Cal Poly Pomona Course Equivalencies	
	(Score of 50 or better required)			Score	Course
Business					
Financial Accounting	0.0	4.5	none	50	See Accounting Dept.
Information Systems and Computer Applications	0.0	4.5	none	50	See Computer Information Systems Dept.
Introductory Business Law	0.0	4.5	none	50	See Finance & Real Estate Law Dept.
Principles of Accounting	0.0	4.5	none	50	See Accounting Dept.
Principles of Management	0.0	4.5	none	50	See Management & Human Resources Dept.
Principles of Marketing	0.0	4.5	none	50	See International Business & Marketing Dept.
Economics					
Principles of Microeconomics	4.0	0.5	Area D2	50	EC 201
Principles of Macroeconomics	4.0	0.5	Area D2	50	EC 202
Government					
American Government	4.0	0.5	Area D1a	50 & pass CA govt. test	See Political Science Dept.
History & Social Sciences					
History, United States I	4.0	0.5	Area D1b	50	HST 201
History, United States II	4.0	0.5	Area D1b	50	HST 202
Social Sciences and History	0.0	0.0	none	50	
Western Civilization I	4.0	0.5	Area C2	50	See History Dept.
Western Civilization II	4.0	0.5	Area D2	50	See History Dept.
Humanities					
Humanities	4.0	0.5	Area C2	50	See Liberal Studies Dept.
Language and Literature					
American Literature	4.0	0.5	Area C3	50	See English & Foreign Language Dept.
Analyzing and Interpreting Literature	4.0	0.5	Area C3	50	See English & Foreign Language Dept.
English Composition (no essay)	0.0	0.0	none	50	
English Composition with Essay	0.0	0.0	none	50	
English Literature	4.0	0.5	Area C3	50	See English & Foreign Language Dept.
French Level I	0.0	9.0	none	50	See English & Foreign Language Dept.
French Level II	4.0	14.0	none	59	See English & Foreign Language Dept.
Freshman College Composition	0.0	0.0	none	50	
German Level I	0.0	9.0	none	50	See English & Foreign Language Dept.
German Level II	4.0	14.0	Area C3	60	See English & Foreign Language Dept.
Spanish Level I	0.0	9.0	none	50	See English & Foreign Language Dept.
Spanish Level II	4.0	14.0	Area C3	63	See English & Foreign Language Dept.
Mathematics					
Calculus	4.0	0.5	Area B4	50	See Mathematics & Statistics Dept.
College Algebra	4.0	0.5	Area B4	50	MAT 105
College Algebra - Trigonometry	4.0	0.5	Area B4	50	See Mathematics & Statistics Dept.
College Mathematics	0.0	0.0	none	50	
Pre-Calculus	4.0	0.5	Area B4	50	See Mathematics & Statistics Dept.
Trigonometry	4.0	0.5	Area B4	50	MAT 106
Psychology and Sociology					
Human Growth and Development	4.0	0.5	Area E	50	See Psychology & Sociology Dept.
Introduction to Educational Psychology	0.0	4.5	none	50	See Psychology & Sociology Dept.
Introductory Psychology	4.0	0.5	Area E	50	See Psychology & Sociology Dept.
Introductory Sociology	4.0	0.5	Area D3	50	See Psychology & Sociology Dept.
Science					
Biology	4.0	0.5	Area B2	50	BIO 115 and BIO 115A
Chemistry	4.0	0.5	Area B1	50	CHM 103
Natural Sciences	4.0	0.5	Area B2	50	See Biological Sciences Dept.

• Effective for all test taken Fall 2008 or later.

International Baccalaureate (IB) Examination Credit

Examination	Units towards GE Credit (Score of 4 or better required)	Units toward Elective Credit	GE Credit toward Degree	Cal Poly Pomona Course Equivalencies	
				Score	Course
Arts					
Theatre HL	4.0	5.0	Area C1	4	See Theatre Dept.
Economics					
Economics HL	4.0	5.0	Area D2	5	See Economics Dept.
Geography					
Geography HL	4.0	5.0	Area D3	5	See Geography & Anthropology Dept.
History					
History (any region) HL	4.0	5.0	Area D2	5	See History Dept.
Language and Literature					
Language A1 (any language) HL	4.0	5.0	Area C3	4	See English & Foreign Language Dept.
Language A2 (any language) HL	4.0	5.0	Area C3	4	See English & Foreign Language Dept.
Language B (any language) HL	0.0	9.0	none	4	See English & Foreign Language Dept.
Mathematics					
Mathematics HL	4.0	5.0	Area B4	4	See Mathematics & Statistics Dept.
Psychology					
Psychology HL	4.0	0.5	Area D3	5	See Psychology & Sociology Dept.
Science					
Biology HL	4.0	5.0	Area B2	5	BIO 115 and BIO 115A
Chemistry HL	4.0	5.0	Area B1	5	See Chemistry Dept.
Physics HL	4.0	5.0	Area B1	5	See Physics Dept.

"WU" is also assigned when a student does not drop a course properly, such as when a student withdraws from a course without authorization (e.g. no approved withdrawal form is on file in the Registrar's Office). If the appropriate withdrawal form is on file, this "WU" will be replaced by a "W" in the Registrar's Office and a "W" will appear on the final grade sheet returned to the instructor and on the student's grade report.

GRADE APPEALS POLICY AND PROCEDURE

Under the provisions of Executive Order 792, "Assignment of Grades and Grade Appeals," and the University's "Statement of Student Rights, Responsibilities, and Grievance Procedures," students may appeal grades that they consider to be unfair.

The Executive Order governs the assignment of grades by faculty and requires an appeal procedure to ensure that the rights and responsibilities of faculty and students are properly recognized and protected. Occasionally, a circumstance will prevent assignment of an earned grade or will cause an assigned grade to be questioned by a student.

The following policy has been adopted by Cal Poly Pomona to provide the mechanism to deal with such unusual occurrences:

Course grades assigned by instructors are presumed to be correct. It is the responsibility of the student who appeals an assigned grade to demonstrate clerical error, prejudice, or capriciousness in the assignment of the grade, or that a reasonable accommodation for a documented disability was requested and not appropriately provided; otherwise, the judgment of the instructor is final.

A student who believes that a course grade has been assigned inappropriately must follow the proper steps in the appeal process, observing the time limits for completion of various steps in the process as follows:

Step 1: The student should speak face-to-face with the instructor during the first three weeks of the quarter following the assignment of the grade. **Note:** If the grade is assigned in the spring quarter, the student should follow these procedures in the following fall quarter. If the instructor is on leave, on sabbatical, or is not currently on the faculty including FERP faculty at the time of the appeal, the University shall attempt to contact the instructor on behalf of the student.*

If an appointment cannot be arranged, the student should attempt to communicate with the instructor by phone, e-mail or fax. If a grade has been assigned in error, the instructor can quickly correct the error by submitting a change of grade form to the Registrar's Office.

Step 2: If the grade dispute is not resolved with the instructor and the student intends to appeal the grade, the student must appeal to the next level as soon as possible, but no later than the sixth week of the following quarter. In most cases, the student will appeal to the chair of the academic department that offered the class. If the instructor is a department chair, the student should appeal to the dean of the college that offered the class. If the instructor is a dean, the student should appeal to the Provost. The person to whom the student appealed will discuss the issue with the instructor and respond to the student, usually within two weeks.

*Note: the grade appeal process is suspended during the summer quarter when fewer students and faculty members are expected to be on campus. The grade appeal process is also suspended if the faculty member is on leave or on sabbatical. Thus, for spring quarter, "the following quarter" will be the following fall quarter. For appeals of summer quarter grades, the following quarter is the following fall quarter. For appeals when the faculty member is either on leave or on sabbatical "the following quarter" is the quarter the faculty member returns to CPP.

Step 3: If the student is still not satisfied after receiving the response

from this second level of appeal, the student may submit a written statement within ten working days to the University Course Grade Appeal Committee through the Office of the Associate Vice President of Academic Programs. The formal grade appeal should be submitted prior to the end of the regular quarter following the quarter for which the grade was assigned.

Step 4: The Chair of the University Course Grade Appeal Committee will forward the student's statement to the instructor. The instructor will be asked to respond in writing by a specified date (normally within two weeks). The student's statement and the instructor's response will then be reviewed by the entire committee, normally within two weeks of receipt of the instructor's response.

The Committee will take one of the following actions:

- a. Request additional information from the student and/or the instructor.
- b. If the University Course Grade Appeal Committee finds that the student has grounds for complaint based on discrimination, caprice, or clerical error, then the instructor of record will be asked to reevaluate the grade. If the instructor refuses to reevaluate the grade or the instructor's reevaluation results in the same grade, then the chair of the academic department that offered the class shall be asked to find a qualified faculty member with academic training comparable to the instructor of record to evaluate the student's work and assign a grade. If the instructor is a department chair, the dean of the college that offered the class shall be asked to find a qualified faculty member with academic training comparable to the instructor of record to evaluate the student's work and assign a grade. If the instructor is a dean, the provost shall be asked to find a qualified faculty member with academic training comparable to the instructor of record to evaluate the student's work and assign a grade.
- c. Recommend to the instructor that the grade be maintained as given.
- d. Call for a formal hearing.

Step 5: When the Committee has made its recommendation, the student will be notified of it in writing, and be given a copy of the instructor's written response to the student's statement. This grade appeal procedure may take six to eight weeks to complete. The outcome of the formal grade appeal procedure is final; there is no higher level of appeal.

The Office of Academic Programs shall ensure that the university website, catalog and other publications reflect this policy. Additional information on preparing a written grade appeal is available from the Office of the Associate Vice President of Academic Programs or the website at <http://www.csupomona.edu/~academic/programs>.

REPETITION OF COURSES

Effective fall 2009, undergraduate students are not permitted to re-enroll in classes in which a grade of C or higher has been assigned. In such cases, individual courses can be repeated for no more than two times for a maximum of three attempts. Courses attempted prior to fall 2009 will contribute to the limit of three attempts. Effective fall 2009, students may repeat no more than 42 quarter units. Units of courses repeated for which grade forgiveness was granted prior to fall 2009 will contribute to this 42-unit limit. Units attempted for other courses repeated prior to fall 2009 that are still included in the calculation of the GPA (not forgiven) will not contribute to this limit. These limits do not apply to courses that have explicitly been designated as repeatable.

This policy does not apply to courses that have explicitly been designated as repeatable. Students may request waivers of any aspect of this policy by submitting a General Academic Petition to the Office of Academic Programs. A waiver will be granted only to students with a minimum overall grade point average of 2.0 and documentation of

demonstrated effort.

Students who have or will be exceeding this 42-unit limit and wish to repeat a course may do so through the College of Extended University (CEU). Such attempts will not contribute to the limit of three attempts or the 42 unit limit. Grades received in courses taken through CEU taken in excess of this limit can be used to satisfy content and prerequisite requirements, but will not be used in GPA calculations. These courses will appear on students' transcripts.

A waiver of this policy the policies related to repetition of courses will be granted only to students with a minimum overall grade point average of 2.0 and documentation of demonstrated effort. Students requesting a waiver must submit a General Academic Petition to the Office of Academic Programs.

GRADE FORGIVENESS

Effective fall 2009, students may attempt to improve their grade point average by seeking Grade Forgiveness after repeating a course for which a grade lower than a C was issued. Grade Forgiveness can be applied for a maximum of 16 quarter units and only to courses taken for undergraduate credit and before awarding of a bachelor's degree. Units of courses for which grade forgiveness was granted prior to fall 2009 will contribute to this 16-unit limit. When Grade Forgiveness is granted, the grade and units for the excluded course work will not be used in the calculation of the grade point average and the units will not be used to satisfy the requirements toward graduation. The excluded course work will remain on the student's permanent record, but will bear the Grade Forgiven annotation. Grade Forgiveness will not be granted for courses for which the original grade was the result of a finding of academic dishonesty.

A waiver of this policy will be granted only to students with a minimum overall grade point average of 2.0 and documentation of demonstrated effort. Students requesting a waiver must submit a General Academic Petition to the Office of Academic Programs.

ACADEMIC RENEWAL

It is permissible for an undergraduate student to request the removal of up to three quarters or two semesters of previous academic work from baccalaureate degree consideration. Application for Academic Renewal is made during the quarter in which the applicant plans to graduate. The following conditions must prevail:

1. Five years have elapsed since the most recent work to be disregarded was completed and the student's GPA is too low to qualify for graduation.
2. Since the completion of the work to be disregarded, the applicant has completed, at this university, 22 quarter units with at least a 3.0 GPA, 45 quarter units with at least a 2.5 GPA, or 67 quarter units with at least a 2.0 GPA. Work completed at any other institution shall not be used to satisfy this requirement.

The student may apply for removal of work from degree consideration in a letter to the Committee on Academic Renewal through the Associate Vice President for Academic Programs, Building 98. The letter shall specify which semester(s) or quarter(s) of previous work are to be removed from consideration with supporting statements providing evidence that:

1. The work is substandard and not representative of the student's present scholastic ability and level of performance.
2. The level of performance represented by the work under consideration was due to described extenuating circumstances.
3. The applicant would need to complete additional units of work and

enroll for one or more additional quarters to qualify for the baccalaureate degree if the request is not approved.

If the committee acts favorably upon the request, the student's academic record will be annotated to show that no work taken during the disregarded term(s), even if satisfactory, may apply toward baccalaureate requirements. All work, whether or not disregarded, will remain on the student's permanent academic record.

RETROACTIVE WITHDRAWAL

The administrative grade of "WU" will be given for a course if a student discontinues attendance and participation without officially dropping the course or withdrawing from the university. It is the sole responsibility of the student to formally drop courses by filing the appropriate forms with the Registrar's Office in a timely manner. Retroactive Withdrawal will not be approved for students who did not withdraw from a course or courses because they did not report for the first meeting of a class and were not dropped.

When a student has received "WU" in all of the courses in which they enrolled during an academic quarter, the student may petition for retroactive withdrawal. The grades may be retroactively changed to the administrative grade of "W" if the student can demonstrate and document that serious and compelling reasons required their unofficial withdrawal from the university during the quarter in question and that the grades received were not earned (e.g. letter grades A-F).

Students who wish to apply for retroactive withdrawal must do so within one calendar year of the last day of the quarter in which they unofficially withdrew from the University. A student does not have to be enrolled in the university at the time the application for retroactive withdrawal is submitted.

Petition forms are available from the Office of Academic Programs, Building 98 T7-8, and must be submitted by the fifteenth day of classes in order to be considered by the Retroactive Withdrawal Committee for the current quarter.

COURSES TAKEN BY UNDERGRADUATES FOR GRADUATE OR UNDERGRADUATE CREDIT

An undergraduate may petition for up to 13 quarter units of graduate or undergraduate credit for courses taken as an undergraduate student providing that:

1. None of the courses to be taken for graduate credit is required for the bachelor's degree;
2. The student has senior standing (has completed 135 quarter units) and an upper-division grade point average of 2.75 or better; some departments may specify a higher GPA;
3. The petition is submitted before the end of the third week of the quarter in which the work is performed; retroactive credit will not be granted;
4. The petition is endorsed by the course instructor, and approved by the Office of Academic Programs;
5. Applies only to 300, 400, and 500 level coursework.

When the petition has been approved, the courses for which such credit is requested will be identified on a graduate transcript. Such courses and units will not be applicable to the bachelor's degree.

When an undergraduate student takes a graduate course, there will be no differential evaluation procedure. All students in the class will be considered graduate students and evaluated according to standards established by the graduate college. Further grades earned will be

considered in the cumulative graduate GPA.

Contact the Office of Academic Programs, Building 98-T7, Room 18, for further information. See also section on grading symbols.

CREDIT FOR NON-TRADITIONAL COLLEGE-LEVEL WORK

Advanced Placement Examinations

California State Polytechnic University, Pomona, grants credit toward its undergraduate degrees for successful completion of examinations of the Advanced Placement Program of the College Board. Students who present scores of three or better will be granted up to six semester units (nine quarter units) of college credit. Students may not receive credit for a course for which they already have received credit from an AP examination. IGE students may use AP credit to substitute for a maximum of two courses in the IGE sequence. See the table "College Board Advanced Placement Examination Credit" for information about credit for specific exams. For additional information on Advanced Placement credit contact the Office of Academic Programs, or the Degree Progress and Evaluation Services, Registrar's Office, both located in Building 98.

International Baccalaureate

International Baccalaureate courses designated as honors courses on the UC "a-f" list are awarded extra grade points for computation of the high school grade point average. Grades of 4 or higher for International Baccalaureate subjects taken at the higher level (HL) may receive up to 9 units of elective course credit at Cal Poly Pomona. Subjects taken at the subsidiary/ standard level (SL) will not receive credit. If a student has received Advanced Placement credit for a course, IB credit will not be given for the same course.

CLEP Examinations

California State Polytechnic University, Pomona grants credit to those students who pass examinations that have been approved for credit systemwide. This information is subject to change. Contact the Office of Academic Programs, Building 98, for further information.

Credit by Challenge Examination

Students may challenge courses by taking examinations developed at Cal Poly Pomona. Only enrolled undergraduate students may challenge courses. Credit shall be awarded to those who pass them successfully. A student may not challenge more than 36 quarter units worth of coursework.

An approved Petition for Credit by Examination permits regularly enrolled students to obtain university credit for subject matter in which they are especially qualified through nontraditional education or experience. Students must not have previously received credit for any course containing similar or advanced material from the same subject matter field. Students are not permitted to obtain credit by examination unless all prerequisites for the course as specified in the University Catalog have been satisfied. Credit by examination will not be allowed for a course that is a prerequisite of a course which the student has already completed or in which the student is currently enrolled.

Challenge exams shall not be permitted as a means of earning a higher grade in a course. Once a student has enrolled in and earned a grade (passing or failing) in a course, the only way to earn a higher grade is to repeat the course and pay normal course unit fees. A course may be challenged only once.

No student, including resident, out of state, or foreign, shall be permitted

by an instructor to sit in a class without enrolling either for audit or credit, and paying appropriate fees. Challenge exam credit will not be given for any course that has been audited. Units of credit received through this procedure may not apply toward the residence requirement for any of the degrees or credentials offered by the university.

A \$5 fee per unit is charged for each challenge examination (\$25 maximum). The length of the examination will be consistent with the unit value of the course. It may include written, oral, or skills tests, or a combination of all three types and will be sufficiently comprehensive to determine that the student has essentially the same knowledge and skills as those students who successfully complete the course are required to possess. Challenge examination credit is entered on the student's permanent record. For courses in the student's major, the credit is a letter grade. Other challenge exam credit is awarded on a CR/NC basis.

Detailed instructions for applying for credit by examination may be obtained from the Registrar's Office.

Credit for Noncollegiate Instruction

California State Polytechnic University, Pomona grants undergraduate degree credit for successful completion of noncollegiate instruction, either military or civilian, appropriate to the baccalaureate degree, which has been recommended by the Commission on Educational Credit and Credentials of the American Council on Education. The number of units allowed are those recommended in the Guide to the Evaluation of Educational Experience in the Armed Services and the National Guide to Educational Credit for Training Programs.

Servicemembers Opportunity Colleges

California State Polytechnic University has been designated as an institutional member of Servicemembers Opportunity Colleges (SOC), a group of over 400 colleges and universities providing voluntary postsecondary education to members of the military throughout the world. As a SOC member, California State Polytechnic University recognizes the unique nature of the military lifestyle and has committed itself to easing the transfer of relevant course credits, providing flexible academic residency requirements, and crediting learning from appropriate military training and experiences. SOC has been developed jointly by educational representatives of each of the Armed Services, the Office of the Secretary of Defense and a consortium of 13 leading national higher education associations; it is sponsored by the American Association of State Colleges and Universities (AASCU) and the American Association of Community and Junior Colleges (AACJC).

CREDIT FOR MILITARY SERVICE

Nine units of elective credit will be allowed toward a baccalaureate degree for a student with an honorable discharge from the military services of the United States who submits evidence of satisfactory completion of at least one year of active military service.

An additional 13½ quarter units of elective credit will be allowed toward graduation to any student submitting evidence of receiving a commission in the Army, Navy, Air Force, Coast Guard, or Marine Corps. Maximum total credit possible toward graduation for military service is 22½ quarter units. Credit is not given for completion of the six-month reserve training programs or for college level general educational development tests.

Credit for specific courses may be allowed if the student has satisfactorily completed equivalent study in a military service school. The guidelines of the American Council on Education are followed in determining eligibility and approval must be granted by the department teaching the specific course for which credit is sought.

CREDIT FOR CONTINUING EDUCATION COURSE WORK

Students taking more than 36 college level transferable quarter units through Cal Poly Pomona or other Continuing Education or Extended Education programs or Open University course work may satisfy a specific course requirement, but only 36 units may be considered by the University as transferable college level work which meets the minimum number of quarter units required for a degree.

HONORS AND HONORARY SOCIETIES

Honors At Entrance

First-time freshmen may be awarded "Honors at Entrance" if during their tenth, eleventh, and twelfth grades they earned a GPA of at least 3.5 in all subjects excluding physical education and military science, and have received a commendation from their high school principals for having contributed in the areas of citizenship and leadership.

Honor Lists

The Dean's List, announced at the end of each quarter, honors undergraduate students who have completed at the University 12 or more letter grade units during the quarter with a 3.5 or better grade point average for Cal Poly coursework. Students taking preparatory coursework must obtain C (2.0) letter grades or better in their preparatory courses and make satisfactory progress toward completion of remediation requirements to remain on the Dean's List.

The "President's Honor List," announced at the end of the spring quarter, honors undergraduate students who have a grade point average of 3.5 or better for completion at the University of 12 or more units during any three of the four quarters of a university year.

Honors at Graduation

The University grants honors at graduation to students who have demonstrated academic excellence during their career in higher education. The grade point average for the determination of honors is calculated on all grades earned at this institution as well as any other institution of higher education attended.

The honors designations with the grade point averages required are summa cum laude—3.80-4.00; magna cum laude—3.65-3.79; cum laude—3.50-3.64. Students who complete their graduation requirements in the summer, fall or winter quarters will have their GPA's determined before the commencement program is printed and their designated honors will be identified in the program.

Students who complete their graduation requirements in the spring quarter will not have their final GPA's determined until after the commencement program printing. In order to identify these students in the commencement program, their GPA as of the last winter quarter should be used as the determining GPA for graduation honors recognition. If the GPA status (as to Graduation Honors) changes for spring quarter graduates as a result of grades earned during the spring quarter, this will be recorded on their transcripts and on their diplomas. This status change will not occur in the commencement program. The number of status changes is expected to be minimal. Only students who have completed all of their graduation requirements before spring quarter or students who are registered and complete the balance of their graduation requirements in the spring quarter (as of the census day) will be eligible for honors at graduation. The label "Graduation Honors" is printed next to the student's name in the commencement program and announced at the college convocations.

Kellogg Honors College

The Cal Poly Pomona Kellogg Honors College challenges talented students to achieve academic and personal goals. The College provides an intellectually and socially stimulating environment for students of all majors to come together as a community of scholars. Admission is selective; a faculty committee chooses Honors students based on their application packages. Honors students must maintain a 3.3 GPA to remain in the Kellogg Honors College during their time at Cal Poly Pomona. Students may graduate from the Honors College by participating in special Honors classes; some in their majors and several which satisfy the university's general education requirements. (Please see the section on Special Programs for more information on the Kellogg Honors College)

UNIVERSITYWIDE HONORARY SOCIETIES

Sigma Xi

The members of the Society of the Sigma Xi are scholars who have produced significant research in the pure or applied sciences. The object of the society is to encourage original investigation in the physical, life, agricultural, earth, medical, and behavioral sciences, mathematics, and engineering. Membership is gained by being elected by an institutional chapter, by a duly authorized club, or by the Chapter-at-Large. The membership of the Cal Poly Pomona Sigma Xi Authorized Club consists of faculty and students. The Club has the authority to elect Associate Members.

Golden Key National Honor Society

The Golden Key National Honor Society is a non-profit organization which was founded by undergraduate students in 1977 at Georgia State University to recognize and encourage scholastic achievement and excellence among upper division students in all undergraduate fields of study. It is through the recognition of scholastic achievement, the presentation of scholarships to outstanding members, and the involvement of members in educational programs that the society promotes excellence in academics.

Phi Beta Delta

Phi Beta Delta is an honor society formed to recognize and encourage professional, intellectual, and personal achievements in international education. The Cal Poly Pomona chapter was founded in 1986 and at present primarily consists of students who have spent a year of study abroad in one of the 34 California State University overseas study programs in 16 different countries. Other students and also faculty and administrators may be invited to become members. The society fosters community and dialogue within an international perspective.

Alpha Lambda Delta

Alpha Lambda Delta is a national honor society open to freshmen who are full time students and rank in the top 20 percent of their freshman class at the end of their first quarter. Its goals include the promotion of high standards of learning. The Society has numerous awards, national workshops, program guidance and fellowships and loans for graduate and professional study.