

## HOW TO PAY FOR YOUR GRADUATION APPLICATION FEE

1. Sign on to BroncoDirect, go to Student Center to view your Account Summary and Click on the “Make a Payment” button to access CashNet, the payment system.

The screenshot shows the BroncoDirect Student Center interface. The top navigation bar includes 'Favorites', 'Main Menu', 'BroncoDirect', 'Student Self Services', and 'Student Center'. The Oracle logo is visible. The main content area is divided into several sections:

- Academics:** Includes links for Search, My Planner, Enroll, My Academics, and Schedule Builder. A search box for classes is present.
- Finances:** The 'Account Summary' section is highlighted. It shows a balance of 2,352.57. Below this, there is a link for 'Important Student Fee Information' and a 'make a payment' button. A warning message states: 'Turn off pop-up blocker on browser before clicking on Make a Payment'.
- Personal Information:** Includes links for Emergency Contact Names and Contact Information (Mailing Address, Home Address, Main Phone, Campus Email).
- Admissions:** Includes a link for Apply for Admission.
- Right Sidebar:** Contains sections for Holds (No Holds), To Do List, Enrollment Dates (Open Enrollment Dates), Advisor (Program Advisor: None Assigned), Cal Poly Pomona Links (Booksstore, textbooks, BroncoCompass, e-help), Student Services (Student Accounting/Cashiering, Financial Aid, CSSA), and Blackboard, Email & Voter Reg (Blackboard, Campus Email, Voter Registration).

2. Click on the Click here to make a payment link under *Your Account*. A new page will appear showing any charges that are due.

My Electronic Payments

Choose specific items you are paying and add them to your shopping cart.

(NEW FRESHMEN AND TRANSFER STUDENTS) To pay your Enrollment Confirmation Deposit, click on the Click here to make a payment in Your Account box below.

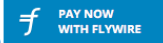
Visit our website for more information: https://www.cpp.edu/~student-accounting/index.shtml
Any questions? Call us at (909) 869-2010 or email us at sacs@cpp.edu.

Messages
Your Account
Current Balance \$2,352.57
(Credit balances not displayed)
Click here to make a payment

Saved Accounts
Add New
You have no saved payment methods.

Your Recent Payments
View All
View
View
View

Parent PINs
Add New
You currently have no Parent PINs set up.
Note: Your authorized users can access this site from
https://commerce.cashnet.com/csupomonapay



For International payments (wires & credit cards)

(hvn1webce1)

3. Click on View Details in the Graduation Fees Charge under the Description box.

My Electronic Payments

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 Any questions? Call us at (909) 869-2010 or email us at [sacs@cpp.edu](mailto:sacs@cpp.edu)

Your account currently has the following charges:

Description	Amount
Registration and Tuition Fees	\$2,352.57

Your Shopping Cart

Item(s): 0 Total: 0

Your basket is empty.

[View Items in Cart](#) [Checkout](#)

You may also purchase the following items:

Description	Amount	View Details
<b>Enrollment Confirmation Deposit (ECD)</b> Your \$100 Enrollment Confirmation Deposit is non-refundable and will be applied to your registration fee. Please submit this payment by the due date listed on your To-Do-List in BroncoDirect. If you cannot make a payment on-line, please mail a check or money order payable to Cal Poly Pomona, 3801 W Temple Ave, Cashier's Office- Bldg 98 B1-115. Include your BroncoID on any correspondence.	\$100.00	<a href="#">View Details</a>
<b>Application Fee</b>	\$55.00	<a href="#">View Details</a>
<b>Architecture Lab - PLASTIC 3D Print</b> ARCH FAB LAB services are available to enrolled architecture majors (B.Arch, M.Arch, M.Arch, MIA Students). For policies, prices, and hours of operation visit <a href="http://www.cpp.edu/~arc/resources.html">http://www.cpp.edu/~arc/resources.html</a>	\$0.40	<a href="#">View Details</a>
<b>Arch Lab - POWDER 3D Print</b> ARCH FAB LAB services are available to enrolled architecture majors (B.Arch, M.Arch, M.Arch, MIA Students). For policies, prices, and hours of operation visit <a href="http://www.cpp.edu/~arc/resources.html">http://www.cpp.edu/~arc/resources.html</a>	\$0.60	<a href="#">View Details</a>
<b>Arch Lab - LASER CUT</b> ARCH FAB LAB services are available to enrolled architecture majors (B.Arch, M.Arch, M.Arch, MIA Students). For policies, prices, and hours of operation visit <a href="http://www.cpp.edu/~arc/resources.html">http://www.cpp.edu/~arc/resources.html</a>	\$0.90	<a href="#">View Details</a>
<b>College of Extended University (CEU Student ONLY)</b> Select this item ONLY if you are paying for CEU tuition fees (CEU students). All Cal. Poly students to select Registration & Tuition below.		<a href="#">View Details</a>
<b>Computer Test</b> After paying for the test, you will be provided with a registration code. For registration and further information visit <a href="http://www.cpppomona.edu/~testcenter/test_pcp.shtml">http://www.cpppomona.edu/~testcenter/test_pcp.shtml</a>	\$10.00	<a href="#">View Details</a>
<b>Credential Evaluation Fee</b>	\$25.00	<a href="#">View Details</a>
<b>Graduation Fees</b> Students must first submit an Application for Graduation in BroncoDirect before paying the graduation application fee. Payment of the graduation application fee alone does not constitute a graduation application. Go to <a href="http://www.dsa.cppomona.edu/registrar/GradAppInfo.asp">http://www.dsa.cppomona.edu/registrar/GradAppInfo.asp</a> for more information regarding the graduation process.	\$59.00	<a href="#">View Details</a>
<b>Grad Writing Test</b> In addition to this test fee payment, you must register for the next available GWT test date. If you have not already done so, please make sure to register for the GWT via BroncoDirect by the test registration deadline. Once you have registered for a GWT test date and paid the test fee for that date, it may take up to 1 business day to remove the hold.	\$30.00	<a href="#">View Details</a>
<b>Housing</b> To pay Housing balance(s)		<a href="#">View Details</a>
<b>Housing Initial Deposit</b> To pay Housing Init. Dep. ONLY Students must submit a Housing Application through their Student Web along with paying the Initial Payment. Payment alone does not ensure housing. For more information, go to <a href="http://www.cpp.edu/~housing/housing-options/apply-housing.shtml">http://www.cpp.edu/~housing/housing-options/apply-housing.shtml</a>	\$450.00	<a href="#">View Details</a>
<b>Math Diagnostic Placement Test (MDPT)</b> "Before paying, please go to <a href="http://www.cpp.edu/~testcenter/index.shtml">www.cpp.edu/~testcenter/index.shtml</a> to book your registration with the Test Center. Registration requires an access code. Please contact the Math Department for a registration access code at 909-869-4616."	\$8.00	<a href="#">View Details</a>
<b>Registration and Tuition Fees</b> This item for Cal. Poly students paying for registration & tuition fees.		<a href="#">View Details</a>

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<p><b>Graduation Fees</b></p> <p>Students must first submit an Application for Graduation in BroncoDirect before paying the graduation application fee. Payment of the graduation application fee alone does not constitute a graduation application. Go to <a href="http://www.dsa.cppomona.edu/registrar/GradAppInfo.asp">http://www.dsa.cppomona.edu/registrar/GradAppInfo.asp</a> for more information regarding the graduation process.</p>	<p>\$59.00</p>	<p><a href="#">View Details</a></p>
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4. Enter your payment in the *Amount* box, if it is not shown already, and *Select Quarter*. Then click on the *Add to Items in Cart* button.

CAL POLY POMONA

**BRONCODIRECT**

Your Account Make a Payment Items in Cart help Sign Out

**My Electronic Payments**

Choose specific items you are paying and add them to your shopping cart.

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[HOME](#)

**Graduation Fees**  
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Amount: \$59.00

**Select Quarter:**  SMMR, Qrt 2016  FALL Qrt 2016  WRT Qrt 2017

To pay for this item, click the button below.

**Add to Items in Cart**

**Your Shopping Cart**

Item(s): 0 Total: 0

Your basket is empty.

**View Items in Cart** **Checkout**

5. Click on the *Checkout* button.

CAL POLY POMONA

**BRONCODIRECT**

Your Account Make a Payment Items in Cart help Sign Out

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**Your Shopping Cart**

Item Code	Edit	Delete	Amount
Graduation Fees Select Quarter: FALL Qrt 2016	<a href="#">Edit</a>	<a href="#">Delete</a>	\$59.00
<b>Total Amount</b>			<b>\$59.00</b>

**Continue Shopping** **Checkout**

6. Select your payment method. Enter your credit card or electronic check information.



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CASHNet accepts Visa, MasterCard, American Express and Discover Card and charges 2.75% convenience fee on registration fees and tuition. There is no convenience fee charge on orientation, parking, housing and other fees.

CASHNet also accepts electronic checks (echecks). There is no convenience fee charge on electronic checks. \*

- Enter new credit card information.
- Enter new electronic check information.



Continue Checkout

(Some or all of the payment methods shown may have minimum or maximum transaction amount limits.)

7. Submit your payment.