



MINOR REQUEST FORM

Instructions: This form is used for adding/dropping a minor, selecting minor course electives **outside of those already approved** or requesting minor course substitutions. Students should submit this form to the Registrar's Office via email at registrar@cpp.edu as soon as they have received the approval signature from the minor coordinator to ensure that their academic records are up to date and prevent any delays from graduation.

Check the box(es) for the action(s) you would like to take:

Drop a Minor Add a Minor Minor Course Elective Selection Minor Course Substitution Request

Last Name:		First Name:		Middle Initial:	
Phone #:		Email:	@cpp.edu	Bronco ID:	
Current Minor (if applicable):	Effective Term (Semester/Year) : Fall _____ Spring _____				

Drop a Minor – List minor(s) to be dropped

No minor coordinator's signature required. Sign and email this form to registrar@cpp.edu.

Minor (1) to be dropped: _____ Minor (2) to be dropped: _____

Student's Signature: _____ Date: _____

Add a Minor – List minor(s) to be added

Students may declare up to two minors in addition to their primary major if all academic programs can be completed within 24 semester units above the number of units required for their primary major.

Minor (1) to be added: _____ Minor (2) to be added: _____

Student's Signature: _____ Date: _____

Minor Course Elective(s) Selection or Minor Course Substitution(s)

For minor course elective(s) selection, list courses below:

Catalog Course (e.g. BIO1110)	Course Title

For minor course substitution(s), complete information below:

Minor Course Requirement(e.g. BIO1110)	Course Title	Minor Substitute Course (e.g. BIO1210)	Course Title

Student must obtain approval from the Minor Coordinator to add a minor, select course electives not already approved, or substitute courses.

DEPARTMENT OF THE MINOR REVIEW

Minor Coordinator for the Student's Minor

Approve Deny Comment: _____

Signature: _____ Date: _____

FOR REGISTRAR'S OFFICE USE ONLY

Processed by: Records (Initial & Date)

TGA (Initial & Date)