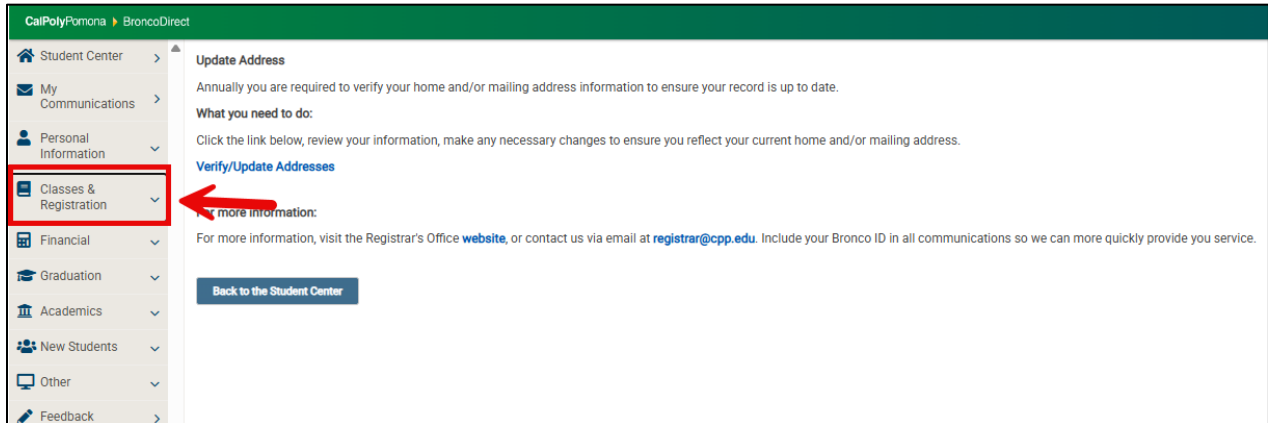


Class Registration Guide in BroncoDirect (Spring Term Registration)

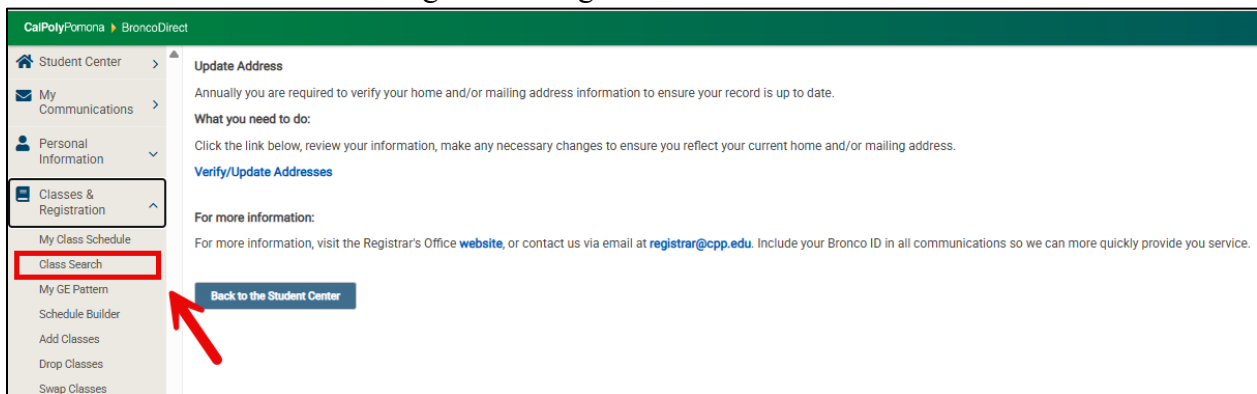
Step 1 – Open Classes & Registration

- In your [BroncoDirect Student Center](#), click on **Classes & Registration** to expand the drop-down menu.



Step 2 – Click on Class Search

- Click **Class Search** to begin searching for available courses.



Step 3 – Select the Spring Term

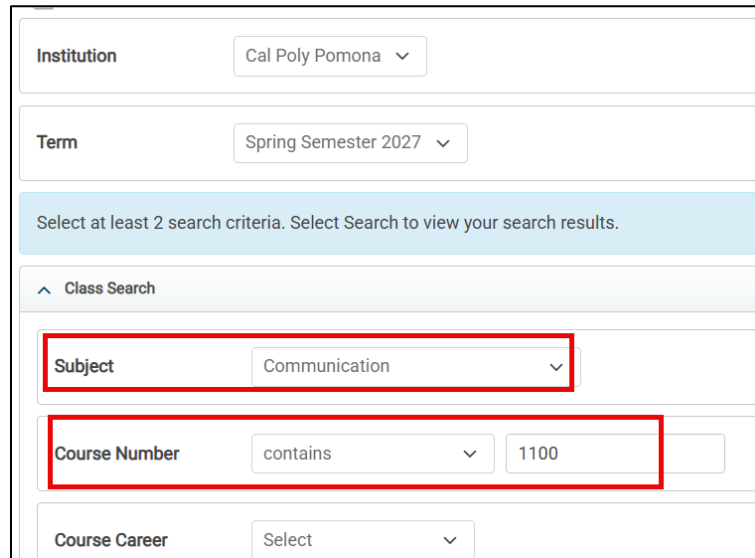
- Select **Spring Semester** from the **Term** drop-down menu, then scroll down to view the additional filters.
- If you select only **Spring Semester**, leave the other filters blank and click **Search** at the bottom of the page, or press **Enter** on your keyboard. The search results will display courses available across all sessions during the **Spring 2027 term**, including the Winter session.

Institution	Cal Poly Pomona ▼
Term	Spring Semester 2027 ▼
Select at least 2 search criteria. Select Search to view your search results.	

Step 3A – Add Search Criteria

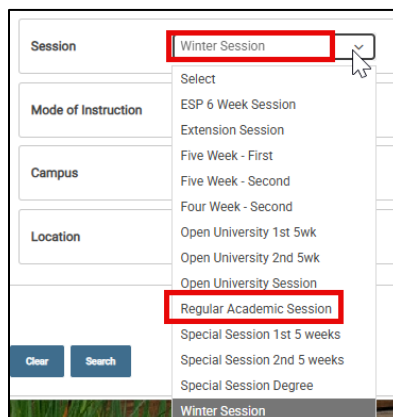
If you select only the **Term** filter, you may see the message: “**Specify additional search criteria to narrow your search.**” To continue, select at least one additional search criterion.

- Enter the **Subject** and **Course Number** filters if you know which course you want to take. This will display available sections across all sessions during the Spring term.



The screenshot shows the 'Class Search' form. At the top, 'Institution' is set to 'Cal Poly Pomona' and 'Term' is set to 'Spring Semester 2027'. A blue banner below these fields reads: 'Select at least 2 search criteria. Select Search to view your search results.' Under the 'Class Search' heading, the 'Subject' dropdown is set to 'Communication' and the 'Course Number' dropdown is set to 'contains' with the value '1100' entered in the adjacent text box. The 'Course Career' dropdown is set to 'Select'. Red rectangles highlight the 'Subject' and 'Course Number' filter sections.

- Select **Session** filter to view all courses offered during a specific session within the Spring term;



The screenshot shows the 'Session' filter dropdown menu. The dropdown is open, displaying a list of session options. The 'Regular Academic Session' option is highlighted with a red rectangle. Other options include 'Winter Session', 'Select', 'ESP 6 Week Session', 'Extension Session', 'Five Week - First', 'Five Week - Second', 'Four Week - Second', 'Open University 1st 5wk', 'Open University 2nd 5wk', 'Open University Session', 'Special Session 1st 5 weeks', 'Special Session 2nd 5 weeks', 'Special Session Degree', and 'Winter Session' at the bottom. A mouse cursor is pointing at the dropdown arrow.

- Select all three filters if you know which course you want to take and the specific session in which you would like to enroll during the Spring term.

Student Registration Guide: How to Use Class Search

The screenshot shows a web-based class search interface. At the top, there are dropdown menus for 'Institution' (set to 'Cal Poly Pomona') and 'Term' (set to 'Spring Semester 2027'). Below these is a light blue banner with the text 'Select at least 2 search criteria. Select Search to view your search results.' The main search area is titled 'Class Search' and contains several fields: 'Subject' (a dropdown menu), 'Course Number' (a text input field with a 'contains' dropdown to its left), 'Course Career' (a dropdown menu), and two checkboxes: 'Show Open Classes Only' (checked) and 'Open Entry/Exit Classes Only'. Below the 'Class Search' section is an 'Additional Search Criteria' section with more filters: 'Meeting Start Time' (greater than or equal to), 'Meeting End Time' (less than or equal to), 'Days of Week' (include only these days with checkboxes for Monday through Sunday), 'Instructor Last Name' (begins with), 'Class Nbr' (text input), 'Course Attribute' (dropdown), 'Course Attribute Value' (dropdown), 'Course Keyword' (text input), 'Minimum Units' (greater than or equal to), 'Maximum Units' (less than or equal to), 'Course Component' (dropdown), 'Session' (dropdown), 'Mode of Instruction' (dropdown), 'Campus' (dropdown), and 'Location' (dropdown). At the bottom left are 'Clear' and 'Search' buttons. Red rectangular boxes are drawn around the 'Term', 'Subject', 'Course Number', and 'Session' fields to highlight them.

Step 4 – Search by Subject and Course Number

- If you know which course you want to take, use the **Subject** and **Course Number** filters to view available sections across all sessions during the Spring term.
- For example, to search for **ACC 4310**, select **Accounting** under **Subject** and enter **4310** in the **Course Number** field. To view additional details for a specific section, click **Select**.

Note: Please note the **Section and Meeting Dates**, as those will specify during which session the course will take place within the Spring term.

Student Registration Guide: How to Use Class Search

The following classes match your search criteria Course Subject: Accounting, Course Number contains 4310, Show Open Classes Only: Yes

RESERVED SEATS

OPEN

CLOSED

WAIT LIST

ACC 4310 - Introduction to Taxation

	CLASS	SECTION	DAYS & TIMES	ROOM	INSTRUCTOR	INSTRUCTION MODE	MEETING DATES	STATUS	ENROLLMENT CAPACITY	ENROLLMENT TOTAL	WAIT LIST CAPACITY	WAIT LIST TOTAL
Select	34096	01-LEC Regular	MoWe 2:30PM - 3:45PM	Bldg 9 Rm 277	Sharyn Fisk	In-Person	01/23/2027 - 05/21/2027	✓	28	0	28	0
	CLASS	SECTION	DAYS & TIMES	ROOM	INSTRUCTOR	INSTRUCTION MODE	MEETING DATES	STATUS	ENROLLMENT CAPACITY	ENROLLMENT TOTAL	WAIT LIST CAPACITY	WAIT LIST TOTAL
Select	34097	02-LEC Regular	MoWe 4:00PM - 5:15PM	Bldg 9 Rm 279	Sharyn Fisk	In-Person	01/23/2027 - 05/21/2027	✓	28	0	28	0
	CLASS	SECTION	DAYS & TIMES	ROOM	INSTRUCTOR	INSTRUCTION MODE	MEETING DATES	STATUS	ENROLLMENT CAPACITY	ENROLLMENT TOTAL	WAIT LIST CAPACITY	WAIT LIST TOTAL
Select	34098	03-LEC Regular	MoWe 5:30PM - 6:45PM	Bldg 9 Rm 325	Sharyn Fisk	In-Person	01/23/2027 - 05/21/2027	✓	28	0	28	0
	CLASS	SECTION	DAYS & TIMES	ROOM	INSTRUCTOR	INSTRUCTION MODE	MEETING DATES	STATUS	ENROLLMENT CAPACITY	ENROLLMENT TOTAL	WAIT LIST CAPACITY	WAIT LIST TOTAL
Select	35001	E01-LEC WY Sess	TBA	TBA	Nancy Fan	Fully Asynchronous	12/28/2026 - 01/20/2027	✓	25	0	5	0

ACC 4310 - Introduction to Taxation

SECTION	COMPONENT	DAYS & TIMES	ROOM	INSTRUCTOR	START/END DATE
01	Lecture	MoWe 2:30PM - 3:45PM	Bldg 9 Rm 277	Sharyn Fisk	01/23/2027 - 05/21/2027

Class Preferences

ACC 4310-01

Component: Lecture

Status: Open ✓

Session: Regular Academic Session

Career: Undergraduate

Grading: Graded

Units: 3.00

Enrollment Information

- Prerequisite(s): C or better in ACC 311 and ACC 312, or ACC 3110.
- Prerequisite(s): C or better in ACC 311 and ACC 312, or ACC 3110.

☐ Wait list if class is full

Permission Nbr:

Cancel Next

Step 5 – Filter by Regular Academic Session

- If you select **Regular Academic Session** under the **Session** filter, you will see the courses offered during the **Regular Academic Session** of the Spring term.

Course Attribute Value

Course Keyword

Minimum Units

Maximum Units

Course Component

Session

Mode of Instruction

Campus

Location

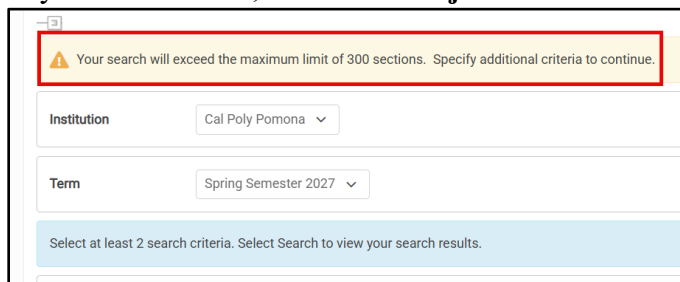
Clear Search

EXAMPLE: STATISTICS

Regular Academic Session

Step 5A – Narrow Your Search

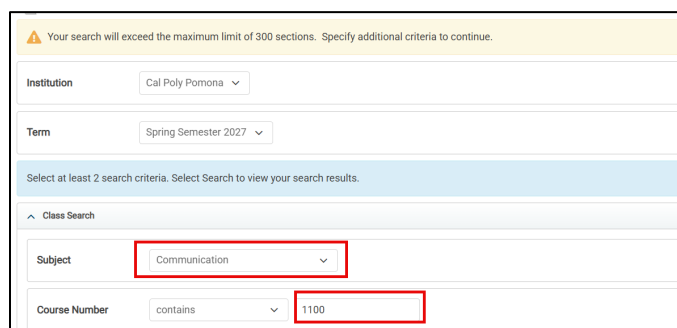
- You may receive the message **“Your search will exceed the maximum limit of 300 sections. Specify additional criteria to continue.”**
- To continue, use one or more additional filters to narrow your search. For example, if you know the course you want to take, select the **Subject** and enter the **Course Number**.



The screenshot shows the top portion of the Class Search interface. At the top, a yellow warning banner with a triangle icon contains the text: "Your search will exceed the maximum limit of 300 sections. Specify additional criteria to continue." Below this, there are two filter sections. The first is labeled "Institution" and has a dropdown menu showing "Cal Poly Pomona". The second is labeled "Term" and has a dropdown menu showing "Spring Semester 2027". Below these filters, a blue bar contains the text: "Select at least 2 search criteria. Select Search to view your search results."

Step 5B – Search by Subject and Course Number

- For example, to search for **COM 1100**, select **Communication** under the **Subject** filter and enter **1100** in the **Course Number** field.



This screenshot shows the Class Search interface with additional filters applied. The "Institution" and "Term" filters remain the same. Below the blue instruction bar, there is a section titled "Class Search" with an expandable arrow. Under this section, the "Subject" filter is set to "Communication" (highlighted with a red box). The "Course Number" filter is set to "contains" with the value "1100" entered in the text field (also highlighted with a red box).

Step 5C – Review Regular Academic Session Courses

- Scroll down and click **Search**, or press **Enter** on your keyboard. The results will display all available **COM 1100** sections offered during the **Regular Academic Session** of the **Spring 2027 term**. The search results provide a preview of each section, including:
 - Dates and times
 - Location
 - Instructor
 - Instruction mode
 - Meeting dates
 - Enrollment status
 - Enrollment and waitlist capacity
- To view additional details for a specific section, click **Select**.
- For more information about course instruction modes, visit the Office of Student Success website: [Understanding Your Course Instruction Modes](#).

Student Registration Guide: How to Use Class Search

The following classes match your search criteria Course Subject: **Communication**, Course Number contains **1100**, Show Open Classes Only: **Yes**, Session: **Regular Academic Session**

RESERVED SEATS OPEN CLOSED WAIT LIST

COM 1100 - Public Speaking

	CLASS	SECTION	DAYS & TIMES	ROOM	INSTRUCTOR	INSTRUCTION MODE	MEETING DATES	STATUS	ENROLLMENT CAPACITY	ENROLLMENT TOTAL	WAIT LIST CAPACITY	WAIT LIST TOTAL
Select	32204	01-LEC Regular	TuTh 1:00PM - 2:15PM	Bldg 1 Rm 301	Andrea Smith	In-Person	01/23/2027 - 05/14/2027	OPEN	30	0	30	0
Select	32205	02-LEC Regular	MotWFr 10:00AM - 10:50AM	Bldg 9 Rm 279	To be Announced	In-Person	01/23/2027 - 05/14/2027	OPEN	30	0	30	0
Select	32206	03-LEC Regular	MotWFr 11:00AM - 11:50AM	Bldg 9 Rm 279	To be Announced	In-Person	01/23/2027 - 05/14/2027	OPEN	30	0	30	0

Class Details

Status Open

Class Number 32204

Session Regular Academic Session

Units 3 units

In-Person

Course Components Lecture Required

Career Undergraduate

Dates 1/23/2027 - 5/14/2027

Grading Graded

Location Cal Poly Pomona

Campus Main Campus

Meeting Information

DAYS & TIMES	ROOM	INSTRUCTOR	MEETING DATES
TuTh 1:00PM - 2:15PM	Bldg 1 Rm 301	Andrea Smith	01/23/2027 - 05/14/2027

Enrollment Information

Class Attributes
1-C Oral Communication
A-1 Oral Communication

Class Availability

Class Capacity	30
Wait List Capacity	30
Enrollment Total	0
Wait List Total	0
Available Seats	30

Description

Study and practice of the principles and skills of effective public speaking, including how to conceptualize, structure, support, and deliver oral messages. Focuses on informative and persuasive speech-making, speech-critiquing, and understanding the role of reasoned discourse in a democratic society.

Step 5D – Students with ENGLISH or MATH Categories

Important Registration Reminder

- Students who have not completed their English and Math categories may see a blue box in BroncoDirect.
- Before registering for Winter Session courses, you must first enroll in the required English or Math course. Once you have enrolled in the required course, you may proceed with registration for your other Winter and Spring courses.
- If you do not enroll in the required English or Math course first, you will receive an error message when attempting to register for other courses.

Student Registration Guide: How to Use Class Search

• Course Survey of Mathematics MAT-1910
• Course Quant Reas Prob-Solv MAT-1900
and Course Quant Reas Prob-Solv Act MAT-1900A
• Course Statistics Apps Stretch II STA-1202
• Course College Algebra Stretch II MAT-1052

Reminder: You must register for the required classes above to enroll in your other classes.

You will not be able to drop a required GE course that you have enrolled in, but you can swap sections.

Spring Semester 2027 | Undergraduate | Cal Poly Pomona

Add to Cart
Enter Class Nbr

Find Classes
☒ Class Search
☐ My Requirements

Message

You must register for your required GE courses as noted in the blue box. To proceed, add the GE courses noted in the blue box to your shopping cart and then finish registering for all courses. (0,0)

OK

Class	Section	Days	Time	Instructor	Units	Status
EWS 1401-E01 (35078)	TBA	TBA	O. Marquez	3.00	●	

Proceed to Step 2 of 3

- Select one of the course from the category

Search | **Enroll** | My Academics | My GE Pattern

My Class Schedule | **Add** | Drop | Swap | Term Information | My Exam Schedule

Add Classes

1 2 3

1. Select classes to add

To select classes for another term, select the term and select Change. When you are satisfied with your class selections, proceed to step 2 of 3.

You have the following GE Requirements:

You must register for the required courses listed below in order to be able to register for any other classes. Be sure to include these courses in your shopping cart when registering for classes. Please consult your [curriculum sheet](#) for the correct class for your major, or consult with your advisor if you need additional guidance. You can find your advisor by visiting the [advising directory](#).

You are required to enroll in **ONLY ONE** of the following:

- Course Survey of Mathematics MAT-1910
- Course Quant Reas Prob-Solv MAT-1900
- and Course Quant Reas Prob-Solv Act MAT-1900A
- Course Statistics Apps Stretch II STA-1202
- Course College Algebra Stretch II MAT-1052

Reminder: You must register for the required classes above to enroll in your other classes.

You will not be able to drop a required GE course that you have enrolled in, but you can swap sections.

Spring Semester 2027 | Undergraduate | Cal Poly Pomona

Change Term

Open Closed Wait List

Add to Cart
Enter Class Nbr

Spring Semester 2027 Shopping Cart

Your enrollment shopping cart is empty.

- Click Search

Add to Cart
Enter Class Nbr

Find Classes
☒ Class Search
☐ My Requirements

Search

Spring Semester 2027 Shopping Cart

Your enrollment shopping cart is empty.

- Enter the **Subject and Course Number**, click **Search**

Student Registration Guide: How to Use Class Search

Search | **Enroll** | My Academics | My GE Pattern

[My Class Schedule](#) | [Add](#) | [Drop](#) | [Swap](#) | [Term Information](#) | [My Exam Schedule](#)

[Add Classes](#)

Enter Search Criteria

Search for Classes

Cal Poly Pomona | Spring Semester 2027

Select at least 2 search criteria. Select Search to view your search results.

▼ Class Search

Subject Mathematics

Course Number contains 1910

Course Career

☒ Show Open Classes Only

☐ Open Entry/Exit Classes Only

[Return to Add Classes](#) [Clear](#) [Search](#)

- Select the desired course

1 class section(s) found

▼ MAT 1910 - Survey of Mathematics

Class	Section	Days & Times	Room	Instructor	Instruction Mode	Meeting Dates	Status	Enrollment Capacity	Enrollment Total	Wait List Capacity	Wait List Total	
31892	01-LEC Regular	TuTh 1:00PM - 2:15PM	Bldg 8 Rm 260	Christine Anderson	In-Person	01/23/2027 - 05/14/2027	●	32	0	32	0	Select

[Return to Add Classes](#) [New Search](#) [Modify Search](#)

- Click Next
 - if the course doesn't require a co-requisite, connect your Advisor to obtain a Permission Number. If the course is full, check the Wait List box to be placed on the waitlist.

1. Select classes to add - Enrollment Preferences

Spring Semester 2027 | Undergraduate | Cal Poly Pomona
MAT 1910 - Survey of Mathematics

Class Preferences

MAT 1910-01 Lecture ● Open

Session Regular Academic Session

Career Undergraduate

Enrollment Information

- Corequisite(s): MAT 1910A (only if Category III or IV). Prerequisite(s): Category I, II, III, or IV.
- 2 Mathematical Concepts and Quantitative Reasoning
- B-4 Mathematics/Quantitative Reasoning

Wait List ☐ Wait list if class is full

Permission Nbr

Grading Graded

Units 3.00

[Cancel](#) [Next](#)

Section	Component	Days & Times	Room	Instructor	Start/End Date
01	Lecture	TuTh 1:00PM - 2:15PM	Bldg 8 Rm 260	Christine Anderson	01/23/2027 - 05/14/2027

- click **Proceed to Step 2 of 3** to complete registration

Student Registration Guide: How to Use Class Search

Spring Semester 2027 | Undergraduate | Cal Poly Pomona Change Term

● Open ■ Closed ⚠ Wait List

Add to Cart
Enter Class Nbr
 Enter

Find Classes
☒ Class Search
☐ My Requirements
Search

Delete	Class	Days/Times	Room	Instructor	Units	Status
	MAT 1910-01 (31892)	TuTh 1:00PM - 2:15PM	Bldg 8 Rm 260	C. Anderson	3.00	●

Proceed to Step 2 of 3

▼ My Spring Semester 2027 Class Schedule

✓ Enrolled ✗ Dropped ⚠ Wait Listed

- click **Finish Enrolling**

[Add Classes](#) 1 2 3

2. Confirm classes

Select Finish Enrolling to process your request for the classes listed. To exit without adding these classes, select Cancel.

Spring Semester 2027 | Undergraduate | Cal Poly Pomona

● Open ■ Closed ⚠ Wait List

Class	Description	Days/Times	Room	Instructor	Units	Status
MAT 1910-01 (31892)	Survey of Mathematics (Lecture)	TuTh 1:00PM - 2:15PM	Bldg 8 Rm 260	C. Anderson	3.00	●

Cancel Previous Finish Enrolling

Step 6 – Filter by Winter Session

- If you select **Winter Session** under the **Session** filter, you will see the courses offered during the Winter Session of the Spring term.

Student Registration Guide: How to Use Class Search

The screenshot shows a web form for searching classes. The 'Course Component' dropdown menu is open, displaying a list of session types. The 'Winter Session' option is highlighted with a red rectangular box. Other options in the list include 'ESP 6 Week Session', 'Extension Session', 'Five Week - First', 'Five Week - Second', 'Four Week - Second', 'Open University 1st 5wk', 'Open University 2nd 5wk', 'Open University Session', 'Regular Academic Session', 'Special Session 1st 5 weeks', 'Special Session 2nd 5 weeks', and 'Special Session Degree'. The form also includes fields for 'Course Attribute Value', 'Course Keyword', 'Minimum Units', 'Maximum Units', 'Session', 'Mode of Instruction', 'Campus', and 'Location'. At the bottom are 'Clear' and 'Search' buttons.

Step 6A – Continue to Search Results

- You may receive the message **“Your search will return over 50 classes. Would you like to continue?”**
- Click **OK** to proceed to the search results page.

The screenshot shows a yellow confirmation message box with the text: "Your search will return over 50 classes, would you like to continue?". Below the message are two buttons: 'OK' and 'Cancel'. The 'OK' button is highlighted with a red rectangular box.

Step 6B – Review Winter Session Courses

- All available courses for the Winter Session will appear, organized by subject. Click a subject to expand the list and view the available sections.
- Click **Select** to view additional course details.

Student Registration Guide: How to Use Class Search

The following classes match your search criteria Show Open Classes Only: **Yes**, Session: **Winter Session**

RESERVED SEATS OPEN CLOSED WAIT LIST

ACC 2070 - Financial Accounting for Decision Making

	CLASS	SECTION	DAYS & TIMES	ROOM	INSTRUCTOR	INSTRUCTION MODE	MEETING DATES	STATUS	ENROLLMENT CAPACITY	ENROLLMENT TOTAL	WAIT LIST CAPACITY	WAIT LIST TOTAL
Select	34999	E01-LEC Wtr Sess	TBA	TBA	Joonho Lee	Fully Asynchronous	12/28/2026 - 01/20/2027	✓	30	0	5	0

ACC 2080 - Managerial Accounting for Decision Making

ACC 4310 - Introduction to Taxation

ACC 4510 - Accounting Information Systems

ACC 4711 - Governmental and Not-for-Profit Accounting

ACC 4820W - Accounting Ethics

ACC 5310 - Introduction to Taxation

ACC 2070 - Fin Acc For Decision Making

SECTION	COMPONENT	DAYS & TIMES	ROOM	INSTRUCTOR	START/END DATE
E01	Lecture	TBA	TBA	Joonho Lee	12/28/2026 - 01/20/2027

Class Preferences

ACC 2070-E01

Component Lecture

Status Open ✓

Session Winter Session

Career Undergraduate

Grading Excluded from GPA Calculation

Units 3.00

Enrollment Information

- Prerequisite(s): CIS 101, CIS 1010, or PCPT.

☐ Wait list if class is full

Permission Nbr

Cancel Next

Step 7 – Graduate Students - Filter by Special Session Degree

- If you select **Special Session Degree** under the **Session** filter, the search results will display only courses applicable to the **Postbaccalaureate GEXTD program**.

Student Registration Guide: How to Use Class Search

The screenshot shows a search form with various filters. The 'Course Component' dropdown menu is open, displaying a list of options. The option 'Special Session Degree' is highlighted with a red box. Other options include 'Special Session 2nd 5 weeks', 'Winter Session', and 'Select'.

Step 7A – Review Special Session Degree Courses

- All available courses for the **Special Session Degree** will appear, organized by subject. Click a subject to expand the list and view the available sections, then click **Select** to view additional course details.
- **Note:** No Special Session Degree courses are offered during the Winter Session. Be sure to review the listed dates, as some courses may span two different sessions within the Regular Academic Session.

The following classes match your search criteria Show Open Classes Only: Yes, Session: Special Session Degree

RESERVED SEATS

OPEN

CLOSED

WAIT LIST

ACC 6150 - Assurance of Accounting Information Systems and Controls

	CLASS	SECTION	DAYS & TIMES	ROOM	INSTRUCTOR	INSTRUCTION MODE	MEETING DATES	STATUS	ENROLLMENT CAPACITY	ENROLLMENT TOTAL	WAIT LIST CAPACITY	WAIT LIST TOTAL
Select	34787	P01-LEC Sp Ses Dgr	Sa 12:30PM - 3:15PM	Bldg 163 Rm 1005	Magdy Farag	Hybrid Asynchronous	03/20/2027 - 05/14/2027	✓	30	0	0	0

ACC 6500 - Advanced Analytics in Accounting

	CLASS	SECTION	DAYS & TIMES	ROOM	INSTRUCTOR	INSTRUCTION MODE	MEETING DATES	STATUS	ENROLLMENT CAPACITY	ENROLLMENT TOTAL	WAIT LIST CAPACITY	WAIT LIST TOTAL
Select	34785	P01-LEC Sp Ses Dgr	Sa 12:30PM - 3:15PM	Bldg 163 Rm 1005	Mohamed Gomas	Hybrid Asynchronous	01/23/2027 - 03/13/2027	✓	30	0	0	0

ACC 6600 - Contemporary Accounting Issues

ACC 6900 - Strategic Tax Planning

ACC 6150 - Assurance of Accounting Information Systems and Controls

SECTION	COMPONENT	DAYS & TIMES	ROOM	INSTRUCTOR	START/END DATE
P01	Lecture	Sa 12:30PM - 3:15PM	Bldg 163 Rm 1005	Magdy Farag	03/20/2027 - 05/14/2027

Class Preferences

ACC 6150-P01

Component: Lecture

Status: Open ☒

Session: Special Session Degree

Career: Postbaccalaureate

Grading: Graded

Units: 3.00

Enrollment Information

Prerequisite(s): Graduate standing.

☐ Wait list if class is full

Permission Nbr:

NOTES

Class Notes: 2nd 8 weeks

[Cancel](#) [Next](#)

Step 8 – Finalize Your Course Selection

- Once you are ready to finalize your selection, scroll to the bottom of the class details and click **Next**.

ACC 6150 - Assmc Accting Inf Sys Cntrls

SECTION	COMPONENT	DAYS & TIMES	ROOM	INSTRUCTOR	START/END DATE
P01	Lecture	Sa 12:30PM - 3:15PM	Bldg 163 Rm 1005	Magdy Fareg	03/20/2027 - 05/14/2027

Class Preferences

ACC 6150-P01

Component: Lecture

Status: Open

Session: Special Session Degree

Career: Postbaccalaureate

Grading: Graded

Units: 3.00

Enrollment Information

- Prerequisite(s): Graduate standing.

☐ Wait list if class is full

Permission Nbr:

NOTES

Class Notes: 2nd 8 weeks

Step 9 – Add the Class to Your Shopping Cart

- You will receive a confirmation message stating that **[Class] has been added to your Shopping Cart**. You can then click **Add Classes** under **Classes & Registration** to continue.

Personal Information

Classes & Registration

My Class Schedule

Class Search

My GE Pattern

Academic Planner

Schedule Builder

Add Classes

Drop Classes

Swap Classes

Waitlist Wizard Opt-In

Permission to Add

Registration Window

My Grades

My Exam Schedule

Financial

Graduation

Academics

New Students

Other

The following classes match your search criteria Course Subject: **Accounting**, Course Number contains '4310', Show Open Classes Only: **Yes**

ACC 4310 has been added to your Shopping Cart.

RESERVED SEATS OPEN

ACC 4310 - Introduction to Taxation

	CLASS	SECTION	DAYS & TIMES	ROOM	INSTRUCTOR	INSTRUC
Select	34096	01-LEC Regular	MoWe 2:30PM - 3:45PM	Bldg 9 Rm 277	Sharyn Fisk	In-Pers
Select	34097	02-LEC Regular	MoWe 4:00PM - 5:15PM	Bldg 9 Rm 279	Sharyn Fisk	In-Pers
Select	34098	03-LEC Regular	MoWe 5:30PM - 6:45PM	Bldg 9 Rm 325	Sharyn Fisk	In-Pers
Select	35001	E01-LEC Wtr Sess	TBA	TBA	Nancy Fan	Fully Asynch

Step 10 – Select the Spring Term

- When prompted to select a term, choose **Spring Semester**.

Step 11 – Continue from Your Shopping Cart

- Your **Shopping Cart** will appear in the upper-right corner. Click **Continue** in the lower-left corner to proceed.
- You can also add additional courses by using the **Search** function under **Find Classes**, located to the left of the Shopping Cart.

DELETE	CLASS	DAYS/TIMES	ROOM	INSTRUCTOR	UNITS	STATUS
	ACC 4310-01 (34096)	MoWe 2:30PM - 3:45PM	Bldg 9 Rm 277	S. Fisk	3.00	

CLASS	DESCRIPTION	DAYS/TIMES	ROOM	INSTRUCTOR	UNITS	STATUS
ACC 2070-E01 (34999)	Fin Acc For Decision Making (Lecture)	TBA	TBA	J. Lee	3.00	
ACC 4510-E01 (35002)	Accounting Information Systems (Lecture)	TBA	TBA	M. Gornaa	3.00	
BIO 1150-01 (31430)	Biology and Society (Lecture)	MoWe 8:30AM - 9:45AM	Bldg 66 Rm 202		3.00	
GSC 1100-01 (34521)	Water in a Changing World (Lecture)	TBA	TBA	A. Young	3.00	

Step 12 – Finalize Enrollment

- After clicking **Continue**, your enrollment will be processed, and you will receive either a **Success** or **Error** message.
- If you receive an error message and are unsure how to resolve it after reviewing the details, please contact the [Registrar's Office](#).