

Protocol for Campus Bikes, Scooters, and Skateboards

State and County public health protocols require IHEs to consider options for limiting non-essential travel and limiting shared-rides in on-campus transport vehicles.

California Department of Public Health (CDPH)¹

On August 7, 2020 (and updated on October 1, 2020), the California Department of Public Health and Cal-OSHA issued interim COVID-19 Industry Guidance: Institutions of Higher Education that directs IHEs to “Limit, to the greatest extent permitted by law, external community members from entering the ... [campus grounds] and using campus resources, as the number of additional people onsite and/or intermixing with students, faculty, and staff increases the risk of virus transmission.” IHEs are required to consider options for limiting non-essential travel in accordance with state and local regulations and guidance. Students, faculty and staff who use mass transit are encouraged to use other transportation options (i.e., walking, biking, driving, or riding by car alone or with household members only) if feasible.

Title 5 of the California Code of Regulations requires signage at all principal entrances to campus, as well as notice on the campus webpage that describes any restrictions to campus access.

In addition, CDPH released industry guidance on July 29, 2020 for public and private passenger carriers (e.g., shuttle providers, taxis, and rideshare operators), transit agencies California state-supported intercity passenger rail operators (Capitol Corridor, San Joaquins and Pacific Surfliner), and passenger vessel operations.

Los Angeles County Department of Public Health (LACDPH)²

On August 9, 2020, LACDPH issued guidance to IHE’s for developing measures to ensure physical distancing, including on-campus transport vehicles.

- Use of on-campus transport vehicles (e.g., buses, shuttle vans, etc.) is limited such that all riders are able to maintain a physical distance of at least 6 feet from one another if feasible. Consider removing or spacing seats to support physical distancing or use of colored tape to mark seats that riders are allowed to use. Where possible, additional transport vehicles are available to support excess capacity on busy routes. If it is not feasible to maintain physical distance, then impermeable barriers have been installed to limit contact between riders.
- Where feasible, impermeable barriers have been installed to protect the driver from passengers that are boarding and exiting the vehicle.
- A passenger entry and exit plan has been developed to minimize physical contact and crowding with other passengers during entry and exit of the transport vehicle.
- All riders are required to wear cloth face coverings.
- Vehicle windows are opened, when practicable, to increase outdoor air flow.

Campus Protocol

Bicycling, walking and using devices such a skateboards and scooters are cost effective and environmentally conscious ways to commute to campus. To encourage use of such devices, bicycle and skateboard racks are located throughout the campus. In addition, secure bike cages are located in Parking Structure 2. The following safety protocols are intended to be followed as the campus resumes operations:

1. During this time, it is advised to ride solo. Avoid overpopulated bike paths by planning your rides when you know your route will be less crowded, if possible, and keep your distance from other riders. Keep in mind that others may be going in both directions without allowing for a safe distance.

¹ See page 20, Section 11: <https://files.covid19.ca.gov/pdf/guidance-higher-education--en.pdf>

² See page 8 for guidance on on-campus transport vehicles: : http://publichealth.lacounty.gov/media/coronavirus/docs/protocols/Reopening_HigherEducation.pdf

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2. Avoid parking/racking your bike or transport device in contact with other devices. When you're picking up or dropping off a device at a rack, choose a rack at least six feet away from other riders who are at the same docking station. If necessary, wait until other riders have cleared the location to go to a rack.
3. Because the tires kick up debris, it's advised to wipe down all the high-contact surfaces of the bike with a disinfectant before you get on. This includes the handlebars, with a special focus on the handgrips, the gear shift and the bell. The stem of the bike, where you can adjust the height and position of the seat, should be wiped down as well. If you need to pump your tires or change a flat, be sure to wipe down the pump, the valve and the tire.
4. Daily [health screenings](#) shall be completed by all employees and students prior to physical coming to campus.
5. Riders shall wear face-coverings or masks at all times, unless person is exempt due to other health issues.³
6. Conversations while walking, biking, skateboarding or riding a scooter shall be limited.⁴
7. Before riding, all riders should wash their hands with soap and water for at least 20 seconds or use hand sanitizer with at least 60% alcohol.⁵
8. Disinfectant wipes, hand sanitizers, and disposable bags shall be provided at bike/skateboard racks, cages and pump stations and replenished, as needed. Supplies can be requested by submitting a [COVID-19 Resource Request Form](#).
9. Post 'COVID-19 Symptoms Warnings', 'Physical-Distancing', 'Stop Spread of Germs' and 'Wearing Mask' signs at bike cages and bike racks/pump stations.
10. Riders are required to handle their own personal items, bags, purses, etc. at all times.
11. Riders shall report any safety and health concerns to the Rideshare Office.

³ The CDC is advising the use of simple cloth face coverings to slow the spread of COVID-19 and help people who may have the virus and do not know it from transmitting it to others (CDC 2020a).

⁴ Droplets expelled through talking, singing, and other verbal activities are known to contribute to virus dispersion (CNN 2020; NEJM 2020). Necessary verbal activities, such as requesting a stop, are not precluded.

⁵ According to the CDC, handwashing is one of the best ways to protect yourself and your family from getting sick. See <https://www.cdc.gov/handwashing/when-how-handwashing.html>.