

**STAY
SAFE**






SAFER RETURN TO CAMPUS

Checklist for Students, Faculty, and Staff
with Approved On-Campus Activities
Fall 2020




Before Returning to Campus

Review COVID-19 Protocols	Visit Safer Return website: www.cpp.edu/saferreturn
Complete COVID-19 Training and Acknowledgement Form	<p>Faculty and Staff Employees: COVID-19 Training for Success <i>This curriculum includes:</i></p> <ol style="list-style-type: none"> Returning to Work During COVID-19 course Los Angeles County Department of Public Health protocols Employee Health Screening COVID-19 Employee Acknowledgement
	<p>Student Employees & Students with In-Person Learning: Working Safely During the COVID-19 Pandemic <i>Training for student employees and/or students with approved in-person learning components.</i></p>
	<p>Students: COVID-19 Safer Return Training <i>Training for students living on campus or coming to campus for any reason (i.e. visiting Health Center, Bookstore, other business).</i></p>
Infection Control	<p>COVID-19 Resource Request Form <i>Faculty and HEERA managers can request additional resources for their classroom or worksite, including face coverings, personal protective equipment (PPE), and sanitization and other supplies.</i></p>
Training Questions and Technical Support	Email cpplearning@cpp.edu for questions about the COVID-19 training or for technical support.

Prior to Physically Coming to Campus

<p>Complete Health Screener each time prior to coming to campus</p>   	<p>Employee Health Screener <i>Faculty and staff with approved on-campus work must complete the Employee Health Screener each time prior to coming to campus.</i></p>
	<p>Student Health Screener <i>Students coming to campus for any reason (approved in-person learning, Health Center, Bookstore) must complete the Student Health Screener each time prior to physically coming to campus. Students living on campus must complete the Student Health Screener daily.</i></p>

While on Campus

<p>Wear a Face Covering</p> 	<p>Face coverings are always required when on campus or participating in any approved campus activities.</p> <p>If you require an exemption to wearing a face covering and/or would like to request a face shield due to a documented disability or legitimate medical reason, please contact: Students: Disability Resource Center Employees: ADA Coordinator</p> <p>Face coverings are not required for employees working alone in their closed offices (or walled cubicles) and/or students within their own on-campus housing room or apartment. Students living on campus should wear a face covering when in common housing areas.</p> <p>Students, faculty and staff can request a re-usable face covering through the Face Covering Request form.</p>
<p>Practice Physical and Social Distancing</p> 	<p>Avoid crowds, confined spaces and close contact with others by maintaining at least 6 feet of distance.</p> <p>Being within approximately 6 feet of a person with a confirmed or suspected COVID-19 case for a prolonged period of time (greater than 15 minutes) increases your risk for COVID-19.</p>
<p>Maintain Personal Hygiene</p> 	<p>It is important that you not only wash your hands often, but avoid touching your face, surfaces that are touched by others, and sharing food, drinks and other materials. In the event where handwashing is not practicable, you can use hand sanitizer containing at least 60% alcohol and must be rubbed into the hands until completely dry.</p>