Student Exposure
Faculty or staff member learns of a student receiving a confirmed positive test result for COVID-19, has COVID-19 related symptoms, or had a close contact* exposure to a confirmed positive person.

Notify by Email
The staff member is to immediately notify the Department Chair, Dean or HEERA Manager. **The Chair, Dean or HEERA Manager will immediately notify the Safer Return Incident Investigation Team (healthscreener@cpp.edu) providing the student name and contact information. Faculty and staff employees should not conduct an incident investigation and should not request a diagnosis from the student.

Communication to Student(s)
The Safer Return Incident Investigation Team under the supervision of the AVP of Health and Wellbeing will call student to assess incident and communicate appropriate next steps. If potential COVID-19 exposure has occurred at Cal Poly Pomona, the Safer Return Incident Investigation Team will contact impacted student(s)/faculty/staff and repeat process.

Returning to In-Person Activities
If applicable and upon completion of the isolation period, the student is to provide the Incident Investigator and/or the Student Health Center with a medical release prior to returning to in-person activities. The Safer Return Incident Investigation Team will inform the department, college or HEERA Manager of the release to return to in-person instruction.

WHAT IS CLOSE CONTACT?
A “close contact” is any of the following people who were exposed to an “infected person**” while they were infectious: An individual who was within 6 feet of the infected person for more than 15 minutes within 24 hours. An individual who had unprotected contact with the infected person’s body fluids and/or secretions, for example, being coughed or sneezed on, sharing utensils or saliva, or providing care without wearing appropriate protective equipment. **An infected person is anyone with COVID-19, or who is suspected to have COVID-19, and is considered to be infectious from 48 hours before their symptoms first appeared until they are no longer required to be isolated (as described in Home Isolation Instructions for people with COVID-19). A person with a positive COVID-19 test but no symptoms is considered to be infectious from 48 hours before their test was taken until 10 days after their test.

Los Angeles County Department of Public Health order, APPENDIX D: Reopening Protocol for Office-Based Worksites
http://publichealth.lacounty.gov/media/Coronavirus/docs/protocols/Reopening_OfficeBasedWorksites.pdf

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