

# **DON HUNTLEY BIOTECHNOLOGY GRADUATE RESEARCH SCHOLARSHIP**

The **Don Huntley Biotechnology Graduate Research Scholarship** was funded by a generous gift from Dr. Don B. Huntley. Each year the award will be given in the amount of **\$5000** to a graduate student who has demonstrated inspiring research efforts and accomplishments in the field of biotechnology.

## **ELIGIBILITY:**

- The applicant must be enrolled as a full-time or part-time **graduate student** who has completed at least one year of study at CPP.
- The student must have a graduate GPA of at least 3.5.
- The student must conduct research under the supervision of a Cal Poly Pomona faculty member in the field of Biotechnology (technology based on biology – see examples and applications at <https://www.bio.org/what-biotechnology>)
- An individual may not receive this scholarship more than once.

## **APPLICATION REQUIREMENTS:**

- 1) **Application form:** Applicants must complete the Biological Sciences Department Scholarships and Awards Application Form, which is available on the biology department website at <https://www.cpp.edu/~sci/biological-sciences/students/student-scholarships.shtml>.
- 2) **Transcripts:** Submit a transcript of your coursework at Cal Poly Pomona as well as transferred coursework from other schools (unofficial transcripts are accepted).
- 3) **Personal Statement:** Each applicant must provide a statement (not more than 1,000 words) describing your research project and relevant accomplishments, including but not limited to research progress, publications and meeting presentations.
- 4) **Recommendation Letters:** Two letters of recommendation are required, including one from the applicant's research supervisor. The letter(s) must be submitted separately by the recommender(s) at <https://www.cpp.edu/~sci/biological-sciences/students/bio-scholarship-recommendation.shtml>. In the event that a recommender is unable to submit a letter via the website, they should contact the chair of the Student Award Committee to arrange for an alternative way to submit a letter (contact information for the chair is provided on the award website: <https://www.cpp.edu/~sci/biological-sciences/students/student-scholarships.shtml>). The letters should be addressed to the Scholarships and Awards Committee. In addition, each recommender's letter must cover **ALL** scholarships/awards for which the student is applying, NOT separate letters for each scholarship.
- 5) **Curriculum Vitae:** Include a **1-page** CV outlining all relevant accomplishments and activities related to this award.

## **DUE DATE:**

Requested application materials for this scholarship, except for recommendation letters, must be compiled into a single pdf file named as "Last name\_Huntley Biotech Scholarship", and uploaded at: <https://www.cpp.edu/~sci/biological-sciences/students/bio-scholarship-application.shtml>. Applications must be received by **April 6th**.

## **Scholarship Selection and Award Notification Date:**

A committee comprised of members of the Biological Sciences faculty will review the applications and select the scholarship recipient. The committee will look particularly at past accomplishments and the future potential of each applicant. The scholarship recipient will be notified of the result of their application in the fourth week of April, and the Scholarship will be presented near the end of the Spring Semester at the Department of Biological Sciences Awards Ceremony.

In addition to the cash award, the recipient will be given a certificate of recognition, and their name will be added to a plaque of commendation in the Department Office.