

## **Teaching Associate Applicant Information**

1. Complete the application which will include:
  - Application for Academic Employment Form
  - Current Curriculum Vitae
  - Unofficial Transcripts (official transcripts must be submitted if selected for a TA position prior to receiving a contract)
  - Two letters of recommendation (dated within the last 2 years)
2. Email ([mathstatsearch@cpp.edu](mailto:mathstatsearch@cpp.edu)) the application and supporting documents to the Department of Mathematics and Statistics no later than **Thursday, April 15<sup>th</sup>**.
3. You will be notified if you have been selected for an interview for a TA position. Further, you will be contacted to establish a time for your interview.
4. The interview, via Zoom, will have two parts:
  - In the first part, you will meet with a committee and answer questions about your background in mathematics, experience teaching, and other relevant information.
  - For the second part, we would like you to prepare a 10-minute sample lesson. For this lesson, you should pretend that the members of the committee are students. You do *not* need to complete your lesson in 10 minutes; we just wish to get an idea of your teaching style and methods. Choose one of the topics listed below:
    - ◆ Solving a system of linear equations
    - ◆ Introducing inverse functions
    - ◆ Solving absolute value equations and inequalities
    - ◆ Graph transformations
    - ◆ Introduce sampling distributions and give a probability problem related to the sample mean (assume that students know the normal distribution).

Please select only one of the above topics and write a lesson plan that represents your teaching style and reflects what you think is important for your students to know. Please email your lesson plan the day before your interview to [mathstatsearch@cpp.edu](mailto:mathstatsearch@cpp.edu) along with supporting documents. In addition, since the interview is by Zoom, please plan ahead for how you will present your lesson during your interview.

If you have questions please contact Sabrina Otero at [mathstatsearch@cpp.edu](mailto:mathstatsearch@cpp.edu).