

CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA  
ACADEMIC SENATE

ACADEMIC AFFAIRS COMMITTEE

REPORT TO

THE ACADEMIC SENATE

AA-011-156

Revision of Academic Standing Policy for Semester Conversion

Academic Affairs Committee

Date: 23 January 2017

Executive Committee  
Received and Forwarded

Date: 25 January 2017

Academic Senate

Date: 01 February 2017  
First Reading

**Background**

The existing policies have been revised to be consistent with semester terminology and to better align with the wording of EO 1038. The President’s recommendations listed in Senate Report AS 2462-145/AA have also been reviewed and incorporated into the revised policies.

**Resources Consulted**

University Manual Policy 1430 Academic Standing Undergraduate Program  
University Manual Policy 1431 Administrative-Academic Probation and Disqualification  
AS 2462-145/AA: Revision of Academic Standing Criteria for Undergraduate Students/Policy on Probation and Disqualification  
CSU EO 1038 Minimum Requirements for Probation and Disqualification

**Discussion:**

The current posted policies and respective EO are:

*Current Posted Policy (What is in bold above has been superseded by AS 2462-145/AA):*

**CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA  
POLICY NO: 1430**

**ACADEMIC STANDING – UNDERGRADUATE PROGRAM**

1.0 Good Standing

An undergraduate student is considered to be in good standing when a cumulative grade point average of 2.0 (C) for all university level work attempted and for all such work attempted at Cal Poly Pomona is earned.

If a student’s GPA remains below 2.0 for more than three consecutive quarters, the student will not be certified for veterans educational benefits until his/her academic status is restored to good standing.

2.0 Early Warning

All undergraduate students with a Cal Poly GPA of less than 2.2 will have an advising hold placed systematically on their record. The students will not be able to register until they have cleared this hold with their major department.

3.0 Academic Probation

**A student will be placed on academic probation if the cumulative grade point average falls below 2.0 (C) either for all college level work attempted, for all college level work attempted at Cal Poly Pomona, or all work attempted in the major. The student will be advised of probation status in writing at the end of each quarter. Students on probation will have advising holds placed on their record the following quarter. These students will not be able to register until they have cleared this hold with their major department and have been counseled as to how to regain good standing.**

#### **4.0 Subject to Disqualification**

**A student will be subject to disqualification if the Cal Poly Pomona or cumulative grade point average falls below 1.5 for freshmen, 1.7 for sophomores, 1.9 for juniors, and 1.95 for seniors.**

**Students will be advised in writing of their subject to disqualification status as soon as possible following the end of the quarter.**

**Each academic unit may exercise the option to disqualify a student in Subject to Disqualification status due to a lack of adherence to advisement worksheets, failure to make progress in the major, or follow faculty advisement.**

#### **5.0 Academic Disqualification**

**Students on probation or subject to disqualification will be disqualified at the end of any quarter if:**

- a. a freshman (less than 45 quarter units of university work completed) or sophomore (45 to 89 quarter units of university work completed) is 22.5 or more grade points below a 2.0 (C average);**
- b. a junior (90 to 134 quarter units of university work completed) is 13.5 or more grade points below a 2.0 (C average);**
- c. a senior (135 or more quarter units of university work completed) is 9 or more grade points below a 2.0 (C average).**

**Notification of academic disqualification is sent as soon as possible following the end of the quarter.**

**A student who is disqualified on the basis of their grade point balance will not be allowed to attend for at least one quarter, normally the quarter following notification of disqualification.**

**Students have the right to appeal their eligibility to enroll by completing the Disqualification Appeal Student Information Sheet available in the Registrar's Office. Except in extraordinary circumstances, appeals will be considered only if the student's grade point average, during the quarter subsequent to disqualification,**

**has improved enough to remove the student from disqualification status. Students will be notified of their College Appeals Committee's decision no later than the last day to register for the quarter in question.**

**Upon initial disqualification, students may be reinstated only after presentation to the university of satisfactory evidence that they have improved their chances of scholastic success. The Petition for Academic Reinstatement must be filed in the Registrar's Office after approval by the student's major department chair and the college dean.**

**After reinstatement, students must remove their disqualification by the time they have attempted an additional 24 units in baccalaureate level courses. This coursework must be agreed upon by the student and the department chair at the time of reinstatement.**

**Students who either do not remove the disqualification within an additional 24 units or who do remove the disqualification, but then become disqualified for a second time, may not request consideration for readmission to Cal Poly Pomona until they have taken a mandatory one year break. After such time, an application for readmission will be considered.**

*Current Posted Policy (Superseded by AS 2462-145/AA):*

**CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA  
POLICY NO: 1431**

**ADMINISTRATIVE-ACADEMIC PROBATION AND DISQUALIFICATION**

**1.0 Administrative-Academic Probation.**

An undergraduate or graduate student may be placed on administrative-academic probation by action of appropriate campus officials for any of the following reasons:

- a) Withdrawal from all or a substantial portion of a program of studies in two successive terms or in any three terms. (Note: A student whose withdrawal is directly associated with a chronic or recurring disability or its treatment is not to be subject to Administrative-Academic probation for such withdrawal.)
- b) Repeated failure to make satisfactory progress (as defined below) toward the stated degree objective or other program objective, including that resulting from assignment of 15 units of NC, when such failure appears to be due to circumstances within the control of the student.
- c) Failure to comply, after due notice, with an academic requirement or regulation which is routine for all students or a defined group of students (examples: failure to complete English Placement Test, failure to complete a required practicum, failure to complete a specified number of units as a condition for receiving student financial aid).

When such action is taken, the student shall be notified in writing and shall be provided with the conditions for removal from probation and the circumstances which would lead to disqualification, should probation not be removed.

**2.0 Administrative-Academic Disqualification.**

A student who has been placed on administrative-academic probation may be disqualified from further attendance if:

- a) The conditions for removal of administrative-academic probation are not met within the period specified.
- b) The student becomes subject to academic disqualification while on administrative-academic probation.
- c) The student becomes subject to administrative-academic probation for the same or similar reason for which he has been placed on administrative-academic probation previously, although not currently in such status.

When such action is taken, the student shall receive written notification including an explanation of the basis for the action.

### **3.0 Satisfactory Progress**

Fulltime undergraduate students are considered to be maintaining satisfactory academic progress toward their degree goal when they have completed a minimum of 36 units per academic year of which a minimum of 24 units directly apply to satisfying the core, support, and/or directed elective course requirements of their major curriculum according to their Degree Requirement Evaluation sheet (or until such time as all core and support course requirements are satisfied). Good standing is defined as 2.0 GPA.

Halftime students are considered to be maintaining satisfactory academic progress toward their degree goals when they have completed a minimum of 18 units per academic year of which a minimum of 12 units directly apply to satisfying the core, support, and/or directed elective course requirements of their major curriculum according to their Degree Requirement Evaluation sheet (or until such time as all core and support course requirements are satisfied).

**Executive Order:** 1038

**Effective Date:** September 15, 2008

**Supersedes:** Executive Order No. 823

**Title:** Minimum Requirements for Probation and Disqualification

This executive order is issued pursuant to Sections 41300 and 41300.1 of Title 5 of the *California Code of Regulations* and Standing Orders of the Board of Trustees, Section II (a) and is effective no later than the spring 2009 academic term (semester or quarter).

- I. **Academic Probation:** An undergraduate student is subject to academic probation if at any time the cumulative grade point average in all college work attempted or cumulative grade point average at the campus where enrolled falls below 2.0 (title 5, California Code of Regulations, Section 41300 (a)). The student shall be advised of probation status promptly. An undergraduate student shall be removed from academic probation when the cumulative grade point average in all college work attempted and the cumulative grade point average at the campus where enrolled is 2.0 or higher.
- II. **Academic Disqualification:** As authorized by Section 41300 (b) of Title 5, an undergraduate student on academic probation is subject to academic disqualification when:
  - A. As a freshman (fewer than 30 semester hours of college work completed\*) the student falls below a grade point average of 1.50 in all units attempted or in all units attempted at the campus where enrolled.
  - B. As a sophomore (30 through 59 semester hours of college work completed\*) the student falls below a grade point average of 1.700 in all units attempted or in all units attempted at the campus where enrolled.
  - C. As a junior (60 through 89 semester hours of college work completed\*) the student falls below a grade point average of 1.85 in all units attempted or in all units attempted at the campus where enrolled.
  - D. As a senior (90 or more semester hours of college work completed\*) the student falls below a grade point average of 1.95 in all units attempted or in all units attempted at the campus where enrolled.
- III. **Academic Disqualification of Students not on Probation:** As authorized by Section 41300 (c) of Title 5, the president may designate a campus official to act to disqualify an individual not on probation when the following circumstances exist:
  - A. At the end of any term, the student has a cumulative grade point average below 1.0, and
  - B. The cumulative grade point average is so low that in view of the student's overall educational record, it seems unlikely that the deficiency will be removed within a reasonable period, as defined by campus academic policy.
- IV. **Notice of Disqualification:** Students who are disqualified at the end of an enrollment period under any of the provisions of this executive order should be notified before the beginning of the next consecutive regular enrollment period. Students disqualified at the beginning of

a summer enrollment break should be notified at least one month before the start of the fall term. In case where a student ordinarily would be disqualified at the end of a term, save for the fact that it is not possible to make timely notification, the student may be advised that the disqualification is to be effective at the end of the next term. Such notification should include any conditions which, if met, would result in permission to continue in enrollment. Failure to notify students does not create the right of a student to continue enrollment.

- V. Probation and Disqualification of Post Baccalaureate and Graduate Students: Probation and Disqualification of post-baccalaureate and graduate students are subject to section 41300 (d), (e), and (f) of Title 5 and criteria established by the campus. Such criteria may not be less than those established for undergraduate students.
- VI. Administrative-Academic Probation: As authorized by Section 41300.1 of Title 5, an undergraduate or graduate student may be placed on administrative-academic probation by action of appropriate campus officials for any of the following reasons:
- A. Withdrawal from all or a substantial portion of a program of studies in two successive terms or in any three terms. (Note: A student whose withdrawal is directly associated with a chronic or recurring medical condition or its treatment is not to be subject to Administrative-Academic probation for such withdrawal.)
  - B. Repeated failure to progress toward the stated degree objective or other program objective, including that resulting from assignment of 15 units of No Credit, when such failure appears to be due to circumstances within the control of the student.
  - C. Failure to comply, after due notice, with an academic requirement or regulation, as defined by campus policy, which is routine for all students or a defined group of students (example: failure to complete a required CSU or campus examination, failure to complete a required practicum, failure to comply with professional standards appropriate to the field of study, failure to complete a specified number of units as a condition for receiving student financial aid or making satisfactory progress in the academic program).

When such action is taken, the student shall be notified in writing and shall be provided with the conditions for removal from probation and the circumstances that would lead to disqualification, should probation not be removed.

- VII. Administrative-Academic Disqualification: As authorized by Section 41300.1 of Title 5, a student who has been placed on administrative-academic probation may be disqualified from further attendance if:
- A. The conditions for removal of administrative-academic probation are not met within the period specified.
  - B. The student becomes subject to academic probation while on administrative-academic probation.
  - C. The student becomes subject to administrative-academic probation for the same or similar reason for which he/she has been placed on administrative-academic probation previously, although not currently in such status.

When such action is taken, the student shall receive written notification including an explanation of the basis for the action.

In addition, an appropriate campus administrator may disqualify a student who at any time

during enrollment has demonstrated behavior so contrary to the standards of the profession for which the student is preparing as to render him/her unfit for the profession. In such cases, disqualification will occur immediately upon notice to the student, which shall include an explanation of the basis for the action, and the campus may require the student to discontinue enrollment as of the date of the notification.

- /III. Campus Procedures: Each campus shall establish procedures whereby a student who is either placed on probation or disqualified under the provisions of paragraphs I through VII may appeal such action. Each campus shall establish procedures whereby a student previously disqualified at the campus or at any other campus of the California State University may petition for readmission or admission. Such procedures are to include provisions for evaluating the probable impact of any medical condition on previous unsatisfactory academic performance. In both instances, use of an appropriate review board or committee is recommended.
- IX. Notice in Campus Bulletin: The provisions for probation and disqualification shall be summarized in each campus bulletin together with information on campus policies and procedures related to their implementation. Procedures for orientation of new students shall include distribution of written materials concerning all aspects of probation and disqualification as well as provisions for review and reinstatement.

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Charles B. Reed Chancellor

Date: September 15, 2008

**Recommendation:**

The Academic Affairs Committee recommends adoption by the Academic Senate and recommendation to the President to approve the following revisions to Policy No. 1430 and 1431 and to accordingly update them in the online University Manual.

Recommended Policy (*Black font is AS 2462-145/AA which supersedes Policy No. 1431 and contains significant overlap with Policy No. 1430*). Policy 1430 below attempts to combine policies 1430, 1431 (based on AS 2462-145/AA) and EO 1038 into a single policy for undergraduate students. Policy No. 1431 can then be designated for postbaccalaureate students.

**CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA**  
**POLICY NO: 1430<sup>\*</sup>**

**ACADEMIC STANDING - UNDERGRADUATE ~~PROGRAM~~STUDENTS**

**1.0 Purpose**

The purpose of this policy is to establish the criteria for assignment of Probationary and Disqualification academic standings to undergraduate students. The minimum requirements for academic probation and disqualification are established under Executive Order No. 1038, Sections 41300 and 41300.1 of Title 5 of the California Code of Regulations, and Chapter III, Sections 1 and 2 of the Standing Orders of the Board of Trustees of the California State University.

**2.0 Good Standing**

An undergraduate student is considered to be in good standing when a cumulative grade point average of 2.0 (C) for all university level work attempted and for all such work attempted at Cal Poly Pomona is earned.

If a student's GPA remains below 2.0 for more than two ~~three~~ consecutive semesters ~~quarters~~, the student will not be certified for veterans educational benefits until his/her academic status is restored to good standing.

**3.0 Early Warning**

All undergraduate students with a Cal Poly GPA of less than 2.2 will have an advising hold placed systematically on their record. The students will not be able to register until they have cleared this hold with their major department.

**4.0 Academic Probation**

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<sup>\*</sup> Revised AY 2016-2017

An undergraduate student shall be placed on academic probation if at any time the cumulative grade point average in all college work attempted or cumulative grade point average for work ~~attempted~~ ~~completed~~ at Cal Poly Pomona falls below 2.0. The student shall be advised of probation status promptly.

The first time an undergraduate student's cumulative grade point average in either work ~~completed~~ ~~attempted~~ at Cal Poly Pomona or for all college ~~level~~ work attempted falls below 2.0 he/she shall be placed on academic probation, even in circumstances where his/her GPA falls below the disqualification thresholds as described under section 3 of this policy.

An undergraduate student shall be removed from academic probation when the cumulative grade point average in all college work attempted, and the Cal Poly Pomona cumulative grade point average is 2.0 or higher.

After the first occurrence of the GPA falling below 2.0, students may be academically disqualified as detailed in section 5.0 of this policy without first being put on probation.

### 5.0 Academic Disqualification

After attempting 12 ~~quarter~~ ~~semester~~ units at Cal Poly Pomona, an undergraduate student is subject to Academic Disqualification if at any time:

- a) As a freshman (less than ~~45 quarter~~ ~~30 semester~~ units of college work completed) the student's cumulative grade point average falls below 1.50 ~~for~~ ~~in~~ all units attempted at ~~in~~ Cal Poly Pomona, or in all college level course work attempted overall.
- b) As a sophomore (~~45 through 89 quarter~~ ~~30 through 59 semester~~ units of college work completed) the student's cumulative grade point average falls below 1.700 for all units attempted at ~~in~~ Cal Poly Pomona, or in all college level course work attempted overall.
- c) As a junior (~~90 through 134 quarter~~ ~~60 through 89 semester~~ units of college work completed) the student's cumulative grade point average falls below 1.85 for all units ~~in~~ attempted at Cal Poly Pomona, or in all college level course work attempted overall.
- d) As a senior (~~135 or more quarter~~ ~~90 or more semester~~ units of college work completed) the student's cumulative grade point average falls below 1.95 for all units attempted at ~~in~~ Cal Poly Pomona, or in all college level course work attempted overall.

An undergraduate student who is academically disqualified will not be allowed to attend for at least one ~~quarter~~ ~~semester~~. All academically disqualified students shall be notified of their disqualification before the beginning of the ~~quarter~~ ~~semester~~ following the assignment of that academic standing. Students disqualified at the beginning of a summer enrollment break should be notified at least one month before the start of the fall term. The disqualification notification shall advise the student that the disqualification is to be effective at the end of the quarter immediately\*. The disqualification notification shall include any conditions which, if met, will result in permission to continue in enrollment. Failure to notify students does not create the right of a student to continue enrollment. After notification students shall be permitted to continue with their classes, if already

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~~enrolled, until the end of the quarter. These students will have, in effect, a "grace" quarter during which time they can demonstrate improved potential for academic success and appeal the restriction on enrollment.~~ Students will not be allowed to attend the semester following academic disqualification. Students who do not attend two semesters consecutively in one calendar year are considered to have broken continuous enrollment status.

Students have the right to appeal their eligibility to enroll by completing the Disqualification Appeal Student Information Sheet available in the Registrar's Office. Except in extraordinary circumstances, appeals will be considered only if the student's CPP and overall grade point average, during the ~~quarter-semester~~ subsequent to disqualification, have improved enough to remove the student from disqualification status. Students will be notified of their College Appeals Committee's decision no later than the last day to register for the ~~quarter-semester~~ in question. A successful appeal request is considered a reinstatement. However, no reinstatement petition or advising contract is required. Students may not appeal a second disqualification. Students who are disqualified at the end of the spring ~~quarter-semester~~ shall have until the end of the following fall ~~quarter-semester~~ to appeal the restriction on enrollment.

Upon initial disqualification, students may request consideration for reinstatement only after presentation to the university of satisfactory evidence that they have improved their chances of scholastic success. The Petition for Academic Reinstatement must be filed in the Registrar's Office after approval by the student's major department chair and the college dean. After reinstatement, students must be removed from disqualification status by the time they have attempted an additional ~~24-quarter-16 semester~~ units in baccalaureate level courses. The student and the department chair must agree upon this coursework at the time of reinstatement.

Undergraduate students who do not remove the disqualification within the ~~24-16 semester~~-unit limit and academically disqualified undergraduate students who attain good standing or probationary status and then become disqualified again shall normally not be eligible to re-enroll at the university. However, in exceptional circumstances, a student may be allowed to petition for reinstatement or re-ad mission after a second disqualification.

## 6.0 Administrative-Academic Probation

An undergraduate student may be placed on administrative-academic probation for any of the following reasons:

- a) Withdrawal from more than two-thirds of a program of study in two successive ~~quarters-semester~~ or in any three quarters/semesters. A student whose withdrawal is directly associated with a chronic or recurring medical condition or its treatment is not to be subject to Administrative- Academic probation for such withdrawal.
- b) Repeated failure to progress toward the stated degree objective or other program objective, including that resulting from assignment of 15 ~~quarter-semester~~ units of No

Credit, when such failure appears to be due to circumstances within the control of the student.

- c) Failure to comply, after due notice, with an academic requirement or regulation, as defined by campus policy, which is routine for all students or a defined group of students (example: failure to complete a required CSU or campus examination, failure to complete a required practicum, failure to comply with professional standards appropriate to the field of study, failure to complete a specified number of units as a condition for receiving student financial aid or making satisfactory progress in the academic program) .

When such action is taken, the student shall be notified in writing and shall be provided with the conditions for removal from probation and the circumstances that would lead to disqualification, should probation not be removed.

#### **7.0 Administrative-Academic Disqualification**

A student who has been placed on administrative-academic probation may be disqualified from further attendance if:

- a) The conditions for removal of administrative-academic probation are not met within the period specified.
- b) The student becomes subject to academic probation while on administrative-academic probation.
- c) The student becomes subject to administrative-academic probation for the same or similar reason for which he/she has been placed on administrative-academic probation previously, although not currently in such status.

When a student has been placed on administrative-academic disqualification he/she shall receive written notification including an explanation of the basis for the action.

In addition, the ~~associate provost~~[Office of Academic Programs](#) may disqualify a student who at any time during enrollment has demonstrated behavior so contrary to the standards of the profession for which the student is preparing as to render him/her unfit for the profession. In such cases, disqualification will occur immediately upon notice to the student, which shall include an explanation of the basis for the action, and the campus may require the student to discontinue enrollment as of the date of the notification.

**CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA**  
**POLICY NO: 1431\***

~~**ACADEMIC STANDING - POSTBACCALAUREATE ADMINISTRATIVE-  
ACADEMIC PROBATION AND DISQUALIFICATION OF POSTBACCALAUREATE  
STUDENTS**~~

### 1.0 Purpose

The purpose of this policy is to establish the criteria for assignment of probationary and disqualification academic standings to postbaccalaureate students. The minimum requirements for academic probation and disqualification are established under Executive Order No. 1038, Sections 41300 and 41300.1 of Title 5 of the California Code of Regulations, and Chapter III, Sections 1 and 2 of the Standing Orders of the Board of Trustees of the California State University. Probation and disqualification criteria of post-baccalaureate and graduate students may not be less than those established for undergraduate students.

### 2.0 Academic Probation

A postbaccalaureate student shall be placed on academic probation if at any time the cumulative grade point average in all postbaccalaureate level course work attempted or cumulative grade point average for postbaccalaureate course work attempted at Cal Poly Pomona falls below 3.0. The student shall be promptly notified in writing of their probation status.

The first time a postbaccalaureate student's cumulative grade point average in either postbaccalaureate course work ~~completed-attempted~~ at Cal Poly Pomona or for all postbaccalaureate course work attempted overall falls below 3.0 he/she shall be placed on academic probation, even in circumstances where his/her GPA falls below the disqualification thresholds as described under section 3.0 of this policy.

A postbaccalaureate student shall be removed from academic probation when the cumulative grade point average in all postbaccalaureate course work attempted overall, and the Cal Poly Pomona cumulative grade point average is 3.0 or higher. The student shall be provided with any additional conditions for removal from probation and the circumstances that would lead to disqualification, should probation not be removed.

After the first occurrence of the GPA falling below 3.0, postbaccalaureate students may be academically disqualified without first being put on probation.

### 3.0 Academic Disqualification

A postbaccalaureate student is subject to Academic Disqualification if at any time:

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\* Revised AY 2016-2017. Former Policy No. 1431 included in Current Policy No. 1430

- a) After the completion of ~~12 quarter~~8 semester units of postbaccalaureate work, the student's cumulative grade point average falls below 2.3 for all postbaccalaureate work ~~completed-attempted~~ at Cal Poly Pomona or for all postbaccalaureate work attempted overall.
- b) After the completion of ~~24 quarter~~16 semester units of postbaccalaureate work, the student's cumulative grade point average falls below 2.7 for all postbaccalaureate work ~~completed-attempted~~ at Cal Poly Pomona or for all postbaccalaureate work attempted overall.
- c) After the completion of ~~36 quarter~~24 semester units of postbaccalaureate work, the student's cumulative grade point average falls below 2.9 for all postbaccalaureate work ~~completed-attempted~~ at Cal Poly Pomona or for all postbaccalaureate work attempted overall.

All Academically Disqualified postbaccalaureate students shall be notified of their disqualification ~~at before~~ the beginning of the ~~quarter-semester~~ following the assignment of that academic standing. ~~Students disqualified at the beginning of a summer enrollment break should be notified at least one month before the start of the fall term.~~ The disqualification notification shall advise the student that the disqualification is to be effective ~~at the end of the quarter~~immediately. The disqualification notification shall include any conditions which, if met, will result in permission to continue in enrollment. ~~Failure to notify students does not create the right of a student to continue enrollment. After notification students shall be permitted to continue with their classes, if already enrolled, until the end of the quarter. These students will have, in effect, a "grace" quarter during which time they can demonstrate improved potential for academic success and appeal the restriction on enrollment. Students who are disqualified at the end of the spring quarter shall have until the end of the following fall quarter to appeal the restriction on enrollment.~~

Postbaccalaureate and graduate students may petition for reinstatement following disqualification with no break in continuous enrollment status. Postbaccalaureate and graduate students will normally be ineligible for reinstatement or readmission after a second disqualification. However, in exceptional circumstances, a student may be allowed to petition for reinstatement or readmission after a second disqualification.

#### 4.0 Administrative-Academic Disqualification

A postbaccalaureate student may be placed on administrative-academic probation for any of the following reasons:

- a) Withdrawal from more than two-thirds of a program of study in two successive ~~quarters-semester~~ or in any three ~~quarters-semester~~. A student whose withdrawal is directly associated with a chronic or recurring medical condition or its treatment is not to be subject to Administrative- Academic probation for such withdrawal.

- b) Repeated failure to progress toward the stated degree objective or other program objective, including that resulting from assignment of 15 semester units of No Credit, when such failure appears to be due to circumstances within the control of the student.
- c) Failure to comply, after due notice, with an academic requirement or regulation, as defined by campus policy, which is routine for all students or a defined group of students (example: failure to complete a required CSU or campus examination, failure to complete a required practicum, failure to comply with professional standards appropriate to the field of study, failure to complete a specified number of units as a condition for receiving student financial aid or making satisfactory progress in the academic program) .

When such action is taken, the student shall be notified in writing and shall be provided with the conditions for removal from probation and the circumstances that would lead to disqualification, should probation not be removed.

#### 5.0 Administrative-Academic Disqualification

A student who has been placed on administrative-academic probation may be disqualified from further attendance if:

- a) The conditions for removal of administrative-academic probation are not met within the period specified.
- b) The student becomes subject to academic probation while on administrative- academic probation.
- c) The student becomes subject to administrative-academic probation for the same or similar reason for which he/she has been placed on administrative-academic probation previously, although not currently in such status.

When a student has been placed on administrative-academic disqualification he/she shall receive written notification including an explanation of the basis for the action.

In addition, the Office of Academic Programs~~associate provost~~ may disqualify a student who at any time during enrollment has demonstrated behavior so contrary to the standards of the profession for which the student is preparing as to render him/her unfit for the profession. In such cases, disqualification will occur immediately upon notice to the student, which shall include an explanation of the basis for the action, and the campus may require the student to discontinue enrollment as of the date of the notification.