

CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA  
ACADEMIC SENATE

FACULTY AFFAIRS COMMITTEE

REPORT TO

THE ACADEMIC SENATE

FA-004-156

**Adjustment of Faculty Affairs Policies for Semester Conversion**

Faculty Affairs Committee

Date:

Executive Committee  
Received and Forwarded

Date: 01/18/2017

Academic Senate

Date: 02/01/2017  
First Reading

## **Referral**

Adjustment of Faculty Affairs Policies for Semester Conversion

## **Background**

A review of existing Faculty Affairs policies was needed in order to make adjustments triggered by the conversion to semesters that begins with Fall Semester 2018. Recommendations for changes would become effective on the first day of the first semester.

## **Resources**

The following people provided input to the committee on the referral:

- A. Associate Vice President for Planning, Policy, and Faculty Affairs (Dr. Srinivas and then Dr. Eskandari)
- B. Anita Jessup, Director, Academic Personnel
- C. Collective Bargaining Agreement

## **Discussion**

In collaboration with the Faculty Affairs Office, the FAC identified and thoroughly reviewed existing Faculty Affairs policies contained in the University Manual. Before completing this review, the FAC addressed another referral last Academic Year that adjusted policies based on changes triggered by the last Collective Bargaining Agreement (FA-002-156) and also recommended the deletion of sections of the manual that were either obsolete or their content was identical to what was stated in previous versions of the Collective Bargaining Agreement. This “clean up” was necessary before conducting the final revisions and proposed modifications. In general, the modifications are very straightforward, in some cases switching the word “quarter” for “semester” or “term” in a sentence was sufficient. In other cases, the work involved consideration of certain deadlines given in some policies and rescheduling them based on the expected calendar for semesters. The committee did not consider any of the modifications controversial or problematic but welcomes any feedback after the first reading of the referral report.

## **Recommendation**

Amend all the policies as proposed on the draft documents attached to this report with to become effective on the first day of Fall Semester 2018. The policies affected by changes are: 1200, 1201, 1306, 1316, 1325, 1326, 1328, 1329, 1332, 1375, 1376, 1377, 1378, 1381, 1382 and 1384.