

CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA
ACADEMIC SENATE

ACADEMIC AFFAIRS COMMITTEE

REPORT TO

THE ACADEMIC SENATE

AS-2596-167-AA – Committee Response to President’s Response

UPDATE PROCESS FOR REGISTRATION APPOINTMENTS

Academic Affairs Committee

Date: 01 March 2017

Executive Committee
Received and Forwarded

Date: 29 March 2017

Academic Senate

Date: 05 April 2017

Background

The Academic Senate unanimously adopted AS-2596-167-AA, Update Process for Registration Appointments on November 9, 2016. The Academic Senate recommendations were as follows:

There shall be four registration periods per academic term for the all students:

Registration Period	Enrollment Limit
Priority Registration	
As per AA-009-156	16 quarter units (14 semester units)
Initial Registration (min 5 days) in the following order	
New freshmen and transfer students who attended Orientation and/or Summer Bridge.	20 quarter units (18 semester units)
Seniors who have applied for graduation and are within 20 quarter units (18 semester units) of completing their degree program	20 quarter units (18 semester units)
Graduate students	20 quarter units (18 semester units)
All other new and continuing students according to units to degree completion	20 quarter units (18 semester units)
Registration (min 5 days)	20 quarter units (18 semester units)
Add/Drop (shall start a minimum of four days before the term starts and extend through the first five days of instruction (first four days of summer term))	20 quarter units (18 semester units)

Students who wish to register for more than 20 quarter units (18 semester units) must receive the permission of their department chair and the lead authority in the Office of Academic Programs.

President Coley's response, dated January 31, 2017, concurs with eliminating the petition requirement for students wishing to enroll up to and including 20 quarter units (18 semester units) and will maintain the petition requirement and approval process for students wishing to enroll in more than 20 quarter units (18 semester units). President Coley did request a modification to change the recommended 20 quarter/18 semester unit limits to 16 quarter/16 semester units for all registration periods except the Add Drop Period in which the limit would increase to 20 quarter/18 semester units. According to the President, these limits would improve on the previous 14-unit limit while providing all students the opportunity to enroll in a full class load.

Discussion

The evidence regarding unit loads provided by the President is compelling, and the Academic Affairs Committee agrees with the suggested modification. Since we are moving to semesters very soon, the requested change from 18 to 16 semester units is less than one 3 unit class and still not as constraining as the current 14 quarter units. Furthermore, once the "Add/Drop" period starts, students would be able to go up to 18 semester units without a petition.

The Academic Affairs Committee recommends that the implementation date for the new policy be Fall 2017.

Recommendation

The Academic Affairs Committee agrees with President Coley's modifications and recommends that Academic Senate adopt the following revised policy:

There shall be four registration periods for the students:

Registration Period	Enrollment Limit
Priority Registration	
As per AS-2598-167-AA	16 quarter units (14 semester units)
Initial Registration (min 5 days) in the following order	
New freshmen and transfer students who attended Orientation and/or Summer Bridge.	16 quarter units (16 semester units)
Seniors who have applied for graduation and are within 20 units of completing their degree program	16 quarter units (16 semester units)
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