

Minutes

of the Academic Senate Meeting March 8, 2017

PRESENT: Alex, Dickson, Fisk, Garcia-Des Lauriers, Gonzalez, Guyse, Hargis, Husain, Ibrahim, Kampf, Kopplin, Lay-Bounpraseuth, Lloyd, MacNevin, Mirzaei, Muhtaseb, Nelson, Ortenberg, Osborn, Pacleb, Puthoff, Sadaghiani, Salik, Sancho-Madriz, Schmitzberger, Shen, Singh, Small, Speak, Swartz, Szypowski, Von Glahn

PROXIES: Senator Nelson for Senator Shih, Senator Lloyd for Senator Mekonnen, Senator Mirzaei for Senator Jia, Senator Sancho-Madriz for Senator Sohn

NOT PRESENT: Senator Polet, Senator Winer

GUESTS: S. Eskandari, K. Forward, W. Fields, S. Garver, M. Godfrey, T. Gomez, J. McGuthry, F. Neto, L. Preiser-Houy, T. Roby

1. Academic Senate Minutes – February 22, 2017

M/s/p Academic Senate Minutes from February 22, 2017 as posted.

2. Information Items

a. Chair's Report

Chair Speak reported.

Chair Speak congratulated Senator Fisk, Senate Parliamentarian, for her appointment to the IRS Advisory Council (IRSAC). Senator Fisk is one of five (5) new members selected to Internal Revenue Service Advisory Council (IRSAC), a group established to serve as an advisory body to the Commissioner of the Internal Revenue Service. Chair Speak mentioned that the announcement of the new IRSAC members includes a bio of Senator Fisk and is located at <https://www.irs.gov/uac/irs-selects-new-advisory-council-members-2017>.

b. President's Report

President Coley acknowledged International Women's Day and received a round of applause. She mentioned that she did participate in the International Women's Day activities and had an opportunity to spend some time with students during an event in the Kellogg Art Gallery.

President Coley acknowledged that approximately 75 students participated in a volunteer income tax event connected to the College of Business Administration. The students assisted low - income residents of the community with preparation of their tax forms. She went on to congratulate and thank Senator Fisk for representing Cal Poly Pomona in her new appointment.

The President stated that there will be a Town Hall meeting to preview the initial outcomes of the Strategic Planning process. The Town Hall meeting will be on Thursday, March 16, 2017 from noon to 1 p.m. in the Bronco Student Center, Ursa Major. She went on to say that the Steering Committee has received over 10,000 responses to survey questions and has conducted over 28 forums and focus groups. The Town Hall event will be "livestreamed" for those who cannot make the event.

The President introduced Mr. Whitney Fields, the new Director of Institutional Risk and Emergency Management. Prior to his hiring, Mr. Fields was the director of Safety and Risk Management for the San Bernardino Community College District, as well as other educational institutions. The focus of this position is on preparedness and managing risk. President Coley

stated that due to Cal Poly Pomona's polytechnic nature there are tremendous "hands-on" opportunities, and risks, e.g., campus laboratories and Rose Float construction area.

Mr. Whitney Fields, Director of Institutional Risk and Emergency Management, thanked President Coley for her introduction and stated that he looks forward to working here at Cal Poly Pomona. He stated that his plan is to get around to all the colleges and programs to assess the needs.

c. Provost's Report



Provost_Report_to_Academic_Senate_2017-03-08.pdf

The Provost's Report is also available on the Academic Senate website at [https://www.cpp.edu/~senate/documents/packets/2016-17/03.08.17/Provost Report to Academic Senate 2017-03-08.pdf](https://www.cpp.edu/~senate/documents/packets/2016-17/03.08.17/Provost_Report_to_Academic_Senate_2017-03-08.pdf).

No oral report was given but Chair Speak stated that Dr. Eskandari, Interim AVP of Academic Planning and Faculty Affairs, was available to answer questions. No questions were asked.

d. Vice Chair's Report

Vice Chair Shen reported.

SENATE REPORTS FORWARDED TO PRESIDENT: (14)

AS-2673-167-AA Revision of Academic Renewal Policy for Semester Conversion
 AS-2674-167-AA Revision of University Honors Policy for Semester Conversion
 AS-2675-167-AP Fashion Merchandising Minor
 AS-2676-167-GE SOC 3345 - Crime, Criminalization and Society (GE Area D4)
 AS-2677-167-GE ARC 4630 - Interpreting Architecture (GE Area C4)
 AS-2678-167-GE EWS 4250 - Gender, Identity and Technology
 AS-2679-167-GE EWS 4520 - Ethnicity, Race, and Sexuality
 AS-2680-167-GE GEO 3030 - Climatology (GE Area B5)
 AS-2681-167-GE EGR 4820 - Project Design Principles and Applications
 AS-2682-167-GE EGR 4830 - Project Design Principles and Applications
 AS-2683-167-GE EWS 4430 - Women, Health, and Body Politics (GE Areas C4/D4)
 AS-2684-167-GE URP 3010 - Introduction to Urban Planning (GE Area D4)
 AS-2685-167-FA Adjustment of Faculty Affairs Policies for Semester Conversion
 AS-2686-167-AA Revision of Academic Standing Policy for Semester Conversion

e. CSU Academic Senate

Senator Swartz reported.

Senator Swartz communicated that the Trustees will be meeting on March 20 and 21, 2017; the primary item on their calendar is the proposed tuition increase. As previously reported, all segments oppose a tuition increase. Senator Swartz read the following statement from the CSU regarding the tuition increase (located at <https://www2.calstate.edu/attend/paying-for-college/tuition-increase/pages/default.aspx>):

"As a public university, the CSU is-and always will be-focused on ensuring that the State of California remains our primary funding source. At the same time, our ambitious goals to improve graduation rates, eliminate achievement gaps and ensure access to a quality education require sustained, sufficient funding. As we continue our advocacy with state leaders, the CSU must also consider funding alternatives. The proposed tuition increase allows the CSU to recruit more

faculty, hire more advisors and add more classes. The proposal also increases the CSU's commitment to its State University Grants so that students who receive these grants are not adversely affected by any change."

f. Budget Report



Budget Report
March17.pdf

The Budget Report is located on the Academic Senate website at <http://www.cpp.edu/~senate/documents/packets/2016-17/03.08.17/Budget%20Report%20March17.pdf>.

Senator Lloyd reported.

Senator Lloyd stated that the Budget Committee met with G. Paul Storey, Executive Director, Cal Poly Foundation, and David Prenovost, CFO, Cal Poly Foundation. The Cal Poly Foundation plays a critical role in the academic mission at Cal Poly Pomona. Foundation budget, audits and tax documents are all available online at <https://foundation.cpp.edu/>. Senator Lloyd offered the following highlights from the meeting with the Foundation representatives:

- The Foundation has a \$4 M payroll and employs over 1,500 students.
- It is run by a 25 member Board of Directors, which includes 3 faculty members.
- Foundation manages \$90 M in gross revenue and controls \$200 M total assets.
- Foundation net working capital for this year is \$14 M.
- Key functions include a wide variety of activities that support various academic functions.
- Much of the money used to maintain Lanterman property comes from the Foundation
 - \$500,000 per year
 - Paul Storey is optimistic that these funds will be recouped from location filming fees.
- There are college program accounts, totaling approximately \$40 M.
 - These accounts are managed in the colleges.

It was brought up that foundation program accounts are targeted and restricted for things such as scholarships, grants, industrial partnerships; in most cases these funds are not to be used for general expenses. There is a general concern about the Provost's plan that requires that colleges self-fund 25% of their operating budget from other sources, such as cost recovery, summer school, foundation, etc.

President Coley confirmed that some of the foundation program accounts are designated, but not all the funds are designated. She stated that the new Vice President for University Advancement, Daniel Montplaisir, will be working with Foundation and with the colleges to ensure that the appropriate people know what funding is available.

Another inquiry was made about how the "self-funded 25%" should be used. Senator Lloyd responded that the Provost would be the best person to answer that question. He went on to say that when the Budget Committee met with Provost Alva, she outlined her college funding formula but did not provide specifics at the college level.

Lisa Rotunni, Executive Director, Academic Research and Resources, clarified that there are additional sources other than Foundations where the colleges can get additional funding, e.g., summer cost recover money. She also stated that Foundation "college program accounts" exclude scholarship, grant, and commercial operating accounts; the college program accounts are a separate category, which does not mean they are not designated for certain purposes.

g. CFA Report

No CFA report given.

Chair Speak mentioned that CFA Lobby Days will be April 4-5, 2017 in Sacramento, CA. He encouraged people to attend and meet with legislators to encourage support for public education.

h. ASI Report

No ASI report given.

i. Staff Report

Senator Gonzalez reported.

Senator Gonzalez announced that there are a series of "Lunch 'N Learn" sessions put on by Human Resources for staff and faculty; the sessions are part of Empathia's LifeMatters Work/Life & Wellness Program. The following are some of the topics that will be covered:

- Getting the Most Out of Your Life
- Balancing Work and Family Life
- Going Green
- Couples Communication
- Effective Family Communication
- Successful Single Parenting
- Business Etiquette

Senator Gonzalez mentioned that there will be a fund raiser for the Manzanar Experiential Program on March 9, 2017 from 7 to 9 p.m. outside of the Music Building. In addition, on Thursday, March 9, 2017, there is a screening of Girl Rising from 1 to 3 pm. in Ursa Major. On Friday, March 10, 2017, there will be an International Women's Symposium from 9 am to 12 pm in Ursa Minor.

j. Semester Conversion Report

Dr. Neto, Director of Semester Conversion, reported.

Dr. Neto reported that staff is currently involved in testing software changes required for semester conversion. Most of the current work is in system testing and advising. She stated that advising is currently only for quarter based students.

k. GE Committee Report

Senator Ibrahim reported.

- Total Directly Converted Courses = 249
 - Approved= 229
 - Incomplete, returned to author for changes = 20
- Total New/Revisioned Courses = 103
 - Complete (Approved by President) = 66
 - Adopted (Awaiting Approval) = 9
 - First Reading on 3/8/17 = 1
 - Second Reading on 3/8/17 = 5
 - First Reading on 4/5/17 = 1
 - Incomplete, returned to author for changes = 11
 - Rejected = 6

- Not GE = 1
- Deleted = 3

3. Consent Agenda

Academic Senate Chair Speak reminded the body that the Executive Committee is careful about placing items on the consent agenda; they are very simple, straightforward and non-controversial. There are first and second reading reports on the consent agenda; adopting the consent agenda means receiving and filing all first reading reports and adopting all second reading reports. Per procedure, any senator can request that an item be removed from the consent agenda. Reports are not debatable until removed from the consent agenda.

- a. AP-075-167, Multiple Subject Credential (Revised) – **FIRST READING**
- b. AP-076-167, Single Subject Credential (Revised) – **FIRST READING**
- c. AP-077-167, Civil Engineering, M.S. - Environmental and Water Resources Engineering Option (New) – **FIRST READING**
- d. AP-078-167, Civil Engineering, M.S. - Geotechnical Engineering Option (New) – **FIRST READING**
- e. AP-079-167, Civil Engineering, M.S. - Transportation Engineering Option (New) – **FIRST READING**
- f. AP-080-167, Civil Engineering, M.S. - Structural Engineering Option (New) – **FIRST READING**
- g. AP-081-167, Preliminary Education Specialist Credential, Moderate/Severe Disabilities – **FIRST READING**
- h. GE-100-156, EWS 4500 – Multiracial and Hybrid Identities – **FIRST READING**
- i. GE-087-156, EWS 2800S - Service Learning and Community Engagement – **SECOND READING**
- j. GE-092-156, EWS 3010 - Ethnic Identity – **SECOND READING**
- k. GE-093-156, EWS 3300 - Ethnicity and Families – **SECOND READING**
- l. GE-094-156, EWS 3750 - Gender, Ethnicity, and Film – **SECOND READING**
- m. GE-135-156, URP 4120 - Urban Design in Europe – **SECOND READING**

M/s/p to adopt the consent agenda passed unanimously.

4. Academic Senate Committee Reports – Time Certain 3:45 p.m.

- a. AA-013-156, Associate Degree for Transfer Campus Implementation – FIRST READING



AA-013-156_Report
_First_Reading_Asso

Report AA-013-156, Associate Degree for Transfer Campus Implementation, is located on the Academic Senate website at <http://academic.cpp.edu/senate/docs/aa013156fr.pdf>.

Senator Guyse presented the report.

Move to receive and file AA-013-156, Associate Degree for Transfer Campus Implementation.

Recommendation:

The Academic Affairs Committee recommends adoption by the Academic Senate and recommendation to the President to approve the following policy and to subsequently add it to the online University Manual.

Proposed Policy:

CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA
POLICY NO: TBD*

ASSOCIATE DEGREE FOR TRANSFER

The Associate Degree for Transfer (ADT) is a pathway in the CSU system in which a transfer student completes half (90 quarter/60 semester units) of their bachelor's degree at the Community College and half (90 quarter/60 semester units) at a CSU campus.

The following campus policy is in accordance with California State Senate Bill 1440.

1.0 For the entirety of this policy, the following definition of "similar" applies:

An associate degree is defined to be "similar" to the applicant's intended major at Cal Poly Pomona if the degree is deemed so by both the ADT-awarding California Community College AND by his/her intended major (or program) at Cal Poly Pomona. If deemed "similar" as so defined, the major (or program) at Cal Poly will establish a set of courses needed to fulfill the bachelor's degree requirements that conforms to the criteria established in Sections 6.0 through 9.0 of this policy.

2.0 An applicant is regarded as "CSU Eligible" if they have:

- a. Completed a minimum of 60 semester (90 quarter) transferable units which must include:
 - i. The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education-Breadth Requirements.
 - ii. A minimum of 18 semester units (27 quarter) units in a major or area of emphasis.
- b. Earned a minimum grade point average of 2.0 in all transferable coursework. Remedial non-collegiate level coursework shall not be counted as part of the transferable units required.
- c. Completed the "Golden 4" with a grade of "C- or better", thus fulfilling the General Education (GE) Breadth, which includes:
 - i. Oral Communication: Cal Poly Pomona GE Area A-1
 - ii. College Level Mathematics: Cal Poly Pomona GE Area B-4
 - iii. Critical Thinking: Cal Poly Pomona GE Area A-3
 - iv. College Level English: Cal Poly Pomona GE Area A-2

3.0 An applicant is regarded as an "ADT-compliant-student" if and only if all of the following are met:

- a. The applicant has completed an Associate Degree for Transfer (ADT) at a California Community College.
- b. The applicant is applying to a major (or program) at Cal Poly that is deemed "similar" as defined in Section 1.0.
- c. The applicant is CSU Eligible as defined in Section 2.0.

- 4.0 An ADT-compliant-student admitted under this policy shall receive priority admission over all other community college transfer students, excluding community college students who have entered into a transfer agreement between a community college and the California State University.
- a. ADT-compliant-students from local community colleges who apply to a “similar” non-impacted major (or program) at Cal Poly Pomona will be guaranteed admission with junior status. Admission to Cal Poly Pomona does not guarantee admission to a “similar” impacted major at Cal Poly Pomona (see subsection c below).
 - b. ADT- compliant-students from non-local community colleges who apply to a “similar” non-impacted major (or program) at Cal Poly Pomona shall receive a temporary addition of “0.2” to their GPA for the sole purpose of admissions consideration. Students from this group who do not meet the minimum GPA requirement of the major (or program) after this temporary increase will be redirected to another CSU who can accommodate their enrollment for the given term.
 - c. ADT-compliant-students from either local or non-local community colleges who apply to a “similar” impacted major (or program) shall receive a temporary addition of “0.1” to their GPA for the sole purpose of admissions consideration. Students from this group who do not meet the minimum GPA requirement of the major (or program) after this temporary increase will be redirected to another CSU who can accommodate their enrollment for the given term.
- 5.0 In order to receive priority the admission detailed in Section 4.0, the ADT-compliant-student must also be:
- a. Cal Poly Pomona eligible based on the GPA requirements for the given major.
 - b. Be verified by the local Community College as completing the Associates Degree for Transfer (ADT) no later than the spring term prior to a fall term start or a summer term prior to a spring semester (winter quarter) start.
 - c. Submit an official final transcript showing completion and conferral of the Associates Degree for Transfer (ADT) no later than the deadline provided by the Admissions Office.
- 6.0 Upon matriculation at Cal Poly Pomona, the ADT-compliant-student will receive a 60 semester (90 quarter) unit-to-degree guarantee for majors (or programs) requiring 120 semester (180 quarter) units. Specified high unit majors shall be exempt from this policy upon agreement by the Chancellors of the California State University and the California Community Colleges and their respective Academic Senates. The ADT-compliant-student’s Degree Progress Report will indicate this 60 semester (90 quarter) unit-to-degree guarantee. The ADT-compliant-student will forfeit this guarantee if any of the following actions are taken by the student:
- a. The addition of a second major.
 - b. The addition of a first minor, a second minor, or a certificate program that will necessitate taking more than 60 semester (90 quarter) units at Cal Poly Pomona.
 - c. A break in continuous enrollment that is not attending Cal Poly Pomona for two consecutive terms without obtaining an approval for a Leave of Absence.

- 7.0 Community college transfer units shall not be applicable to upper division requirements at Cal Poly Pomona, unless agreed upon by the local Academic Senates of the California State University and the California Community Colleges and the transferred units do not cause a breach of the 60 semester (90 quarter) unit-to-degree guarantee.
- 8.0 Cal Poly Pomona shall not require ADT-compliant-students to repeat courses that are articulated to those taken at the community college that counted toward the conferred Associate Degree for Transfer (ADT) unless such a course must be repeated in order to satisfy a minimum grade requirement set by the major (or program) at Cal Poly Pomona.
- 9.0 To ensure completion of the required curricula, Cal Poly Pomona may require an ADT-compliant-student to take additional courses at Cal Poly Pomona so long as the 60 semester (90 quarter) unit-to-degree guarantee is not breached.
 - a. For admissions purposes, ADT-compliant-students applying to impacted majors (or programs) are not held to the supplemental course criteria of the respective major (or program). If a subsequent short coming arises, Cal Poly Pomona may adjust the student's curricula to accommodate required coursework for graduation and/or accreditation purposes.

Discussion:

Senator Guyse specified that the policy is based on SB 1440, a California Senate bill that guarantees students who obtain an Associate Degree for Transfer ADT (AS-T, AA-T) from a community college and transfer to a similar program at a CSU campus (STAR students) the ability to complete a bachelor's degree in 90 quarter (60 semester) additional units. In addition, the Chancellor's Office provided additional guidance on the implementation. Senator Guyse emphasized that the policy does not have anything outside of the two sources mentioned; the Academic Affairs committee did not make any additional judgements.

Senator Guyse described the implementation, as provided by the Chancellor's Office, on how to operationalize the priority admission of these students. These students will get an artificial increase in their GPA depending on whether the student is from a local community college and depending on if the program they are applying to is impacted. These GPA "bumps" are only used for admission purposes. He went on to say that on the admission application there is a box to check for ADT transfers; according to Admissions everyone checks to box, but only ADT compliant transfers get priority admission and the "pathway" to graduate in two (2) years. It is Senator Guyse's understanding that the number of students that stick to the "pathway" is relatively small.

Senator Guyse explained that there is an application of the GPA "bump" that will allow a student who is not eligible for a program under normal circumstances, but the "bump" could make them eligible for the program for admission purposes. The ADT policy states that a student needs to have a minimum of a 2.0 GPA prior to the addition of the GPA "bump".

Lisa Rotunni, Executive Director, Academic Research and Resources, stated that CPP is campus impacted at an undergraduate level which means that applications are separated into tier 1 – local area and tier 2 – non local area. The tier 2 – non local area admissions criteria are higher than the other category.

The consensus was that the number of programs that are actually participating in the ADT pathway is relatively small, e.g. there are no associate degrees that would transfer into

engineering or architecture. In addition, the CPP program has to agree to give the ADT distinction; it is completely voluntary.

5. Discussion/New Business

Chair Speak honored Senator Sancho-Madriz who resigned from the Academic Senate because he has been named an associate dean in the College of Environmental Design. Senator Sancho-Madriz started his service in the Academic Senate in 2004; he had served as senate chair and Faculty Affairs Committee chair. Chair Speak stated that Senator Sancho-Madriz has contributed to the Academic Senate and shared governance in more ways than can be mentioned and then presented him with a certificate thanking him for his service.

The Academic Senate meeting adjourned at 4:00 p.m.