

CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA

ACADEMIC SENATE

ACADEMIC PROGRAMS COMMITTEE

REPORT TO

THE ACADEMIC SENATE

AP-007-178

**Discontinuation of Administrative Service Credential – Experimental
Program Standards**

Academic Programs Committee

Date: 11/20/2017

**Executive Committee
Received and Forwarded**

Date: 01/24/2018

Academic Senate

**Date: 02/14/2018
First Reading**

BACKGROUND: The Department of Education has put forward a referral for Discontinuation of Administrative Services Credential—Experimental Program Standards. This was an experimental program initiated with support from a grant, and with the ending of grant funding another program, a permanent one, has been put in place. This program is thus no longer needed.

RESOURCES CONSULTED:

Deans
Associate Deans
Department Chairs

DISCUSSION:

Before reaching the Academic Programs Committee, this program was reviewed by the Department of Education Curriculum Committee in the College of Education and Integrative Studies, as well as the Dean of the College of Education and Integrative Studies and the Office of Academic Programs. All concerns raised at those levels were addressed. The Academic Programs Committee then conducted campus-wide consultation, as well as its own review of the program. No concerns were raised.

RECOMMENDATION:

The Academic Programs Committee recommends approval of Discontinuation of Administrative Services Credential—Experimental Program Standards.

Education	
Status	active
Hierarchy Entities	Education
Approval Process Name	K. Other - Discontinuance/Merge/Move Program/Option/Minor/Emphasis/Credential
Current Step	Office of Academic Programs
Originator	Jann Pataray-Ching
Created	10/10/2017 07:13PM
Launched	10/10/2017 07:26PM
Form	
General Catalog Information	
Department	Education
Program Name (e.g. Art History, B.A.; Biology, B.S. - General Biology Subplan/Option; History Minor)	Administrative Services Credential – Experimental Program Standards
Importance to the Institution	This was an experimental program that was funded by a grant. The grant has since then run out, the PI has retired from the university, and a permanent program has taken its place. Therefore, we need to discontinue this program.
Quality of the Program	As explained above, this was an experimental program based on a grant. We no longer have the faculty (due to retirement) to offer that program. Other aspects of the quality of the program do not apply.
Efficiency and Demand for the Program	Because we are no longer offering this program, there are no students in the program.
Potential effect on the future employment status of faculty and staff in the program	There are no faculty who will be displaced because they have retired. There were no staff supporting the program.
Plan/Timeline to Close the Program	Immediately.
Steps	
Files	None