

CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA

**ACADEMIC SENATE**

**ACADEMIC PROGRAMS COMMITTEE**

**REPORT TO**

**THE ACADEMIC SENATE**

**AP-007-178**

**Discontinuation of Administrative Service Credential – Experimental  
Program Standards**

**Academic Programs Committee**

**Date: 11/20/2017**

**Executive Committee  
Received and Forwarded**

**Date: 01/24/2018**

**Academic Senate**

**Date: 02/14/2018  
First Reading  
03/07/2018  
Second Reading**

BACKGROUND: The Department of Education has put forward a referral for Discontinuation of Administrative Services Credential—Experimental Program Standards. This was an experimental program initiated with support from a grant, and with the ending of grant funding another program, a permanent one, has been put in place. This program is thus no longer needed.

RESOURCES CONSULTED:

Deans  
Associate Deans  
Department Chairs

DISCUSSION:

Before reaching the Academic Programs Committee, this program was reviewed by the Department of Education Curriculum Committee in the College of Education and Integrative Studies, as well as the Dean of the College of Education and Integrative Studies and the Office of Academic Programs. All concerns raised at those levels were addressed. The Academic Programs Committee then conducted campus-wide consultation, as well as its own review of the program. No concerns were raised.

RECOMMENDATION:

The Academic Programs Committee recommends approval of Discontinuation of Administrative Services Credential—Experimental Program Standards.

<b>Education</b>	
<b>Status</b>	active
<b>Hierarchy Entities</b>	Education
<b>Approval Process Name</b>	K. Other - Discontinuance/Merge/Move Program/Option/Minor/Emphasis/Credential
<b>Current Step</b>	Office of Academic Programs
<b>Originator</b>	Jann Pataray-Ching
<b>Created</b>	10/10/2017 07:13PM
<b>Launched</b>	10/10/2017 07:26PM
<b>Form</b>	
<b>General Catalog Information</b>	
<b>Department</b>	Education
<b>Program Name (e.g. Art History, B.A.; Biology, B.S. - General Biology Subplan/Option; History Minor)</b>	Administrative Services Credential – Experimental Program Standards
<b>Importance to the Institution</b>	This was an experimental program that was funded by a grant. The grant has since then run out, the PI has retired from the university, and a permanent program has taken its place. Therefore, we need to discontinue this program.
<b>Quality of the Program</b>	As explained above, this was an experimental program based on a grant. We no longer have the faculty (due to retirement) to offer that program. Other aspects of the quality of the program do not apply.
<b>Efficiency and Demand for the Program</b>	Because we are no longer offering this program, there are no students in the program.
<b>Potential effect on the future employment status of faculty and staff in the program</b>	There are no faculty who will be displaced because they have retired. There were no staff supporting the program.
<b>Plan/Timeline to Close the Program</b>	Immediately.
<b>Steps</b>	
<b>Files</b>	None