

Provost's Report to the Academic Senate

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Provost and Vice President for Academic Affairs

Wednesday, November 1, 2017

Quarter to Semester Conversion – Update

- We are making very good progress on milestones.
 - Lina Neto will provide an update related to courses and curricula.
- Class scheduling for AY 2018/19 starts today (November 1, 2017).
 - <https://www.cpp.edu/~academic-programs/scheduling/resources/schedule-building-timelines.shtml>
- New procedures for large classroom utilization (AY 2018/19)
 - Designed to optimize the use of 17 campus classrooms with enrollment capacity of ≥ 72 .
- New program to support faculty who will teach in large classrooms (AY 2018/19)
 - Designed to provide support to faculty: workload adjustments as well as support for graders, peer mentors, and/or supplemental instruction.

Quarter to Semester Conversion – Update

- Data analytics and early alerts system
 - EAB Student Success Collaborative
- Q2S Workshop Presented by Faculty Affairs and CFA
 - Lecturer Entitlements
 - Monday, November 20, 2017 & Tuesday, November 21, 2017
 - 9:30 AM – 11:30 AM
 - Room 15-4829, Library Special Events Room

Quarter to Semester Conversion – Advising Update

- Professional Development Opportunities for Faculty on Semester Conversion Advising:
 - The Office of Student Success (OSS) has held numerous faculty workshops, specifically related to semester conversion advising. The next workshop will be an online meeting via Zoom held on **November 17 from 9:00 to 10:30 am**. It will be recorded and posted on the semester conversion website.
 - Additional workshops will be offered in the winter and continue throughout the academic year. They will be posted on www.cpp.edu/advising.
 - Electronic copies of all the materials presented at previous workshops are available to all faculty advisors on Blackboard in the “Semester Conversion Advising” organization.

Quarter to Semester Conversion – Advising Update

- Events for Students:
 - In collaboration with ASI, OSS held a Semester Conversion workshop for students last week. Close to 100 students attended and learned how to plan for a smooth transition into semesters.
 - Two additional workshops will be offered:
 - November 21, 2017 (9:00-10:30 am, BSC, Ursa Minor)
 - November 28, 2017 (12-1pm, BSC, Ursa Minor)
 - Additional workshops will be offered in the winter and continue throughout the academic year. They will be posted on www.cpp.edu/semester.

Quarter to Semester Conversion – Advising Update

- Advising Strategies:
 - Focus is on the students who have the potential to graduate by summer 2018
 - (0-60 units from degree as of April 2017).
 - The list is available on the MyPlanner/IAP Tableau dashboard.
 - Students should complete their Individual Academic Plan (IAP), if they have not done so.
 - Encourage students to use MyPlanner to map out their remaining quarter courses.
 - Chairs and college leadership should anticipate and make decisions impacting students' ability to graduate (i.e., course substitutions, sequences, exceptions, etc.).
 - Conversion guides will be released by the end of the term.
 - Access the Conversion guides on the semester conversion website.

Quarter to Semester Conversion – Advising Update

- Communication Strategies:
 - A **Q2S Student Handbook** will be published and posted to the Semester Conversion website next week.
 - The handbook provides comprehensive information on what to expect and how to prepare for conversion.
 - The Semester Conversion website will be re-launched next week.
 - There will be heavy digital presence on social media channels once the conversion guide is posted and the new website is launched.

Writing and Revising Program and Student Learning Outcomes

Thursday November 9, 12:00 - 1:00 pm

Location: Faculty Center conference room 1-228