# CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA ACADEMIC SENATE 

# ACADEMIC AFFAIRS COMMITTEE REPORT TO <br> THE ACADEMIC SENATE 

AA-006-189
2019-2020 Academic Calendar

Academic Affairs Committee
Date: 24 October 2018

Executive Committee
Received and Forwarded

Academic Senate

Date: 31 October 2018

Date: 07 November 2018
First Reading
05 December 2018
Second Reading

## BACKGROUND:

The attached 2019-2020 academic calendar provides detailed dates for summer 2019 sessions, Fall 2019 Semester, Winter 2020 Intersession, and Spring 2020 Semester. Extensive feedback has already been obtained from various constituents regarding the attached academic calendar. New to this academic calendar is the inclusion of a Winter Intersession in 2020 to allow departments to offer special purpose courses (e.g., study abroad, field study, internship, independent study, etc.).
Consultation with various groups, including the department chairs, has revealed support for a Winter Intersession. Following adoption by the Academic Senate and approval by the President, the calendar must be submitted to the Chancellor' Office in January 2019 for final review and approval.

## RESOURCES CONSULTED:

- Department Chairs
- Associate Deans
- Deans
- Sep Eskandari, Associate Provost
- Terri Gomez, AVP for Student Success
- Betty Huff, Interim AVP for Enrollment Management and Services
- Daniel Parks, Registrar
- Kevin Colaner, AVP for Student Services
- Patricia Higuchi, Director, Student Accounting and Cashiering Services
- Paulette Blumberg, Deputy Chief of Staff to President Coley
- Jennifer Andelin, Interim Associate Registrar
- Ashely Ly, Senior Curriculum Specialist
- Cecilia Santiago-Gonzalez, Director, Strategic Initiatives for Student Success


## RECOMMENDATION:

The Academic Affairs Committee recommends the adoption of the following 2019-2020 Academic Calendar.

California State Polytechnic University, Pomona 2019-20 Academic Calendar



| Winter Intersession 2020 <br> Classes Start: January 2 <br> Classes End: January 16 |
| :---: |
| Administrative Dates |
| Grades Due: January 17 |


| Spring Term 2020 <br> Classes Start: Saturday, January 18 <br> Classes End: Friday, May 8 |
| :---: |
| Final Exams: May $9-15$ <br> Commencement Ceremonies |
| Commencement: May 15-17 |
| Holidays/Campus Closures |
| Hartin Luther King Jr.'s Birthday: January 20 |

* Summer Sessions I, II, \& III assumes the continued observance of the $4 / 10$ summer schedule.


ADMISSION APPLICATION PERIODS $\qquad$ I Summer 2019 Sessions $\qquad$ | Fall 2019 Semester $\quad$ Winter 2020 Session $\quad$ Spring 2020 Semester


| ACADEMIC INSTRUCTION | Summer 2019 Sessions |  |  | Fall 2019 Semester | Winter 2020 Session | Spring 2020 Semester |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 10-Week Session | 1st 5-Week Session | 2nd 5-Week Session | 15-Week Session | 2-Week Session | 15-Week Session |
| Beginning of college year | May 29 |  |  |  |  |  |
| Beginning of semester for faculty | May 29 | May 29 | July 3 | August 19 | January 2 | January 17 |
| Classes begin for all students | May 29 | May 29 | July 3 | August 22 | January 2 | January 18 |
| Classes end for all students | August 1 | June 27 | August 1 | December 8 | January 16 | May 8 |
| Finals | August 5-8 | July 1-2 | August 5-6 | December 9-15 |  | May 9-15 |
| End of semester for faculty | August 8 | July 2 | August 6 | December 20 | January 16 | May 20 |
| Grades due at 6:00 a.m. | August 12 | July 8 | August 12 | December 20 | January 17 | May 20 |
| Commencement (Date will vary by college. Check with major department for exact date) |  |  |  |  |  | May 15-17 |
|  |  |  |  |  |  |  |
| SCHEDULING AND REGISTRATION | Summer 2019 Sessions |  |  | Fall 2019 Semester | Winter 2020 Session | Spring 2020 Semester |
|  | 10-Week Session | 1st 5-Week Session | 2nd 5-Week Session | 15-Week Session | 2-Week Session | 15-Week Session |
| Registration Holds Applied to Student Records | February 15 | February 15 | February 15 | March 22 | September 27 | October 4 |
| Registration Advising Period | February 25 - April 24 | February 25 - April 24 | February 25 - April 24 | March 25 - June 14 | September 30-October 4 | October 7 - November 20 |
| Priority Registration Period | March 4-5 | March 4-5 | March 4-5 | April 8-9 | October 7-8 | October 14-15 |
| General Registration Period | March 6-April 24 | March 6- April 24 | March 6-April 24 | April 10 - June 14 | October 9- December 1 | October 16 - December 4 |
| New Student Orientation (tentative) | - | - | - | June 17 - August 2 | - | November 25 - December 4 |
| Fee Bills Posted to BroncoDirect | March 16 | March 16 | March 16 | July 1 | October 14 | October 26 |
| Fees Due | April 25 | April 25 | April 25 | July 26 | December 2 | December 5 |
| Enrollment Cancellation Due to Non-Payment | May 2 | May 2 | May 2 | August 1 | December 5 | December 16 |
| Late Orientation (tentative) | - | - | - | August 5-9 | - | December 9-13 |
| Add Period: Students may register \& add classes online | May 6 - June 5 | May 6 - June 5 | May 6-July 11 | August 12 -September 5 | December 6 - January 2 | January 6 - February 3 |
| Drop Period: Students may drop classes online without record | May 6-June 5 | May 6-June 5 | May 6-July 11 | August 12 -September 5 | December 6-January 2 | January 6-February 3 |
| Last day to drop and receive $100 \%$ refund | May 28 | May 28 | July 2 | August 21 | January 1 | January 17 |
| Last day to drop classes without course being recorded | June 5 | June 5 | July 11 | September 5 | January 2 | February 3 |
| Class Withdrawal: Students may continue to withdraw from classes online. Students will receive "W" grades but may petition for "WX" grades. | June 6-24 | June 6-10 | July 12-16 | September 6-19 | January 3-6 | February 4-17 |
| Census | June 24 | June 10 | July 16 | September 19 | January 6 | February 17 |
| First day to withdraw for serious and compelling reasons; permitted by petition only | June 25 | June 11 | July 17 | September 20 | January 7 | February 18 |
| Last day to a pply for current semester graduation | July 15 | July 15 | July 15 | October 25 | - | March 13 |
| Last day to drop units and receive a pro-rated refund of Tuition \& Fees | July 10 | June 18 | July 23 | October 29 | January 10 | March 28 |
| Spring Instruction Break (campus open, except on 03/31/2020) | - | - | - | - | - | March 28 - April 3 |
| Last day to withdraw by petition for serious and compelling reasons and receive a "W" | July 17 | June 19 | July 24 | November 15 | January 14 | April 17 |
| Last day to withdraw by petition for serious and compelling reasons and receive a "WX" | August 8 | July 2 | August 6 | December 15 | January 16 | May 15 |
|  |  |  |  |  |  |  |
| HOLIDAYS |  | Summer 2019 Sessions |  | Fall 2019 Semester | Winter 2020 Session | Spring 2020 Semester |
| Holiday Closure - 07/04/2019-Independence Day | July 4 | July 4 | July 4 |  |  |  |
| Holiday Closure - 09/02/2019-Labor Day |  |  |  | September 2 |  |  |
| California Admission Day - 09/09/2019 observed 12/30/2019 |  |  |  |  |  |  |
| Columbus Day - 10/14/2019 observed 11/29/2019 |  |  |  |  |  |  |
| Holiday Closure - 11/11/2019-Veterans Day |  |  |  | November 11 |  |  |
| Holiday Closure - 11/28/2019 - Thanks giving Day |  |  |  | November 28 |  |  |
| Holiday Closure - 11/29/2019 - Columbus Day rescheduled from 10/14/2019 |  |  |  | November 29 |  |  |
| Holiday Closure - 12/25/2019-Christmas Day |  |  |  | December 25 |  |  |
| Holiday Closure - 12/26/2019 - Lincoln's Birthday rescheduled from 02/12/2019 |  |  |  | December 26 |  |  |
| Holiday Closure - 12/27/2019 - President's Day rescheduled from 02/18/2019 |  |  |  | December 27 |  |  |
| Holiday Closure - 12/30/2019 - California Admission Day rescheduled from 09/09/2019 |  |  |  | December 30 |  |  |
| Holiday Closure - 12/31/2019-Must use Personal Holiday, Vacation or CTO Hours |  |  |  | December 31 |  |  |
| Holiday Closure - 01/01/2020-New Year's Day |  |  |  |  | January 1 |  |
| Holiday Closure - 01/20/2020-Martin Luther King, Jr. Day |  |  |  |  |  | January 20 |
| Lincoln's Birthday - 02/12/2020 observed 12/28/2020 |  |  |  |  |  |  |
| President's Day - 02/17/2020 observed 12/29/2020 |  |  |  |  |  |  |
| Spring Instruction Break (campus open, except on 03/31/2020) |  |  |  |  |  | March 28 - April 3 |
| Holiday Closure - Cesar Chavez Day - 03/31/2020 |  |  |  |  |  | March 31 |

## NOTES

This is not to be construed as an employee work calendar. Certain collective bargaining agreements covering CSU employees are currently scheduled to expire prior to the last date indicated on this calendar. For employees in these bargaining units, any holiday(s) or campus closure(s) listed subsequent to the expiration of the current agreement(s) are tentative and subject to negotiations with the appropriate exclusive representative

Several U.S. states as well as many cities in California now observe the second Monday in October (Columbus Day) as Indigenous Peoples Day.

| ACADEMIC INSTRUCTION |
| :--- |
| Beginning of college year |
| Beginning of semester for faculty |
| Classes begin for all students |
| Classes end for all students |
| Finals |
| End of semester for faculty |
| Grades due at 6:OO a.m. |
| Commencement (Date will vary by college. Check with major department for exact date) |


| SCHEDULING AND REGISTRATION |
| :--- |
| Regis tration Holds Applied to Student Records |
| Registration Advising Period |
| Priority Registration Period |
| General Registration Period |
| New Student Orientation (tentative) |
| Fee Bills Posted to BroncoDirect |
| Fees Due |
| Enrollment Cancellation Due to Non-Payment |
| Late Orientation (tentative) |
| Add Period: Students may register \& add classes online |
| Drop Period: Students may drop classes online without record |
| Last day to drop and receive $100 \%$ refund |
| Last day to dop classes without course being recorded |
| Class Withdrawal: Students may continue to withdraw from classes online. Students will <br> receive "W" grades but may petition for "WX" grades. <br> Census <br> First day to withdraw for serious and compelling reasons; permitted by petition only <br> Last day to apply for current semester graduation <br> Last day to dop units and receive a pro-rated refund of Tuition \& Fees <br> SSring Instruction Break (campus open, except on 03/31/2020) <br> Last day to withdraw by petition for serious and compelling reasons and receive a "W" <br> Last day to withdraw by petition for serious and compelling reasons and receive a "WX" |

## HOLIDAYS



| Summer 2020 Sessions |  |  | Fall 2020 Semester |
| :---: | :---: | :---: | :---: |
| July 3 | July 3 | July 3 |  |
|  |  |  | September 7 |
|  |  |  |  |
|  |  |  |  |
|  |  |  | November 11 |
|  |  |  | November 26 |
|  |  |  | November 27 |
|  |  |  | December 25 |
|  |  |  | December 28 |
|  |  |  | December 29 |
|  |  |  | December 30 |
|  |  |  | December 31 |
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Holiday Closure - 07/03/2020 - Independence Day observed (rescheduled from 07/04/2020)

| Summer 2020 Sessions |  |  |
| :---: | :---: | :---: |
| 10-Week Session | 1st 5-Week Session | 2nd 5-Week Session |
| February 14 | February 14 | February 14 |
| February 24 - April 22 | February 24 - April 22 | February 24 - April 22 |
| March 2-3 | March 2-3 | March 2-3 |
| March 4 - April 22 | March 4-April 22 | March 4-April 22 |
| - | - | - |
| March 14 | March 14 | March 14 |
| April 23 | April 23 | April 23 |
| April 30 | April 30 | April 30 |
| - | - | - |
| May 4-June 3 | May 4-June 3 | May 4-July 8 |
| May 4-June 3 | May 4-June 3 | May 4-July 8 |
| May 26 | May 26 | June 30 |
| June 3 | June 3 | July 8 |
| June 4-22 | June 4-8 | July 9-13 |
| June 22 | June 8 | July 13 |
| June 23 | June 9 | July 14 |
| July 13 | July 13 | July 13 |
| July 8 | June 16 | July 21 |
| - | - | - |
| July 15 | June 17 | July 22 |
| August 6 | June 30 | August 4 |


|  | Winter 2021 Session | Spring 2021 Semester |
| :---: | :---: | :---: |
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|  |  |  |
|  |  | January 1 |
|  |  | March 31 |
|  |  | April 3-April 9 |

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Several U.S. states as well as many cities in California now observe the second Monday in October (Columbus Day) as Indigenous Peoples Day.

| ACADEMIC INSTRUCTION |
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| Beginning of semester for faculty |
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| Classes end for all students |
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| SCHEDULING AND REGISTRATION |
| :--- |
| Regis tration Holds Applied to Student Records |
| Registration Advising Period |
| Priority Registration Period |
| General Registration Period |
| New Student Orientation (tentative) |
| Fee Bills Posted to BroncoDirect |
| Fees Due |
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| Summer 2020 Sessions $\quad$ Fall 2020 Semester |  |  | Winter 2021 Session | Spring 2021 Semester |
| :---: | :---: | :---: | :---: | :---: |
| July 5 | July 5 |  |  |  |
|  |  | September 6 |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  | November 11 |  |  |
|  |  | November 25 |  |  |
|  |  | November 26 |  |  |
|  |  | December 27 |  |  |
|  |  | December 28 |  |  |
|  |  | December 29 |  |  |
|  |  | December 30 |  |  |
|  |  | December 31 |  |  |
|  |  |  | January 3 |  |
|  |  |  |  | January 17 |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  | March 31 |
|  |  |  |  | April 2-April 8 |

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Several U.S. states as well as many cities in California now observe the second Monday in October (Columbus Day) as Indigenous Peoples Day.


| $12 / 30 / 2020$ | December | 30 | Wednesday | Rescheduled Holiday (California Admission Day rescheduled from 9/9/2020) |
| :---: | :---: | :---: | :---: | :---: |
| $12 / 31 / 2020$ | December | 31 | Thursday | Campus Closed (Use Personal Holiday, Vacation, or CTO Hours) |
| $1 / 1 / 2021$ | January | 1 | Friday | New Year's Day 2021 |


| 2021 |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Date | Month | Day | Weekday | Observance |
| $1 / 1 / 2021$ | January | 1 | Friday | New Year's Day 2021 |
| $1 / 18 / 2021$ | January | 18 | Monday | Martin Luther King, Jr. Day |
| $3 / 31 / 2021$ | March | 31 | Wednesday | Cesar Chavez Day |
| $5 / 31 / 2021$ | May | 31 | Monday | Memorial Day |
| $7 / 5 / 2021$ | July | 5 | Monday | Independence Day Observed (rescheduled from 7/4/2021) |
| $9 / 6 / 2021$ | September | 6 | Monday | Labor Day |
| $11 / 11 / 2021$ | November | 11 | Thursday | Veterans Day |
| $11 / 25 / 2021$ | November | 25 | Thursday | Thanksgiving Day |
| $11 / 26 / 2021$ | November | 26 | Friday | Rescheduled Holiday (Columbus Day rescheduled from 10/11/2021) |
| $12 / 27 / 2021$ | December | 27 | Monday | Christmas Holiday Observed (rescheduled from 12/25/2021) |
| $12 / 28 / 2021$ | December | 28 | Tuesday | Rescheduled Holiday (Lincoln's Birthday rescheduled from 2/12/2021) |
| $12 / 29 / 2021$ | December | 29 | Wednesday | Rescheduled Holiday (President's Day rescheduled from 2/15/2021) |
| $12 / 30 / 2021$ | December | 30 | Thursday | Rescheduled Holiday (California Admission Day rescheduled from 9/9/2021) |
| $12 / 31 / 2021$ | December | 31 | Friday | Campus Closed (Use Personal Holiday, Vacation, or CTO Hours) |
| $1 / 3 / 2022$ | January | 3 | Monday | New Year's Day 2022 Observed (rescheduled from 1/1/2022) |


| 2022 |  |  |  |
| :---: | :---: | :---: | :---: |
| Date | Month | Day | Weekday |
| $1 / 3 / 2022$ | January | 3 | Monday |
| $1 / 17 / 2022$ | January | 17 | Monday |
| $3 / 31 / 2022$ | March | 31 | Thursday |
| $5 / 30 / 2022$ | May | 30 | Monday |
| $7 / 4 / 2022$ | July | 4 | Monday |
| $9 / 5 / 2022$ | September | 5 | Monday |
| $11 / 11 / 2022$ | November | 11 | Friday |
| $11 / 24 / 2022$ | November | 24 | Thursday |
| $11 / 25 / 2022$ | November | 25 | Friday |

## Observance

New Year's Day 2022 Observed (rescheduled from 1/1/2022)
Martin Luther King, Jr. Day
Cesar Chavez Day
Memorial Day
Independence Day
Labor Day
Veterans Day
Thanksgiving Day
Rescheduled Holiday (Columbus Day rescheduled from 10/10/2022)

| $12 / 26 / 2022$ | December | 26 | Monday | Christmas Holiday Observed (rescheduled from 12/25/2022) |
| :---: | :---: | :---: | :---: | :---: |
| $12 / 27 / 2022$ | December | 27 | Tuesday | Rescheduled Holiday (Lincoln's Birthday rescheduled from 2/12/2022) |
| $12 / 28 / 2022$ | December | 28 | Wednesday | Rescheduled Holiday (President's Day rescheduled from 2/21/2022) |
| $12 / 29 / 2022$ | December | 29 | Thursday | Rescheduled Holiday (California Admission Day rescheduled from 9/9/2022) |
| $12 / 30 / 2022$ | December | 30 | Friday | Campus Closed (Use Personal Holiday, Vacation, or CTO Hours) |
| $1 / 2 / 2023$ | January | 2 | Monday | New Year's Day 2023 Observed (rescheduled from 1/1/2023) |

