



EMERGENCY MANAGEMENT OVERVIEW
TRAINING
ACADEMIC SENATE
12/05/18

Presented by: Office of Emergency Management



OVERVIEW/RESPONSIBILITIES

Introductions

Office of Emergency Management

- Whitney Fields, Executive Director, Emergency Mgmt. & Business Continuity
- Oversight of the Emergency Mgmt. & Business Continuity Programs for Cal Poly Pomona
- Background Summary

Emergency Management Team

- Emergency Mgmt. Coordinator
- Business Continuity Coordinator
- Emergency Mgmt. Analyst
- 2 Student Assistants
- Emergency Mgmt. Offices Bldg. #109
- University Police Station/Bldg.

Whitney



Ernie



Taneshi



Melissa



Emergency Management Roles - CPP

Emergency Management (EM) Roles at CPP

- Office of Emergency Management – Lead
- University Police Dept. – Lead

Emergency Management (EM) Responsibilities

- Development of plans/standard operating procedures
- Coordination of drills/exercises
- Training/resources
- Ensuring the volunteer base equipped
- Organizational development
- Strategic planning – Emergency Management
- Continuity of operations planning



Emergency Contact Overview

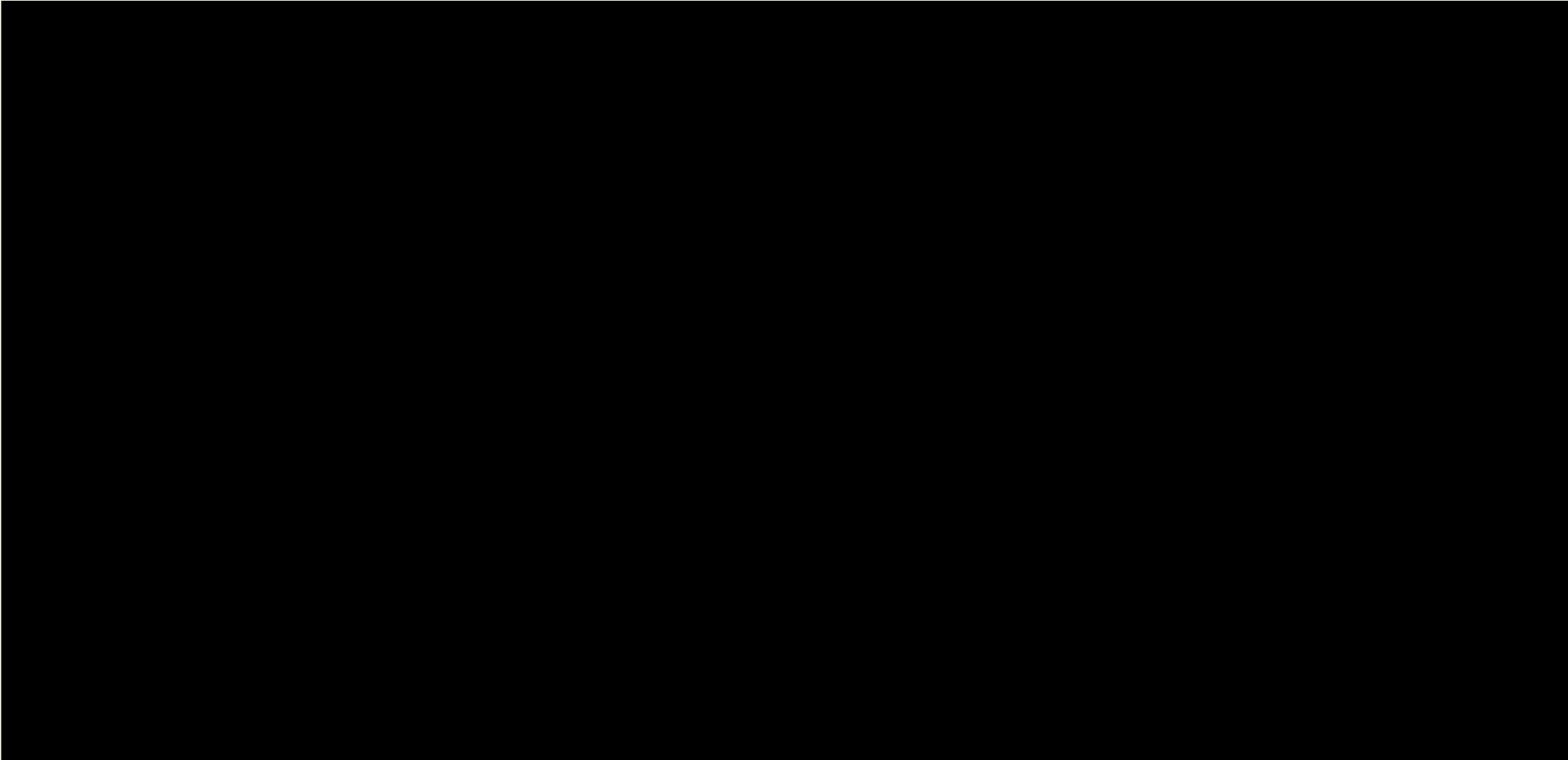
- Dial 911 on a campus phone
- Dial (909) 869-3070 from a mobile device
- Blue Light Emergency Phones on campus connect – University Police Dept.
- University Police (909) 869-3070
- **Emergency Hotline (866) 869-7659 or (866) 869-POLY – Recording/Critical Updates**
- Emergency Management information (909) 869-4022, or via email at <http://www.cpp.edu/~em/>





EARTHQUAKE PROCEDURES/RESOURCES

New CPP Earthquake Video



<https://youtu.be/0KpGiCfxk10>

Earthquake Procedures



- Move away from windows
- Drop, Cover, Lock & Hold On
- Take cover under a table or desk
- Move away from windows
- Building evacuation *is not immediate/wait until the shaking stops*
- When safe to do so - evacuate using the nearest safe exit to your designated evac. assembly area
- Do not use the elevators
- Refrain from running out of the building due to falling debris



Your Evacuation Site

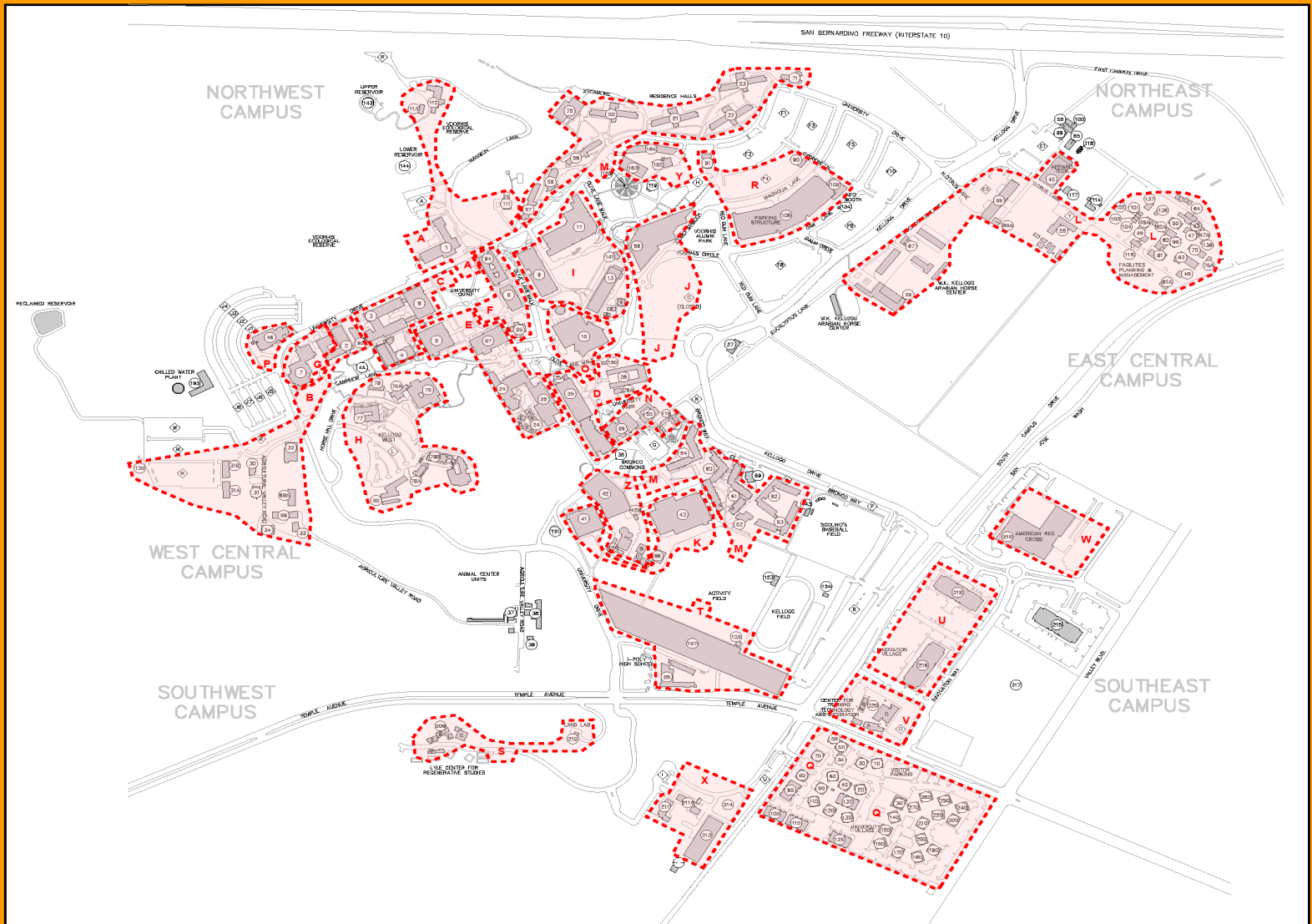
- Report to your designated Building Marshal (FC) or Floor Captain (FC) at your designated assembly area
- Identify any problems to report to your BM or FC (Individuals trapped or need of assistance)
- Formulate a plan for roll call/accountability of staff/students



What You Will Need Campus Evacuation Map

CAMPUS WIDE EMERGENCY EVACUATION MAP

EOC Site	Buildings	EOC Site Description
A	1, 111, 112, and 113	Courtyard, North side of building 1/ NE corner of Quad
B	2, 92, and Ag Valley	Lawn south side of bldg. 2 and 7
C	3, 4, and 8	NW corner of Quad
D	26, 26A, 35, 35A, 150	Center area of University Park
E	5, 24, 25, and 97	SW corner of quad outside bldg. 5
F	6, 94, and 95	SE corner of Quad by Pancakes
G	7 and 2 annex	Grass, east of bldg. 7 and 2 courtyard
H	76, 77, 78, and 79	Grass area behind lodge next to lot L.
I	9, 13, and 17	Engineering meadow, between bldgs 13 and 17
J	CLA bldg. 98	Center of lot C, grass hill behind 26
K	41, 43, and 86	Grass area south of bldg. 43
L	81, 28, 29, 45, 67, 75, 89, and shops	Facility maintenance yard, lot in front of 28
M	20, 21, 22, 23, 52, 54, 57, 58, 59, 60, 61, 62, 63, 70, and 71	North side of Rose Garden, Bronco Commons, Grassy area south of 43
N	55, 66, 116	South side of University Park, north of bldg. 55
O	15, 16	North side of University Park
P	46	Lawn area and lot adjacent to bldg 46
Q	University Village Complex	Central quad, Basketball courts, Lot near Valley gate
R	91, 91A, 106, and 109	F Parking Lots
S	Regenerative Studies, 209, 210	Parking Lot Area
T	I-Poly High School	Recreation field, south of bldg. 43
U	SCE bldgs. 216 and 219	Parking lot areas adjacent to bldgs.
V	CTTI facility, 220a, 220b, and 220c	SE corner of parking lot away from driveway
W	American Red Cross, 218	Parking lot sites A-C
X	Agriscapes complex 211, and 212	Grass area across from Farm Store
Y	College of Business 162, 163, and 164	Grassy area near parking lot H
Z	BRIC, 42, 42A, and 42B	Bronco Commons



Earthquake Preparedness Resource

When an Earthquake Strikes:

Where Will You Be? What Will You Do?

INDOORS

Drop onto your hands and knees, Cover your head and neck, and Hold on under something sturdy until shaking stops. If no shelter is nearby, crawl next to an interior wall (away from windows). Do not go outside during shaking! One of the most dangerous places to be is near an exterior wall of a building.

IN BED

Lie face down, Cover your head and neck with a pillow, and Hold on with both hands.

OUTDOORS

Move to a clear area if you can safely do so (away from buildings, power lines, trees, signs, vehicles, and other hazards), then Drop, Cover, and Hold on.

IN A CLASSROOM

Drop, Cover, and Hold on. Keep in mind that laboratories and other settings may require special safety considerations.

IN A WHEELCHAIR/ WITH A WALKER

Lock your wheels, Cover your head and neck, and Hold on until the shaking stops.

IN A HIGH-RISE

Drop, Cover, and Hold on. Once the shaking stops, if you evacuate the building, use stairs instead of elevators.

IN A STORE

Drop away from shelves, Cover next to a shopping cart or beneath clothing racks if possible, and Hold on.

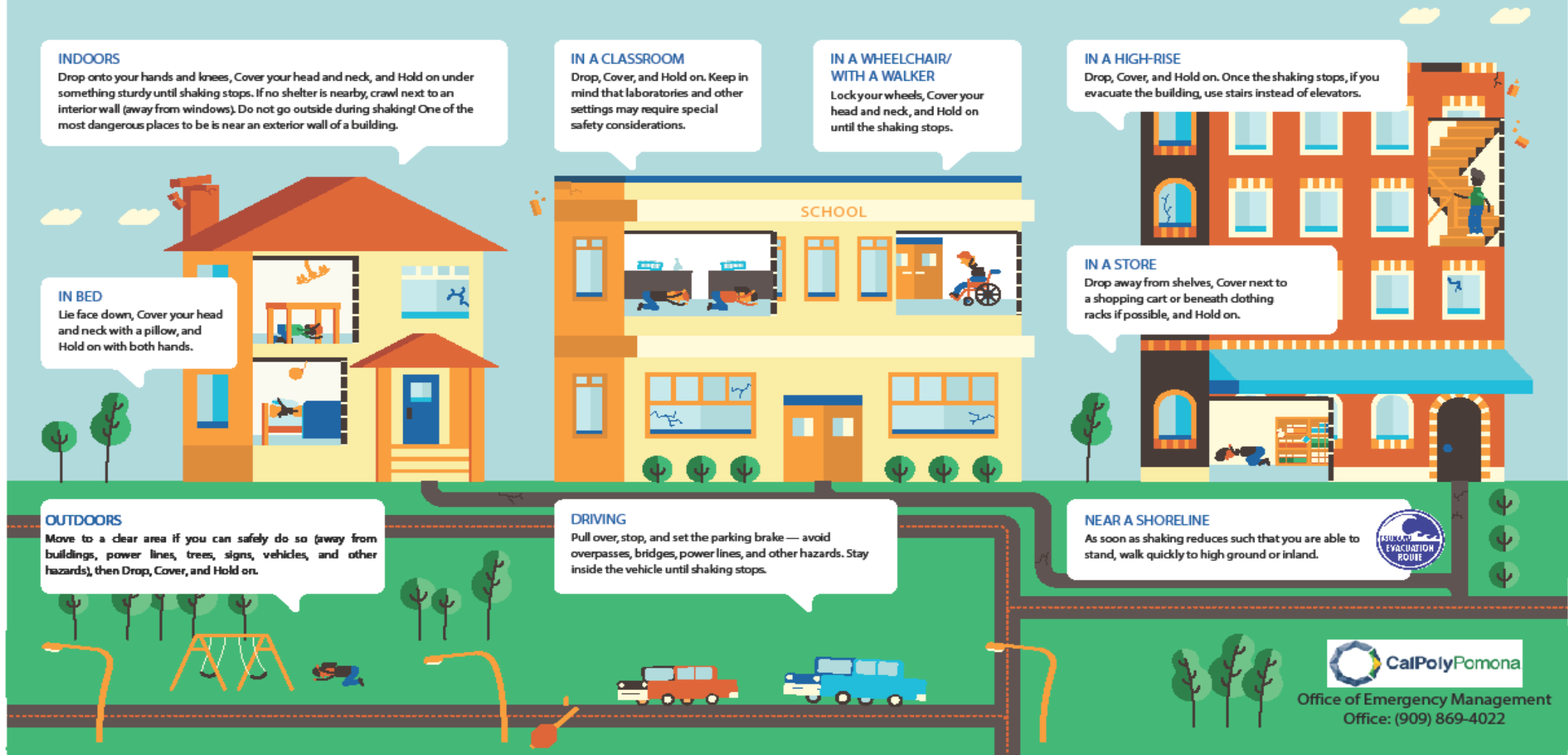
NEAR A SHORELINE

As soon as shaking reduces such that you are able to stand, walk quickly to high ground or inland.



Office of Emergency Management
Office: (909) 869-4022

Drop, Cover, Lock and Hold on. California is earthquake country. It's not a question of "if" but "when" an earthquake will strike us. Be sure to practice your earthquake skills. For more information log in at <http://www.cpp.edu/em/>

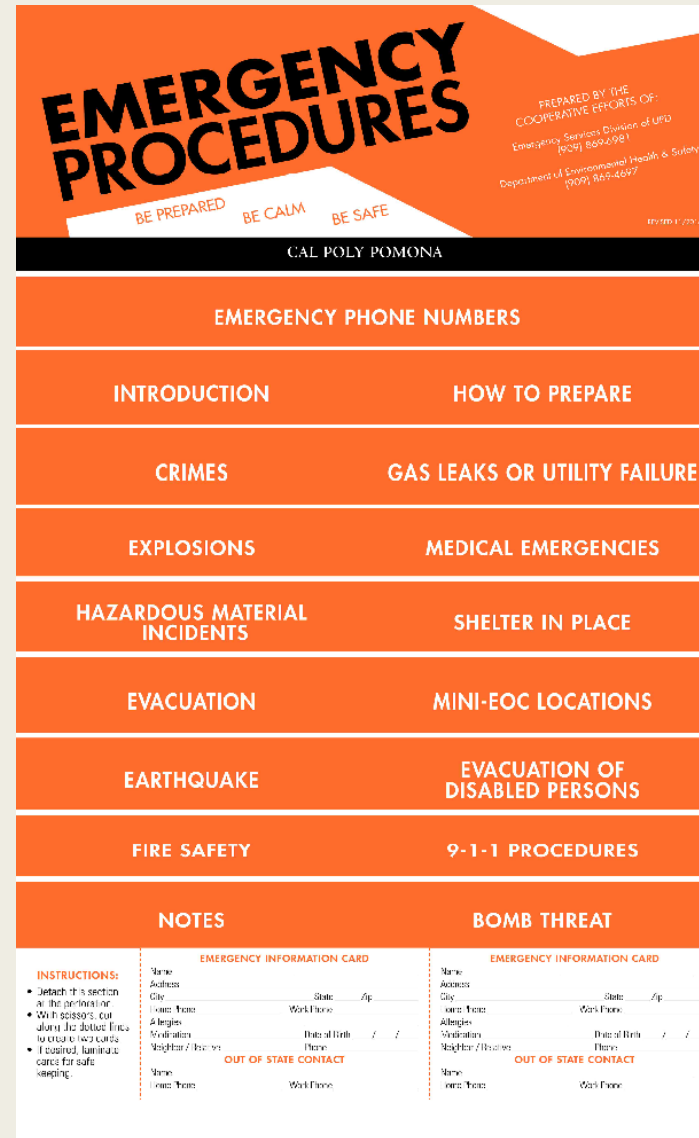


Emergency Procedures Resources

- Emergency Procedures, Flip Charts
- Access the procedures electronically at <http://www.cpp.edu/~safety/emergency/index.shtml>
- Emergency Procedures – Guidelines for Issues Involving Emergency Procedures on Campus

http://www.cpp.edu/~police/Documents/Emergency_Procedures-General_4555.pdf

- Shelter-In-Place Guidelines
http://www.cpp.edu/~police/Documents/CP_P_SIP_8320.pdf
- Emergency Plan Summary
<http://www.cpp.edu/~safety/safety-security-resources/emergency-plan-nov-2012.pdf>
- Earthquake Safety checklist
http://www.cpp.edu/~police/Documents/cpp_Checklist_ENG_V8_1.pdf



Emergency Procedures Poster – 6 Languages

1. English
2. Spanish
3. Arabic
4. Chinese
5. Japanese
6. Korean

Electronic Access

<https://www.cpp.edu/~em/emergency-procedures.shtml>

How Can You Prepare Better?

- Be familiar with your building floor plan
- Know where the stairs and fire extinguishers are located
- Enroll in a First Aid/CPR Class
- Prepare your area for earthquakes by anchoring equipment/furniture
- Contact em@cpp.edu for a current list of Campus Building Marshals/Floor Captains

California State Polytechnic University, Pomona

Universidad Estatal Politécnica de California, Pomona

PROCEDIMIENTOS DE EMERGENCIA

9-1-1
○
DESDE TELÉFONOS CELULARES (909) 869-3070

Bomberos – Policía – Ambulancia – Sustancias Peligrosas

En caso de emergencia, cumpla con las siguientes pautas.
Su seguridad es de vital importancia.

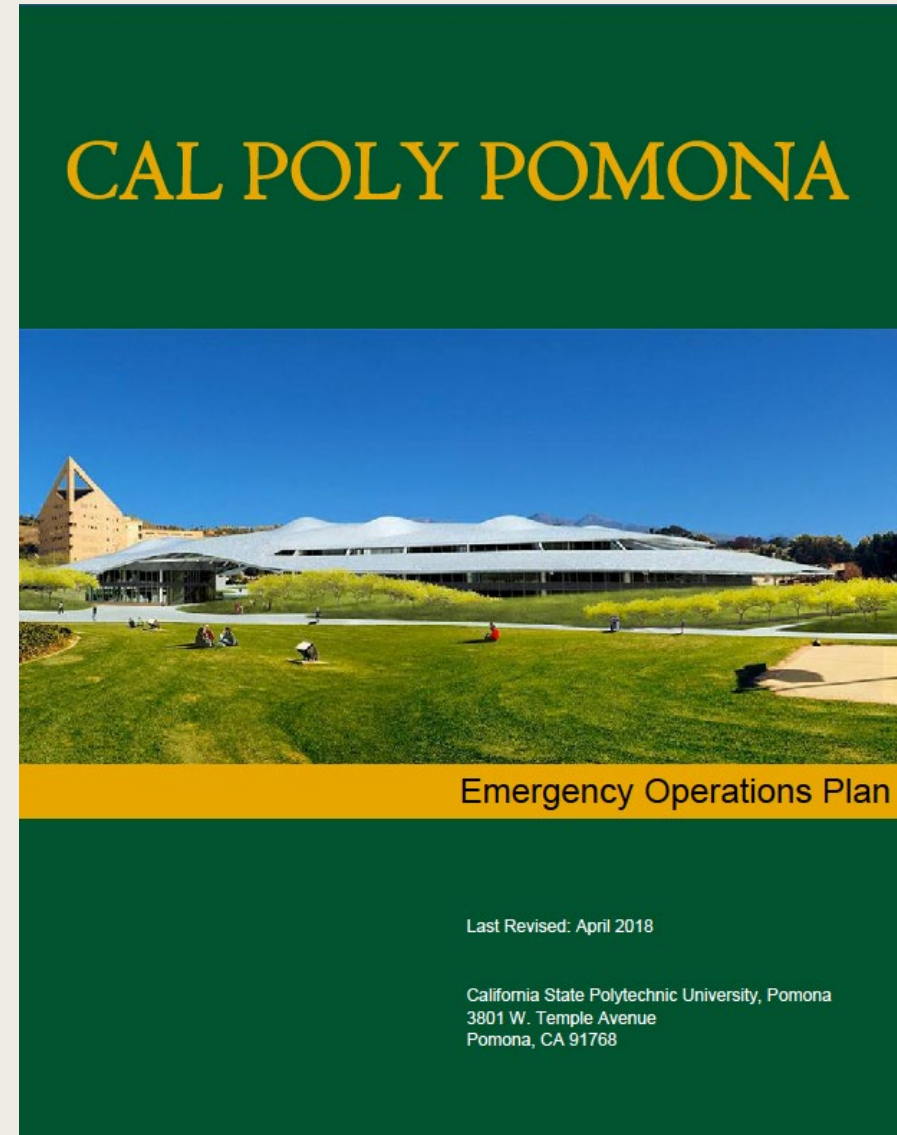
<p>Enfermedad o lesión grave</p> <ol style="list-style-type: none">1. Llame a la policía universitaria al 9-1-1 desde un teléfono del campus o al (909) 869-3070 desde un teléfono celular. Este listo para proporcionar la mayor cantidad de información posible respecto de la enfermedad o lesión.2. NO mueva a ninguna persona que esté gravemente enferma o lesionada, a menos que se encuentre en un lugar peligroso.3. Administre primeros auxilios o realice una RCP cuando sea necesario y solo si está capacitado.4. Quedese con la víctima hasta que llegue la ayuda. Mantenga a la víctima lo más calmada y cómoda posible.	<p>Delito en curso</p> <ol style="list-style-type: none">1. Llame a la policía universitaria al 9-1-1 desde un teléfono del campus o al (909) 869-3070 desde un teléfono celular. Prepárese para dar su nombre, su ubicación y una descripción del problema.2. NO intente detener ni confrontar a los sospechosos.3. Sea un buen testigo. Observe el aspecto del sospechoso, los detalles del incidente, las armas visibles y los vehículos involucrados. Mantenga la calma.
<p>Incendio o explosión</p> <ol style="list-style-type: none">1. Llame a la policía universitaria al 9-1-1 desde un teléfono del campus o al (909) 869-3070 desde un teléfono celular. Diga su nombre, su ubicación y el tipo de incendio o explosión.2. Haga sonar cualquier alarma de incendio disponible.3. Con calma, evacúe el edificio por las escaleras (no por ascensor) y lleve sus pertenencias con usted. Reúnase con el director del edificio en el área de evacuación designada.4. Si usted tiene una discapacidad (usa silla de ruedas), diríjase a las escaleras más cercanas y pídale a alguien que le notifique su ubicación al personal de emergencias para que lo evacúen.	<p>Químico peligroso</p> <ol style="list-style-type: none">1. Llame a la policía universitaria al 9-1-1 desde un teléfono del campus o al (909) 869-3070 desde un teléfono celular. Diga su nombre, su ubicación y una descripción de la situación. Si es posible, identifique el químico implicado e informe si hay lesiones o si se produjo un incendio.2. Si se encuentra fuera de un edificio, evacúe el área en dirección contraria al viento y opuesta al incidente de derrame o radiación.3. Si se encuentra dentro de un edificio y el incidente ha ocurrido afuera, evacúe solamente cuando así se lo indique el personal de emergencias. Cierre todas las ventanas y, si es posible, apague los equipos de ventilación y los ventiladores.4. NO intente limpiar un derrame a menos que esté capacitado para tales procedimientos.
<p>Terremoto</p> <ol style="list-style-type: none">1. Mantenga la calma. Aléjese de las ventanas y resguárdese bajo un escritorio o una mesa hasta que se detenga el temblor. Aléjese de los objetos que puedan caerle encima.2. Si se encuentra en el exterior, permanezca al aire libre y aléjese de los edificios y del tendido eléctrico. Si se encuentra en un vehículo, deténgase lo más lejos posible del flujo de tráfico, pero no lo haga debajo de un puente, árbol, letrero o semáforo.3. La evacuación del edificio NO es inmediata. Si es necesaria, la llevará a cabo el personal de emergencias, bajo la dirección de la policía universitaria. Si se le indica evacuar, utilice la salida más cercana y diríjase al área de evacuación designada. No utilice los ascensores.4. Absténgase de salir corriendo del edificio porque pueden caer escombros, lo cual supondría un grave riesgo de lesión.	<p>Amenaza de bomba</p> <ol style="list-style-type: none">1. Llame inmediatamente a la policía universitaria al 9-1-1 desde un teléfono del campus o al (909) 869-3070 desde un teléfono celular. Si se le indica evacuar, observe cualquier cosa inusual e infórmele luego de haber dejado el edificio de manera segura. Reúnase con el director del edificio en el área de evacuación designada.2. Mantenga la calma. Escriba las palabras exactas de la persona que llamó. Tome nota de la hora de llamada, la voz (femenina, masculina), la edad, el acento o ruido de fondo, la ubicación de la bomba y el tiempo en que explotará.3. En lo posible, pregúntele a la persona que llama qué tipo de bomba es, qué aspecto tiene, el motivo por el cual se instaló y quién se declara responsable.

Cal Poly Pomona Emergency Response Procedures

Cal Poly Pomona Emergency Operations Plan

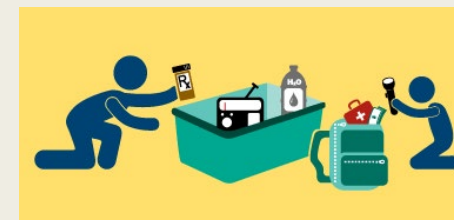
EOP Plan Summary

- How the campus responds in an emergency
- Basic Plan – Purpose/Scope
- Phases of Emergency Management
- Roles and Responsibilities – Incident Command Structure (ICS)
- Details on the state/federal emergency mgmt. system (NIMS/SEMS)
- Coordination during emergency
- Training & Exercise Requirements (University employees)
- Access plan electronically at <http://www.cpp.edu/~em/files/eop.pdf>



Personal Preparedness

- Prescription medications and glasses
- Infant formula and diapers
- Pet food and extra water for your pet
- Important family documents such as copies of insurance policies, identification and bank account records in a waterproof, portable container
- Cash or traveler's checks and change
- Emergency reference material such as a first aid book or information on www.ready.gov in a go-bag or warm blanket for each person.
- Consider additional bedding if you live in a cold-weather climate.
- Complete change of clothing including a long sleeved shirt, long pants and sturdy shoes. Consider additional clothing if you live in a cold-weather climate.
- Household chlorine bleach and medicine dropper –
- Fire Extinguisher
- Matches in a waterproof container
- Feminine supplies and personal hygiene items
- Mess kits, paper cups, plates and plastic utensils, paper towels
- Paper and pencil
- Books, games, puzzles or other activities for children



Campus Preparedness & Supplies

Central Supply

- 26 (12 Gallon Totes) – Emergency Provisions (Search & Rescue, Personal Hygiene Kits, First Aid & Triage Supplies)
- 40 Additional 12 Gallon Totes for rapid deployment
- Each Deans Office/College – 12 Gallon Tote – *Coming Soon!*
- Each Satellite Campus Location – 12 Gallon Tote – *Coming Soon!*
- Food & Water (50 & 25 Year Shelf Life)
- Search & Rescue Supplies & Kits to deploy as needed
- Each campus Building Marshal – Emergency Roll Bag

Campus Resources

- Agriculture (Spadra/Chino Farms)
- Restaurants/Convenient Stores
- Water Plant/Reverse Osmosis (RO) – 5 days/2.5 Gallons (Storage)
- Central Power Plant
- Hotel/Student Housing Units/Campus South



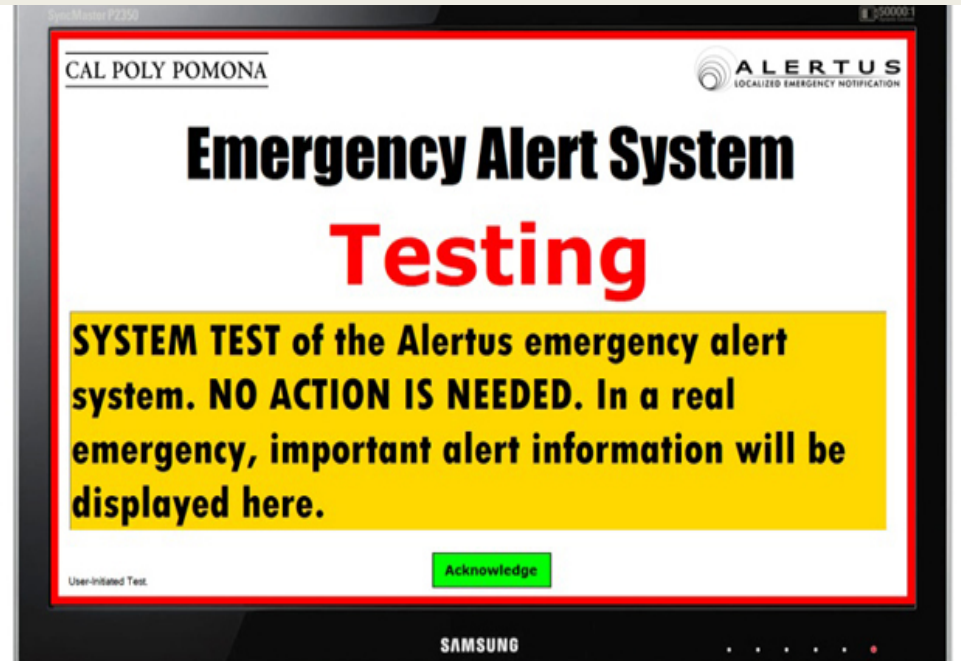
EVAC+CHAIR DEMO VIDEO





EMERGENCY COMMUNICATIONS

Emergency Notification Overview – Safety Alert System



- **Blackboard Connect** - Messaging system sends alerts to phones, email addresses, and text/SMS & TTY/TDD devices
<http://www.cpp.edu/~safety/emergency-communication/index.shtml>
- **Alertus**- Sends desktop alerts to campus-owned computer. Only used for emergency's/not routine communications
- Tested - 2nd Week of Each Quarter/Fall & During Exercises/Drills
- **Digital Marquees**- Display important information (north/south entrances)
- All faculty, staff and students are automatically enrolled to receive messages

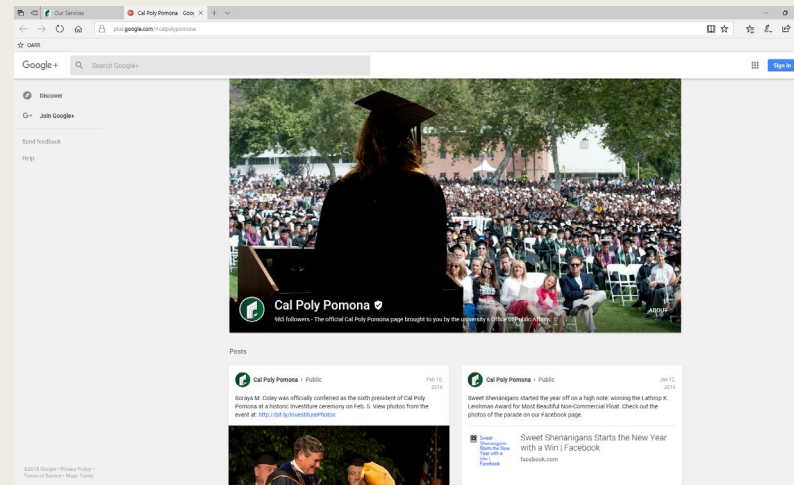
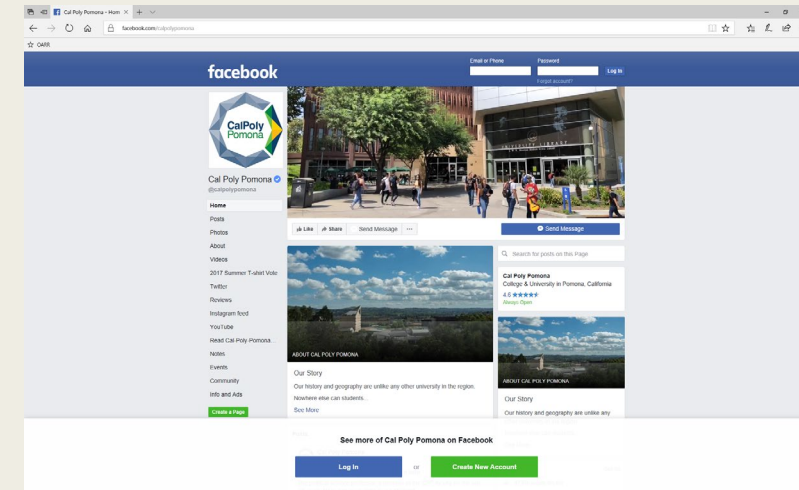
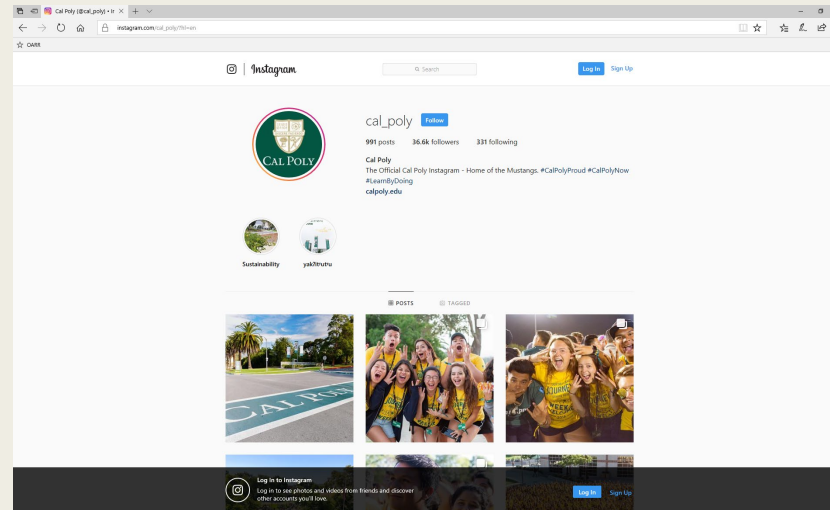
Updating or adding information in Safety Alert System go to:

- **MORE INFORMATION**
If you have any additional questions or concerns, please contact IT by emailing safetyalert@cpp.edu or calling the Help Desk at (909) 869-6776.
<http://www.cpp.edu/broncodirect/>



Social Media Communications - Emergency

- CPP Twitter
https://twitter.com/calpolypomona?ref_src=twsrc%5Egoogle%7Ctwcamp%5Eserp%7Ctwgr%5Eauthor
- CPP Facebook
<https://www.facebook.com/calpolypomona/>
- CPP Instagram
https://www.instagram.com/cal_poly/?hl=en
- CPP Google +
<https://plus.google.com/+calpolypomona>



2019 Campus Evacuation
SAVE THE DATE!

Great California
Shake Out 2019!

10/17/19, 10:17AM



Additional Inquiries/Questions Contact Information

1. Whitney Fields X3988,
wjfields@sbccd.cc.ca.us
 2. Ernie Fierro X 4940,
eafierro@cpp.edu
 3. Taneshi Noel X2705,
tanoel@cpp.edu
- **Emergency Management website link:** <http://www.cpp.edu/~em/>
 - **Office of Emergency Management main number:** (909) 869-4022

Cal Poly Pomona



Planning Starts & Ends WITH YOU!

CPP Emergency Management MOTTO

DARE TO PREPARE !

1. Make A Plan
2. Build A Kit
3. Get Involved



Questions

