

CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA

ACADEMIC SENATE

ELECTIONS AND PROCEDURES COMMITTEE

REPORT TO

THE ACADEMIC SENATE

EP-001-189

**Update Provisions for Library Advisory Council to Reflect Semester Instead of
Quarter**

Elections and Procedures Committee

Date: 05/06/2019

**Executive Committee
Received and Forwarded**

Date: 05/08/2018

Academic Senate

**Date: 08/14/2018
First Reading**

BACKGROUND:

The Academic Senate Office is currently recruiting faculty members for the Library Advisory Council and the current provisions, AS-2392-112-EP, state that the "...council shall meet no more than quarterly..." Needs to be updated to reflect "term" or "semester".

RESOURCES CONSULTED:

1) Individuals

- a) Emma Gibson, Interim Dean, Cal Poly Pomona Library
- b) Library Advisory Council, Cal Poly Pomona

2) Documents

- a) Elections and Procedures report of the 2011-12 academic year on this issue, EP-001-112
- b) Cal Poly Pomona academic calendar for the academic year 2018-2019

DISCUSSION:

The Library Advisory Council (LAC) was originally established to facilitate dialogue between the Cal Poly Pomona (CPP) Library and the rest of the CPP faculty and to act as an advocate for the library faculty and staff on campus in circumstances where the latter might not be an invited participant. The CPP Academic Senate selects one faculty member per college to serve on the LAC for two-year terms. The Dean of the CPP Library is a non-voting member of the LAC.

Originally, the LAC was prohibited from meeting more than once per quarter, unless the committee membership consented:

The Council shall meet no more than quarterly unless needed and agreed to by its members.

These are the only written regulations for how often the LAC schedules meetings, i.e., there is no minimum number of meetings. The Dean of the Library is amenable to changing the language to be

The Council shall meet no more than once a semester unless needed and agreed to by its members.

We attempted to contact the persons listed as “resources” above to obtain further guidance, but received no response.

RECOMMENDATION:

The revised language in the description of the LAC should read

The Council shall meet no more than once a semester unless needed and agreed to by its members.