

# Minutes

of the Academic Senate Meeting  
September 25, 2019

- PRESENT: Barding, Chase, Chen, Coburn, Davidov-Pardo, Fisk, Forrester, Gasdaglis, Givens, Gonzalez, Hargis, Huerta, Huh, Ibrahim, Kumar, Kwok, Lee, Lloyd, Milburn, Nelson, Ortenberg, Pacleb, Puthoff, Quinn, Sadaghiani, Salem, Senaratne, Shen, Shih, Small, Soper, Speak, Urey, Wachs, Welke
- PROXIES: Senator Kumar for Senator Flores, Senator Barding for Senator Osborn, Senator Wachs for Senator Von Glahn
- ABSENT: Welke
- GUESTS: L. Alex, A. Baski, S. Eskandari, K. Forward, A. Fuchs, S. Garver, H. Gilli-Elewy, T. Gomez, N. Hawkes, D. Hwang, L. Kessler, M. Koo, I. Levine, Z. Ma, L. Massa, S. Oldak, J. Passe, R. Pike, J. Rencis, L. Roosa Millar, S. Shah, E. Sullivan, C. Wyrick

Chair Nelson welcomed two (2) Academic Senators; Alvaro Huerta from the College of Environmental Design and Laura Chase from the College of Science. Chair Nelson thanked Senator Chase for volunteering to serve as the ASI Faculty Liaison.

## 1. [Academic Senate Minutes – August 14, 2019](#)

The August 14, 2019 Academic Senate Meeting minutes are located on the Academic Senate website at [https://www.cpp.edu/~senate/documents/packets/2019-20/09.25.19/academic\\_senate\\_minutes\\_08.14.19\\_posted.pdf](https://www.cpp.edu/~senate/documents/packets/2019-20/09.25.19/academic_senate_minutes_08.14.19_posted.pdf).

M/s/p to approve August 14, 2019 Academic Senate Meeting minutes as posted.

## 2. [Information Items](#)

### a. [Chair's Report](#)

Chair Nelson provided a [one-page guide](#) regarding conduct of Academic Senate Meetings. The guide is located on the Academic Senate webpage at <https://www.cpp.edu/~senate/about/senatemeetingguide.pdf>. In addition to the Senate Meeting Guide, the Provost's Office provided technology stickers to all in attendance. Provost Alva added that if additional stickers are needed please contact her office.

Chair Nelson reported that the police and facilities are working to identify appropriate locking mechanisms for classroom doors to provide protection in case of emergencies such as active shooter incidents. More information will be available as the project moves forward.

A new initiative, Lifecycle of the Professoriate, has been launched to make Cal Poly Pomona the employer of choice for faculty members and offer them support at every stage of their career. The Lifecycle of the Professoriate aligns with the university's Strategic Plan, which calls for increased recruitment and retention of diverse faculty and the expansion of professional development opportunities, among other goals. The purpose is "to create a supportive environment wherein faculty thrive throughout all stages of their career". As part of this initiative, Cal Poly Pomona has become a member of the National Center for Faculty Development and Diversity. To support this initiative there will be a recruitment call to staff four (4) committees with one representative from each college and the library. The four (4) committees are: faculty

cultivation, faculty onboarding and retention, faculty development and leadership, and faculty engagement for building a legacy.

Chair Nelson announced that there is a recruitment call for the Search Committee for the Senior Associate Vice President for Facilities Planning and Management for two (2) faculty members. There are no volunteers to date.

She also stated that there is still a need for a Parliamentarian. Interested parties should contact the Academic Senate Office at [senate@cpp.edu](mailto:senate@cpp.edu) or X2283.

b. President's Report

President Coley was attending the Board of Trustees Meeting in Long Beach. No report was given.

c. Provost's Report

The Provost's Report is located on the Academic Senate website at [https://www.cpp.edu/~senate/documents/packets/2019-20/09.25.19/provosts\\_report\\_to\\_academic\\_senate\\_2019-09-25.pdf](https://www.cpp.edu/~senate/documents/packets/2019-20/09.25.19/provosts_report_to_academic_senate_2019-09-25.pdf).

Provost Alva communicated that the regional accreditation review team will be on the campus Monday, October 21 through Wednesday, October 23, 2019. She mentioned that the campus has been working very intentionally on completing the self-study and also to be able to respond to lines of inquiry that WSCUC has requested additional information on in anticipation of their visit. The Provost announced the following sessions that will be held with the WSCUC Review Team:

- Monday, October 21, 2019, 2:15 p.m. – Faculty Open Session in SSB 1967-1969
- Monday, October 21, 2019, 3:13 p.m. – Student Open Session in SSB 1967-1969
- Monday, October 21, 2019, 4:15 p.m. – Staff Open Session in SSB 1967-1969
- Wednesday, October 23, 2019, 10:00 a.m. – Closing Session in Ursa Minor

The Closing Session is where the team shares with the campus community their impressions. This will be followed at a later date by a written report.

Provost Alva announced that President Coley has been appointed to the governor's Future or Work Commission. This commission's purpose is to make recommendations to the Governor and other policymakers about harnessing technology, innovation, and lifelong learning to promote jobs and working conditions across the state. She stated that this is a tremendous honor for Cal Poly Pomona and the opportunity to represent the perspectives of higher education. The work of the commission also aligns with the **Future of Work and Civic Engagement initiative**.

Provost Alva reported that there were 47 promotions in the last year, 33 faculty members with tenure and promotion to Associate Professor, and 14 actions to Professor. The contract requires a minimum increase at the time of promotion but equity salary adjustments were given to more than half of the faculty promoted this year.

Forty-three (43) new tenure-track faculty members joined Cal Poly Pomona in 2019-2020. Last year there were 51 active searches which resulted in 43 new faculty members. The 2019-2020 academic year will have a total of 50 active tenure-track faculty searches.

Provost Alva mentioned that Chair Nelson had already touched on the Lifecycle of the Professoriate Initiative. Cal Poly has joined the National Center for Faculty Development and Diversity (NCFDD) as an Institutional Member. NCFDD is a nationally-recognized, organization that provides online career development and mentoring resources for faculty and graduate students.

Provost Alva introduced the following new Deans and Associate Deans:

- Dr. Cheryl Wyrick, Interim Dean for the College of Extended University and International Center
- Dr. Lauren Bricker, Interim Dean for the College of Environmental Design
- Dr. Lisa Alex, Associate Dean for the College of Science
- Dr. Alan Fuchs, Associate Dean for the College of Engineering
- Dr. Meihua Koo, Interim Associate Dean for the College of Business Administration

The Provost shared that on October 8, 2019 the campus will be hosting Senator Steven Glazer who serves as the Chairman of the Senate Select Committee on Student Success. There will be an open forum on Tuesday, October 8, 2019 from 10:00 to 11:00 a.m. to discuss students' basic needs to achieving academic success.

On October 17 and 18, 2019, there will be a campus team traveling to Sacramento for the **GI 2025 Symposium**. Provost Alva confirmed that Academic Senate Chair Nelson is part of the team traveling to Sacramento for this important event. Governor Newsom has confirmed that he will be attending the symposium on October 18, 2019. Professor Steve Alas from Biological Sciences will be receiving the **2019-2020 Faculty Innovation and Leadership Award** at the symposium.

Provost Alva shared that Dr. David Still received a Hispanic Serving Institution (HIS) Grant from the U.S. Department of Agriculture to increase the opportunities for students to do research and internships in the field of Agriculture. The grant is for \$991,225 over the next four (4) years. The Provost mentioned that one of her goals for Cal Poly Pomona is that every student has a discovery experience during their time at the university.

The Provost's Leadership Forums will be held on the following dates:

- Fall 2019
  - **Strategic Enrollment Management**
  - Monday, December 2, 2019
  - 11:30 a.m. to 1:00 p.m.
  - Kellogg West Auditorium
- Spring 2020
  - **Closing the Equity Gaps**
  - Date and time will be announced at a later date

d. Vice Chair's Report

**NEW REFERRALS: (10)**

AA-001-190	Course Materials Adoption Policy
AA-002-190	Alcohol and Other Drugs Policy
AP-003-190	New Fully Online Master of Science in Dietetics (Self-Support)
AP-004-190	New Option in Integrated Teacher Education Program Education Specialist: Moderate/Severe Disabilities in the BA in Liberal Studies
AP-005-190	New Option in Integrated Teacher Education Program Education Specialist: Mild/Moderate Disabilities in the BA in Liberal Studies
EP-001-190	Adoption of More Inclusive Language in Senate Constitution and Reports
FA-001-190	Review of Policy 1336, Periodic Evaluation of Temporary Faculty
FA-002-190	Policy 1335, Periodic Evaluation of Tenured Faculty Members
FA-003-190	Policy on Faculty Search Committee Memos
GE-001-190	Meaning and Purpose of General Education at Cal Poly Pomona

**SUNSETTED REFERRALS**

FA-009-189            Review of Deleted Policy and Reinstate Sections as Needed, sunsetted per committee recommendation

e. CSU Academic Senate Report

CSU Senator Speak presented.

The CSU Academic Senate had its first meeting of the new academic year last week, September 19 – 20, 2019. Senator Speak commented that the Fiscal and Governmental Affairs Committee has been active all summer mostly due to AB 1460, Graduation Requirement of Ethnic Studies.

Senator Speak stated that the CSU Academic Senate had a task force who after very serious consideration came up with a recommendation that students who apply to the CSU system need to have four (4) years of quantitative reasoning courses. This proposal would add one year of quantitative reasoning coursework to the “a-g” subject admission requirements for the freshman class of 2026. According to Senator Speak there is a lot of misunderstanding about what this means. It should be understood that this does not necessarily mean an additional math course; there are other courses that satisfy this requirement. The other concern is that there will be districts in the state, largely in under-resourced areas, that will be unable to offer these courses and thus the students will be further disadvantaged. It is for this reason that the Cal State Student Association (CSSA) may consider opposing the additional quantitative reasoning requirement. Senator Speak, speaking from the position of the ASCSU, expressed that you cannot make such a claim with certainty because school districts make decisions about what is important for their students; and until the ASCSU expresses that four (4) years of quantitative reasoning is important for students, districts will not move forward with expanding quantitative reasoning coursework.

AB1460 is a bill that would require a 3-unit ethnic student class on every CSU campus which was sponsored by the California Faculty Association (CFA). Senator Speak editorialized that it was inappropriate for CFA to sponsor such a bill. The CFA handles work place issues, they are not responsible for curriculum. In response to AB 1460, the CSU Academic Senate took aggressive action during the last meeting to support an ethnic studies requirement established within the system but developed at the campus level. AB1460 did not get past the Senate Appropriations Committee this term but is liable to come back in January. Senator Speak explained that currently in national politics things could be considered so bad in terms of understanding ourselves that some might accept intrusions upon tradition and best practice of curriculum development, but the ASCSU has decided that this is not the case and they are taking the position that curriculum development needs to remain in the purview of the faculty, not the legislature. The ASCSU Academic Senate does not oppose ethnic studies coursework; it wants every campus to reinforce and strengthen their requirements but this should be done in a way that is not disruptive and in a way that meets every campus’s concerns and that lets the faculty control the curriculum. Senator Speak stated that the vanity projects, no matter how worthy the project, of individual legislators should not be allowed to dictate what campuses do with curriculum.

The ASCSU is attempting to forestall the passage of AB 1460 by demonstrating that they are not on the wrong side of the issue, but they want it done in the appropriate way, by allowing all CSU campuses to be their own campuses and be responsible for their own curriculum development. The CSU System is not a single university with 23 outlets, it is 23 individual universities which have developed uniquely, incredible strengths which can be damaged if the legislature dictates curriculum.

Senator Pacleb inquired to whether the Academic Senate could hold an open forum on AB 1460 to promote further discussion. Senator Speak responded that he thought this would be necessary because a letter has been send from Executive Vice Chancellor Blanchard to all the CSU Presidents essentially to gather information on what is already available at individual campuses.

He stated that there is expected to be some response from every campus by the end of the calendar year, therefore there has to be a significant debate on this issue. ASCSU Urey added that there is near unanimous support to the ASCSU Academic Senate crafting a response included an ethnic studies requirement as defined by individual campuses.

Senator Wachs added that her department, Sociology, would also like to see a campus discussion on this subject. She stated that Sociology has been following this matter closely because they teach a similar subject matter and it is the strength of the department. Senator Wachs added that she would like to see more discussion on the mode of thinking taught by ethnic studies classes not necessarily the content of the curriculum. She stated that true critical thinking comes out of these sorts of complicated understandings of history. This type of critical thinking has become central to the social sciences over the last 30 years and is very much at the center of the culture war in which we are currently involved. Senator Wachs stated that she is very excited and optimistic that a fuller discussion on this subject will not get caught up in the units and actual content of the coursework.

f. [Budget Report](#)

The Budget Report is located on the Academic Senate website at [https://www.cpp.edu/~senate/documents/packets/2019-20/09.25.19/budget-sept\\_2019.pdf](https://www.cpp.edu/~senate/documents/packets/2019-20/09.25.19/budget-sept_2019.pdf).

Senator Lloyd presented the report.

The Budget Committee has had two meetings in the month of September. The initial meeting was to introduce new Budget Committee members, go over the bylaws and the yearly agenda.

In the most recent meeting, the Budget Committee received a report of the cost of campus consultants (2013-2018) from the President's Office. There has been a demand for consultants on campus on part because of Semester Conversion, but it is important to remember that Semester Conversion cost did get reimbursed by the Chancellor's Office. The total cost for consultants was approximately \$6.3M over five (5) years. Key areas of spending on consultants are the following:

- Semester Conversion
- Updates of Strategic Master Plan, Academic Master Plan and Campus Master Plan
- Management Searches
  - Academic Affairs approximately \$800K
  - Administrative Affairs approximately \$200K
- Project Specific Consultants (Lanterman, etc.)
- Graduation Initiatives
- Information Technology

g. [CFA Report](#)

The CFA Report is located on the Academic Senate website at <https://www.cpp.edu/~senate/documents/packets/2019-20/09.25.19/cfa-report-to-the-academic-senate---09-25-2019.pdf>.

Dr. W. Xie, CFA Pomona Chapter President, presented the report.

h. [ASI Report](#)

ASI Senator Senaratne presented the report.

Senator Senaratne reported that approximately 500 people registered to vote during Voter Registration Day.

ASI is opposing the recommendation of a fourth year of quantitative reasoning coursework as a requirement to apply to any CSU.

The three (3) year ASI Action Plan has been completed and approved by the board. ASI is supporting sustainability efforts by selling reusable metal straws at various locations on campus. At the present time the straws are sold out but more will be available at a later date.

i. Staff Report

Senator Wachs made the following announcements on behalf of Staff Senator Gonzalez who had to leave the meeting:

- October 8, 2019 Pizza with the President event is canceled and will be rescheduled
- [Thursday, October 3<sup>rd</sup> is the 36<sup>th</sup> Annual Hot Dog Caper](#)
- [There are now a set of resources for students for career and professional development.](#)

j. WSCUC Report

Laura Massa, AVP for Academic Programs, presented the report.

Dr. Massa referred to the [WSCUC website](#) and stated that the WSCUC Accreditation Team will be on campus on October 21 – 23, 2019. She asked that everyone read the institutional report prior to the team arriving on campus.

WSCUC accreditation, at its heart, is about assuring the public that Cal Poly Pomona offers a quality education and is contributing to the public good. Accreditation allows CPP to offer federal financial aid and ensures credits and degrees are recognized for transfer, admission to other institutions, and employment. There are five lines of inquiry that the WSCUC team will be focusing on:

- Student Success
- Assessment and Program Review
- Continuous Improvement
- Faculty
- Planning for the Future

The WSCUC team will be here for 2 ½ days. Most of their time will be in scheduled interviews. There will be open sessions, one for faculty, one for students, and one for staff. There will be a campus tour and then a closing meeting.

A successful WSCUC involves the entire campus. Highlight the CPP welcoming community by wearing your name badge and CPP gear. Dr. Massa encouraged all to participate in the open sessions and attend the closing meeting.

3. Academic Senate Committee Reports – Time Certain 3:45 p.m.

a. [AP-003-189, BS Physics and Astronomy 2016-17 Program Review – SECOND READING](#)

The second reading report for AP-003-189, BS Physics and Astronomy 2016-17 Program Review, is located on the Academic Senate webpage at <http://academic.cpp.edu/senate/docs/ap003189sr.pdf>.

Senator Small presented the report.

M/s to adopt AP-003-189, BS Physics and Astronomy 2016-17 Program Review.

**Recommendation:**

The Academic Programs Committee commends the Department of Physics and Astronomy and the Dean's Office on a high-quality program, and the thoughtful review of ways to improve teaching effectiveness and scholarly activity.

**Discussion:**

Senator Small reported that there has been no additional feedback after the first reading.

The motion to adopt AP-003-189, BS Physics and Astronomy 2016-17 Program Review, passed unanimously.

**b. AP-013-189, New Social Work Minor – SECOND READING**

The second reading report for AP-013-189, New Social Work Minor, is located on the Academic Senate website at <http://academic.cpp.edu/senate/docs/ap013189sr.pdf>.

Senator Small presented the report.

M/s to adopt AP-013-189, New Social Work Minor.

**Recommendation:**

The Academic Programs Committee recommends approval of the new minor in Social Work.

**Discussion:**

During the first reading there were some concerns raised about the name of the Social Work Minor and whether it would miscommunicate to perspective students regarding licensure or credentialing requirements. The department assured the committee that this is a common name for such minors at other institutions. No other issues have been raised since the first reading.

The motion to adopt AP-013-189, New Social Work Minor, passed unanimously.

**c. AP-014-189, Criminal Justice Minor Name Change to Criminology Minor – SECOND READING**

The second reading report for AP-014-189, Criminal Justice Minor Name Change to Criminology Minor, is located on the Academic Senate website at <http://academic.cpp.edu/senate/docs/ap014189sr.pdf>.

Senator Small presented the report.

M/s to adopt AP-014-189, Criminal Justice Minor Name Change to Criminology Minor.

**Recommendation:**

The Academic Programs Committee recommends approval of the semester program Minor in Criminology.

**Discussion:**

Senator Small stated that this report is to change the name of the minor to reflect the research focus courses offered. There have been no comments or concerns raised since the first reading.

The motion to adopt AP-014-189, Criminal Justice Minor Name Change to Criminology Minor, passed unanimously.

d. [AP-017-189, New Emphasis in Lodging in the BS in Hospitality Management – SECOND READING](#)

The second reading report for AP-017-189, New Emphasis in Lodging in the BS in Hospitality Management, is located on the Academic Senate website at <http://academic.cpp.edu/senate/docs/ap017189sr.pdf>.

Senator Small presented the report.

M/s to adopt AP-017-189, New Emphasis in Lodging in the BS in Hospitality Management.

**Recommendation:**

The Academic Programs Committee recommends approval of the new emphasis in Lodging in the BS in Hospitality Management.

**Discussion:**

This is a new emphasis in the BS in Hospitality Management which has received no feedback since the first reading.

The motion to adopt AP-017-189, New Emphasis in Lodging in the BS in Hospitality Management, passed unanimously.

e. [AP-018-189, New Emphasis in Food and Beverage in the BS in Hospitality Management – SECOND READING](#)

The second reading report for AP-018-189, New Emphasis in Food and Beverage in the BS in Hospitality Management, is located on the Academic Senate website at <http://academic.cpp.edu/senate/docs/ap018189sr.pdf>.

Senator Small presented the report.

M/s to adopt AP-018-189, New Emphasis in Food and Beverage in the BS in Hospitality Management.

**Recommendation:**

The Academic Programs Committee recommends approval of the new emphasis in Food and Beverage in the BS in Hospitality Management.

**Discussion:**

During the first reading there was a comment that maybe a course in nutrition should be included with the emphasis. There was discussion between the Nutrition and Food Science Department and the Collins College of Hospitality Management regarding this issue and it was decided that it was not feasible to change the courses in the program. There was agreement that the current syllabi do contain a reasonable amount of nutrition information and students will be advised to take additional courses in nutrition if feasible.

The motion to adopt AP-018-189, New Emphasis in Food and Beverage in the BS in Hospitality Management, passed with one abstention.

f. [AP-019-189, New Emphasis in Events and Meetings in the BS in Hospitality Management – SECOND READING](#)



The second reading report for AP-019-189, New Emphasis in Events and Meetings in the BS in Hospitality Management, is located on the Academic Senate website at <http://academic.cpp.edu/senate/docs/ap019189sr.pdf>. Senator Small presented the report.

M/s to adopt AP-019-189, New Emphasis in Events and Meetings in the BS in Hospitality Management.

**Recommendation:**

The Academic Programs Committee recommends approval of the new emphasis in Events and Meetings in the BS in Hospitality Management.

**Discussion:**

This report is uncontroversial. The committee received no comments or concerns during consultation or since the first reading.

The motion to adopt AP-019-189, New Emphasis in Events and Meetings in the BS in Hospitality Management, passed unanimously.

**g. [GE-006-189, AMM 3650: Color Science-Principles and Applications \(GE Area B5 Synthesis\) – SECOND READING](#)**

**h. [GE-007-189, AMM 3650L: Color Science-Principles and Applications Laboratory \(GE Area B5 Synthesis\) – SECOND READING](#)**

The second reading reports for GE-006-189, AMM 3650: Color Science-Principles and Applications, and GE-007-189, AMM 3650L: Color Science-Principles and Applications Laboratory are located on the Academic Senate website at <http://academic.cpp.edu/senate/docs/ge009189sr.pdf> and <http://academic.cpp.edu/senate/docs/ge007189sr.pdf>, respectively.

Senator Ibrahim presented the reports.

M/s to adopt GE-006-189, AMM 3650: Color Science-Principles and Applications, and GE-007-189, AMM 3650L: Color Science-Principles and Applications Laboratory.

**Recommendations:**

The GE Committee recommends approval of AMM 3650: Color Science-Principles and Applications and AMM 3650L: Color Science-Principles and Applications Laboratory.

**Discussion:**

The GE Committee also consulted members of the Art Department in the College of Environmental Design for any impact or duplication, and there seems to be none. The committee has received no feedback since the first reading.

Provost Alva inquired if the prerequisites for the course and corresponding laboratory are within general education. Senator Ibrahim responded that none of the prerequisites are outside of general education. He went on to state that the GE Committee does not accept or recommend any GE courses that have prerequisites outside of GE.

The motion to adopt GE-006-189, AMM 3650: Color Science-Principles and Applications, and

GE-007-189, AMM 3650L: Color Science-Principles and Applications Laboratory, passed unanimously.

i. GE-010-189, GSC 2700: The Age of Dinosaurs (GE Area B2) – **SECOND READING**

The second reading report for GE-010-189, GSC 2700: The Age of Dinosaurs (GE Area B2), is located on the Academic Senate website at <http://academic.cpp.edu/senate/docs/ge010189sr.pdf>.

Senator Ibrahim presented the report.

M/s adopt GE-010-189, GSC 2700: The Age of Dinosaurs.

**Recommendation:**

The GE Committee recommends approval of GE-010-189, GSC 2700: Age of Dinosaurs.

**Discussion:**

This is a new course submitted by Geological Science department for GE Area B2 which is biological sciences. The ECO was written by a biologist who teaches geological science. The GE Committee also consulted members of the Biological Sciences Department for any impact or duplication. The Biological Sciences and Geological Sciences Departments worked out possible objections, and the ECO was modified accordingly. The proposal has received no comments or concern since the first reading.

There was a concern regarding approval of this GE course via course replacement petition; for example, if a student takes any class with the word dinosaur in the title does the chair of Geological Sciences have the authority to approve that course substitution as a GE course. Keith Forward, Faculty Director of Undergraduate Studies and General Education, responded if the department does not think the courses match up in content they usually deny the course substitution. As far as the GE learning outcomes, the petitions now go to his office for review whether the proposed substitute course has learning outcomes that match the GE learning outcomes. Dr. Gomez, AVP for Student Success, added that departments do not own the GE category. She acknowledged that there is consultation with the department and that is why there is now an office for Undergraduate Studies and General Education. That office is responsible for evaluating GE learning outcomes for any requested course substitution. Non-GE requests are approved at the department level, but for GE course substitution requests the consultation has been changed to include the Office for Undergraduate Studies and General Education.

The motion to adopt GE-010-189, GSC 2700: The Age of Dinosaurs, passed unanimously.

j. EP-001-189, Update Library Advisory Council Provisions for Semester - **SECOND READING**

Senator Puthoff presented the report.

M/s to adopt EP-001-189, Update Library Advisory Council Provisions for Semester.

**Recommendation:**

The revised language in the description of the LAC should read "*The Council shall meet no more than once a semester unless needed and agreed to by its members.*"

**Discussion:**

The Library Advisory Council's charge and membership is defined by an Academic Senate report.

The original intent of this report was to update the document for semesters, but because of conversations with various librarians and the University Library Dean, additional aspects of this report require changes. At this time the committee recommends that this report be postponed to a later date to incorporate the additional changes.

M/s to postpone EP-001-189, Update Library Advisory Council Provisions for Semester, to a future Academic Senate meeting date.

The motion to postpone EP-001-189, Update Library Advisory Council Provisions for Semester, passed unanimously.

k. [EP-003-189, Constitution Change: Change Requirement of President's Response from 30 to 45 days – FIRST READING](#)

Senator Puthoff presented the report.

M/s to receive and file EP-003-189, Constitutional Change: Change Requirement of President's Response from 30 to 45 days.

**Recommendation:**

We recommend that a referendum of the faculty on changes to the Constitution be called, and that the following language be proposed as a replacement for Sec. 3(E):

The President, in making the final decision on these matters, shall accept the recommendations of the Academic Senate except in rare instances and for compelling reasons. Should the President decline to concur in determinations of the Academic Senate, it shall be the responsibility of the President to explain the compelling reasons in writing to the Academic Senate. A decision must be communicated in writing within ~~thirty (30) instructional days~~ **forty-five (45) instructional weekdays** from receipt of the Academic Senate recommendations. If the response to a referral cannot be completed within this time frame, then the President or his/her designee will report to the Executive Committee as to the reason for the delay and the ~~Academic Senate~~ Executive Committee shall establish a new deadline.

**Discussion:**

The constitution currently provides 30 instructional days for the President's Office to respond to Academic Senate Reports. At the time this requirement was written instructional days and work days were the same, this is no longer the case since there are class modules that include Saturdays and Sundays. In addition the current 30 day requirement needs to be extended because the number and nature of referrals that go to the President's Office has increased in complexity. The President's Office has its own internal referral process that informs the President's responses to AS-CPP referrals. This process might allocate a given referral in need of signature to a number of different offices (Academic Affairs, Faculty Affairs, legal counsel, IT, etc.) who identify any potential issues and what policies and documents might need to be modified to accommodate the AS-CPP's recommendation. The process is necessarily deliberative, and frequently other rate-limiting effects are superimposed. For instance, a larger number of referrals go to Academic Affairs for evaluation, and some referrals are interdependent (the adoption of one must wait for the adoption of another). Additionally, the additional reporting and negotiation required for a request for an extension on one referral tends to increase the delay in processing referrals overall. The necessity of recordkeeping and interoffice communication is superimposed upon all of this.

The second reading of EP-003-189, Constitutional Change: Change Requirement of President's

Response from 30 to 45 days, will be at the next Academic Senate meeting.

- I. [AP-011-189, Change of Name and CSU Concentration Code for the Master of Science in Business Administration \(MSBA\) \(05011\) to Master of Science in Information Security \(MSIS 07021\) – FIRST READING](#)
- m. [AP-012-189, Discontinue Information Assurance Option in the MS in Business Administration – FIRST READING](#)

The first report reading for AP-011-189, Change of Name and CSU Concentration Code for the Master of Science in Business Administration (MSBA) (05011) to Master of Science in Information Security (MSIS 07021), and AP-012-189, Discontinue Information Assurance Option in the MS in Business Administration, are located on the Academic Senate website at <http://academic.cpp.edu/senate/docs/ap011189fr.pdf> and <http://academic.cpp.edu/senate/docs/ap012189fr.pdf> respectively.

Senator Small presented the reports.

M/s to receive and file AP-011-189, Change of Name and CSU Concentration Code for the Master of Science in Business Administration (MSBA) (05011) to Master of Science in Information Security (MSIS 07021), and AP-012-189, Discontinue Information Assurance Option in the MS in Business Administration.

#### **Recommendation:**

The AP committee recommends changing the name of the MSBA program to MS in Information Security, and changing the CSU Program Code to 07021 and discontinuing the “Information Assurance Option” in the MSBA program.

#### **Discussion:**

The Computer Information Systems (CIS) department has a Master of Science in Business Administration (MSBA) program which is distinct from the MBA program. The MSBA is focused on the expertise and subject matter of the CIS department. Currently, the Master of Science in Business Administration (MSBA) program contains only one option: the Information Assurance option offered by the Computer Information Systems (CIS) department. Its current curriculum (effective Fall 2018) consists of 10 courses, 31 semester units in total. The least controversial part of this referral is to discontinue the Information Assurance option of the program because the program only has one option.

The bigger change is to change the name of the MSBA to Master of Science (MS) in Information Security. The CIS department stated that the latest curriculum in the MSBA Information Assurance option aligns with similar programs that carry the designation “Information Security”, both in and outside the CSU system. The requests also includes changing the CSU Degree Code from 05011 to 07021.

The College of Science’s Computer Science (CS) department objected to this change because they, and other departments, have relevant expertise and it was their feeling that one department should not own the title “information security”.

In response, the AP Committee engaged in extensive discussion with faculty from both departments. The CIS Department indicated that “Information Assurance” is a term primarily used in certain public sector jobs, but is not used more widely in the field; therefore, “Information Assurance” is not a viable name for the program. In support of this point, CIS faculty provided the

AP Committee with information on the job titles of recent MSBA graduates, many of whom work in roles that appear to have substantial security-related responsibilities.

Faculty from both departments conceded that security is a multi-faceted issue relevant to multiple disciplines, and a committee member who has taken courses from a program held up as a relevant comparison concurred with this assessment. A number of compromise positions were proposed by committee members, but no compromise was found that both CS and CIS would accept.

The questions before the committee, therefore, are (1) whether one department can bar another from using a term for a subject studied by people in multiple fields, and (2) whether students will find it confusing when a business program uses the word “Information Security” and mistakenly conclude that this is an engineering or computer science program. On the first question, the AP Committee strongly believes that if a topic is studied by people in multiple departments then multiple departments should be able to offer programs focused on that topic, and label their programs accordingly. This opinion was reinforced by input from multiple AP Committee members with expertise in interdisciplinary fields. On the second question, the AP Committee believes that students considering graduate study have an obligation to conduct an in-depth examination of programs that they are thinking of applying to, rather than just looking at labels. Students should take note of whether their program faculty are primarily in business, CS, engineering, or other fields, and investigate faculty expertise and course offerings before deciding to apply. Therefore, any reasonably accurate label should be suitable for a graduate program, and the CIS department clearly does have suitable expertise to label their program as studying facets of information security.

Senator Chen, from the Computer Science department, stated that her concern is that a MS in Information Security should have courses covering additional facets, not just the business side of information security, for example, how information is treated and protected in a system. The Computer Science department’s main concern is taking the program from a MSBA to a MS. The department would prefer to see this program titled MSBA in Information Security.

An additional concern is the proposed CIP code change is going from a non-STEM degree to a STEM degree. This change might cause problems for international students. The Department of Homeland Security has very strict requirements regarding on which degrees satisfy certain categories for international students. These concerns are not contained in the report.

Senator Small responded that the AP Committee did look into the issue of the CIP code. The committee found many CSU Master’s programs offered by business schools use the proposed code of 07021. The list of schools is contained as an attachment to the report.

Provost Alva stated that she is uneasy with the degree code change. These codes have meaning on many levels and degree codes cannot be changed at a campus level. This proposal if adopted will need to go to the Chancellor’s Office and the Board of Trustees for approval. The Provost suggested that a conversation should be had with Alison Wrynn in Academic Programs at the Chancellor’s Office about this. She also suggested that Laura Massa, AVP of Academic Programs be involved in this conversation. Provost Alva also noted that any fees that the College of Business Administration currently receives for the MSBA would not be received if the degree is changed to a MS.

Dr. Zhongming Ma, MSBA Coordinator, in responding to Senator Chen’s concern regarding the curriculum, stated that all ten (10) courses in the program are related to information security.

Senator Speak interjected that although this is a productive conversation, this is the type of conversation that should be handled outside of the Academic Senate meeting since this is a first reading. He moved to continue with the remainder of the agenda.

M/s that this discussion of AP-011-189 and AP-012-189 conclude and proceed to the next agenda time.

The motion passed unanimously.

The second reading of AP-011-189, Change of Name and CSU Concentration Code for the Master of Science in Business Administration (MSBA) (05011) to Master of Science in Information Security (MSIS 07021), and AP-012-189, Discontinue Information Assurance Option in the MS in Business Administration will be at the next Academic Senate meeting.

**n. AP-016-189, New Option in Nutrition and Wellness in the BS in Nutrition – FIRST READING**

The first reading report for AP-019-189, New Option in Nutrition and Wellness in the BS in Nutrition, is located on the Academic Senate website at <http://academic.cpp.edu/senate/docs/ap016189fr.pdf>.

Senator Small presented the reports.

M/s to receive and file AP-019-189, New Option in Nutrition and Wellness in the BS in Nutrition.

**Recommendation:**

The Academic Programs Committee recommends approval the new option BS in Nutrition – Nutrition and Health Option with three changes made to the original referral. 1) The name should change to BS in Nutrition – Nutrition and Health Option. 2) KIN 3030/L should move from the required course list to the suggested course list and KIN 3010 be moved from suggested to required. 3) The Health Promotion Program Planning course should be monitored for impact on the Kinesiology department.

**Discussion:**

This option is being proposed because there are some accreditation changes being forth coming and not all students in the program have career aspirations align with those changes. Therefore, this new option allows for students that want to study nutrition and health without being in the accredited program.

There was also concern by Kinesiology that there would be significant impact on the KIN students if the KIN3030/L course was required of all students in the Nutrition and Health option. It was agreed that KIN3030/L move to the list of “suggested” rather than “required” courses. In return, KIN3010 would move to “required” rather “suggested”.

Finally, there was concern that including KIN 4650 (Health Promotion Program Planning) on the list of electives for the option might increase demand beyond levels that the Department of Kinesiology and Health Promotion can meet while serving their own majors. It was agreed that impacts on enrollment will be reviewed, and in event of a problem the departments will confer to determine which department, Nutrition or Kinesiology, should develop a new course to substitute for KIN 4650 in the Nutrition and Health Option.

The second reading of AP-019-189, New Option in Nutrition and Wellness in the BS in Nutrition, will be at the next Academic Senate meeting.

**o. AA-010-189, Change in Make-Up Exam Policy on Course Syllabi – FIRST READING**

Senator Wachs requested that the first reading be postponed to the next Academic Senate meeting.

M/s to postpone the first reading of AA-010-189, Change in Make-Up Exam Policy on Course Syllabi, to the October 23, 2019 Academic Senate Meeting.

The motion passed.

**p. AA-011-189, Graduate Student Full-time and Part-time Status – FIRST READING**

The first reading report for AA-011-189, Graduate Student Full-time and Part-time Status, is located on the Academic Senate website at <http://academic.cpp.edu/senate/docs/aa011189fr.pdf>.

Senator Wachs presented the report.

M/s to receive and file AA-011-189, Graduate Student Full-time and Part-time Status.

**Recommendation:**

The committee recommends the adoption of the following policy:

For full-time enrollment certification by the University graduate students must carry a unit load of 6 units of approved prerequisite, corequisite, or graduate program courses per semester.

Upon recommendation of a student's primary department/division/school and approval by the appropriate college dean, a student enrolled in any of the following department/division/school courses: 6910, 6950, 6960, 6970, 8000 may be certified as full-time with fewer than 6 units.

The maximum unit load for students working towards a graduate degree is 16 units per semester.

Authorization to enroll in more than 16 units requires approval by petition per the usual process.

**Discussion:**

This report is the result of the following two (2) referral requests:

- Reduce the units required to qualify for full-time status in order for students to remain eligible for full financial aid benefits.
- Allow certain culminating experience courses to be considered full time for students to remain eligible for full financial aid benefits.

Senator Wachs requested that Senators look at the list of culminating experiences provided in the report carefully since there does not appear to be one list of these type of courses.

The second reading of AA-011-189, Graduate Student Full-time and Part-time Status, will be at the next Academic Senate meeting.

**4. New Business**

Nasrollah Ahadiat from the College of Business Administration has retired after the regular Emeritus cycle and would like to receive the rights and privileges of Professor Emeritus. The department has recommended that Professor Ahadiat be given emeritus privileges and has submitted a formal resolution.

M/s/p that the Academic Senate recommend to President Coley that Nasrollah Ahadiat from the College of Business Administration, be given the rights and privileges of Professor Emeritus upon retirement.

Hassan Hefzi from the College of Business Administration has retired after the regular Emeritus cycle and would like to receive the rights and privileges of Professor Emeritus. The department has



recommended that Professor Hefzi be given emeritus privileges and has submitted a formal resolution.

M/s/p that the Academic Senate recommend to President Coley that Hassan Hefzi from the College of Business Administration, be given the rights and privileges of Professor Emeritus upon retirement.

Rajan Chandra from the College of Engineering has retired after the regular Emeritus cycle and would like to receive the rights and privileges of Professor Emeritus. The department has recommended that Professor Chandra be given emeritus privileges and has submitted a formal resolution.

M/s/p that the Academic Senate recommend to President Coley that Rajan Chandra from the College of Engineering, be given the rights and privileges of Professor Emeritus upon retirement.

## 5. Discussion

### a. [AA-008-189, Policy on Winter Intersession Course Offerings](#)

Chair Nelson stated that the current committee report recommends that courses to be offered for winter intersession must be approved through the appropriate curricular process and there is concern about the onerous nature of the current recommendation. She went on to say that since there is not enough time to fully discuss and understand this issue during the time left, she will arrange for a separate open forum discussion on the issues.

Senator Wachs added that this is a difficult situation because all colleges have differing opinions on this issue. The committee tried to hit a “middle ground” where there would still be some restrictions on courses offered for winter intersession but as a committee they did not feel it was their place to decide which courses should be offered. The committee also tried to work within the existing curricular development process and did not want to create a separate process just for winter intersession courses.

Senator Speak commented that Provost Alva shared with the Executive Committee that High-Impact Educational Practices lend themselves to compact schedules such as winter intersession. He added that the concern in the past has been that the incentive structure for winter intersession is not ideal; the department may want to earn money from this self-support program, faculty members may want to earn money for teaching additional courses during winter intersession, students may want to get the course done and out of the way, so if you leave the decision making unrestrained there is a fear that the instruction will be degraded by the compressed schedule. When the Academic Senate originally adopted the semester calendar, there was an understanding that there would not be a winter intersession offered because of the reduced amount of time available. Senator Speak added that immersive experiences, study abroad programs, and internships are the kind of learning experiences that would work on a very short schedule. Therefore the policy could cover those types of experiences and not what could be considered regular courses in a compressed schedule.

There was a suggestion that there should be a limit on the units that can be taken during winter intersession. Chair Nelson stated that there is currently a 4-unit limit for winter intersession.

Senator Givens stated that the College of Science would recommend a 2–unit maximum for winter intersession courses.



The September 25, 2019 Academic Senate Meeting concluded at 5:05 p.m.