

Minutes

of the Academic Senate Meeting

August 4, 2021

- PRESENT: Aragon, Barding, Chase, Chaturvedi, Chen, Davidov-Pardo, Fallah Fini, Flores, Gad, Gonzalez, Kumar, Kwok, Lee, Milburn, Monemi, Moore, Musgrave, Myers, Ortenberg, Osborn, Pacleb, Puthoff, Quinn, Shen, Small, Snyder, Soper, Speak, Sweem, Urey, Van, Van Buer, Von Glahn, Wachs, Welke
- PROXIES: Senator Van for Senator Lloyd
- ABSENT: Corley, Vallejo
- GUESTS: A. Baski, S. Dixon, L. Dopson, K. Forward, H. Gilli-Elewy, T. Gomez, M. Guerrero, J. Hargis, N. Hawkes, P. Kildoff, I. Levine, L. Massa, J. McGuthry, D. Parks, B. Quillian, T. Roby, L. Rotunni, F. Teves, J. Wagoner

Chair Pacleb welcomed the new Senator from the College of Environmental Design, Kevin Moore.

1. Academic Senate Minutes – [May 5, 2021](#) and May 12, 2021

The May 5, 2021 Academic Senate Meeting minutes are located on the Academic Senate website at https://www.cpp.edu/senate/documents/packets/2021-22/08.04.21/academic_senate_minutes_05.05.21_posted.pdf.

M/s/p to approve the May 5, 2021, Academic Senate Meeting minutes passed with two (2) abstentions.

M/s/p to postpone the May 12, 2021, Academic Senate Meeting minutes to the September 29, 2021, Academic Senate Meeting passed unanimously.

2. Information Items

a. Chair's Report

Chair Pacleb welcomed Ysabel D. Trinidad, the new Vice President for Administration and Finance and Chief Financial Officer (CFO).

b. President's Report

President Coley welcomed everyone to the summer Academic Senate meeting and thanked people for the participation in the President's Cabinet Retreat and breakout sessions.

c. [Provost's Report](#)

The Provost's Report is located on the Academic Senate website at https://www.cpp.edu/senate/documents/packets/2021-22/08.04.21/2021.08.04_provosts_report_to_academic_senate_v3.pdf.

Interim Provost Levine reported on fall classes and commented that for hybrid classes instructors must let students know what the plan is for meeting prior to the start of classes. Hybrid meeting plans are not in the class schedules and students will need to know where they need to be for at least the

first week or two.

For in-person classes there is a mask mandate, this is in accordance with Los Angeles County's mask mandate, and Personal Protective Equipment (PPE) will be provided if needed. Social distancing in the classroom is not required but it is recommended. The Offices of Faculty Affairs and Student Affairs have worked together to develop suggested syllabus language specifically regarding masks in the classroom, the responsibilities of the students, the responsibilities of the faculty, and what to do if a student is in the class without a mask.

Provost Levine stated that there have been questions regarding where students can take online classes and have quiet places to study on campus. The University Library has multiple spaces, including spaces that can be reserved. The Bronco Student Center (BSC) has 76 individual use spaces available for reservation. IT is working on a system that will show what rooms are available at a given time, spaces that are not reserved through *25Live*, so that students and faculty can find an available space.

The Provost shared that HEERF III funds were received on June 23, 2021. Cal Poly Pomona received a total of \$85,115,294, which included a student portion of \$42,594,644. The use of the university portion of the funding is be planned by Administrative Affairs. These funds will be used to do several things related to the impact of COVID on the campus. The department has removed the limitations regarding student eligibility criteria, so that all undergraduate, graduate, doctoral, and teaching credential students enrolled during this period of national emergency may be eligible, including DACA and international students. Institutions are required to prioritize students with exceptional need, such as students who receive Pell Grants or other need-based aid. There are four phases of HEERF III Emergency Grants distribution from summer 2021 to spring 2022.

Provost Levine disclosed that faculty searches will start after the beginning of the fall semester. There are 45 tenure track searches for 2021-22. Thirty-five (35) of the searches will be departmental hires and 10 will be Ethnic Studies cluster hires. The Office of Faculty Affairs will begin the process of working with the search committees to create and finalize their search packages and recruitment plans.

Between fall 2020 and spring 2021 there were approximately 7,000 distinct students marked as needing extra support. There are multiple modes of intervention: emails, one-on-one meetings, tutoring, and escalation to the integrated care team. Provost Levine explained that there were amazing outcomes from these student alerts. Students who met with the Office of Student Success staff had a higher term to term retention and a higher cumulative GPA compared with those who did not.

In preparation for fall, there is a website available to get more information about progress reports, <https://www.cpp.edu/advising/progress-reports/>. There is a syllabus statement posted on the website that faculty can use to inform students about Progress Reports and available student support. The Fall Progress Report time will be available soon, but the goal is to get the first Progress Report out after the first couple weeks of the fall semester.

The Provost announced the **Bronco Navigators** system which is a new mentorship program to connect incoming freshmen and transfer students with a peer mentor. The purpose is to foster a sense of belonging and increase retention rates. It is important to note that in the 2021 fall cohort is open to all students and there is a focused invitation to underrepresented minorities, first generation, and Pell Grant students. As of today, there are 1146 new students who are matched with a peer mentor and 332 are awaiting a match. There are 820 continuing students who have volunteered to be a peer mentor. Provost Levine commented that it is so exciting to note that CPP students are willing to give back to students who are coming in after them so that they can enrich the community.

d. Vice Chair's Report**NEW REFERRALS: (0)****SENATE REPORTS FORWARDED TO PRESIDENT: (22)**

AS-2922-201-GE	EWS 2021 – Latina and Latino American Historical Experience (GE Area F; currently EWS 2020-D3)
AS-2923-201-GE	EWS 2031 – Native American Historical Experience (GE Area F)
AS-2924-201-GE	EWS 2041 – Asian American Historical Experience (GE Area F; currently EWS 2040-D3)
AS-2925-201-GE	EWS 1250/AMM 1250 – Race, Ethnicity, and the American Consumer (GE Area F; new cross-listed course proposed for GE Area F)
AS-2926-201-GE	EWS 2250/LA 2250 – The Japanese American Experience and the California Landscape (GE Area F; new cross-listed course proposed for GE Area F)
AS-2927-201-GE	EWS 2600/IGE 2600 – Digital Culture, Race, and Ethnicity (GE Area F; new cross-listed course proposed for GE Area F)
AS-2928-201-GE	EWS 2050/AG 2050 – Race, Ethnicity and Food Justice (New GE Area F)
AS-2929-201-GE	EWS 2080/PLS 2080: Introduction to Race and Ethnic Politics (New GE Area F Course)
AS-2930-201-GE	EWS 2180/NTR 2180: Ethnic Studies of Food, Nutrition and Health Disparities (New GE Area F Course)
AS-2931-201-GE	EWS 2210/TH 2210: Race and Ethnicity on Stage and Screen (New GE Area F Course)
AS-2932-201-GE	EWS 3313/SOC 3313: Latina/o Sociology (New GE Area F)
AS-2933-201-GE	EWS 1051/URP 1051: Ethnic Communities, Places, and Urban Planning (Modified GE Area F from D3)
AS-2934-201-GE	BIO 3280 – Biology of Aging (GE Synthesis B5)
AS-2935-201-GE	IGE 2150 – Ways of Doing: Culture, Society, Science, and Sustainability AND IGE 2250 – Encountering Difference: Culture and Power (GE Sub-areas C2 and D1)
AS-2936-201-GE	IGE 2350 – Empires, States, and Peoples: Cultural Contact and Exchange (GE Sub-area C1)
AS-2937-201-GE	PHY 1510 - Introduction to Newtonian Mechanics (GE Sub-Area B1)
AS-2938-201-AA	Accommodations of Military Students' Service Obligations
AS-2939-201-AA	Cross Listing Policy
AS-2940-201-AA	Summer Session Class Schedule Time Modules and Final Examination Days and Times
AS-2941-201-FA	Review of Policy 1393: Faculty Office Hours
AS-2942-201-FA	Revision and Updating of Policy 1329
AS-2943-201-FA	Sabbatical Applications

PRESIDENT RESPONSES TO SENATE REPORTS: (33)

AS-2909-201-FA	Revision to Policy 1310 - Management Personnel Plan (MPP) Appointments – MODIFICATION REQUESTED
AS-2910-201-AA	Updates to Course Designation Standards (AS-2370-011/AA, as approved by President J. Michael Ortiz via memo, April 5, 2011) – MODIFICATION REQUESTED
AS-2911-201-AA	Alternative Transportation Committee (ATC) Bylaws – APPROVED
AS-2912-201-AP	Discontinued Music Education (Pre-Credential) Option in the BA in Music – APPROVED
AS-2913-201-AP	Discontinue the Fashion Retail Management Emphasis and Fashion Retail Merchandising Emphasis in the Apparel Merchandising and Management, B.S. – Fashion Retailing Option – APPROVED
AS-2914-201-GE	PLS 4815 – Environmental Politics and Policy (GE Synthesis D4) – APPROVED
AS-2915-201-GE	ENG 4220 – Sociolinguistics (GE Interdisciplinary Synthesis C3 or D4) – APPROVED
AS-2917-201-GE	PHY 1210 – Physics of Motion, Fluids, and Heat (GE Sub-area B1) – APPROVED

AS-2918-201-GE	EWS 2011 – African American Historical Experience (GE Area F; currently EWS 2010-D3) – APPROVED
AS-2919-201-GE	CS 3750 – Computers and Society (GE Interdisciplinary Synthesis B5/D4) – APPROVED
AS-2920-201-GE	ENG 4110 – Technologies of Writing (GE Synthesis C3) – APPROVED
AS-2921-201-GE	EWS 1401 – Introduction to Ethnic Studies (GE Area F; currently EWS 1400-D3) – APPROVED
AS-2922-201-GE	EWS 2021 – Latina and Latino American Historical Experience (GE Area F; currently EWS 2020-D3) – APPROVED
AS-2923-201-GE	EWS 2031 – Native American Historical Experience (GE Area F) – APPROVED
AS-2924-201-GE	EWS 2041 – Asian American Historical Experience (GE Area F; currently EWS 2040-D3) – APPROVED
AS-2925-201-GE	EWS 1250/AMM 1250 – Race, Ethnicity, and the American Consumer (GE Area F; new cross-listed course proposed for GE Area F) – APPROVED
AS-2926-201-GE	EWS 2250/LA 2250 – The Japanese American Experience and the California Landscape (GE Area F; new cross-listed course proposed for GE Area F) – APPROVED
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AS-2932-201-GE	EWS 3313/SOC 3313: Latina/o Sociology (New GE Area F) – APPROVED
AS-2933-201-GE	EWS 1051/URP 1051: Ethnic Communities, Places, and Urban Planning (Modified GE Area F from D3) – APPROVED
AS-2934-201-GE	BIO 3280 – Biology of Aging (GE Synthesis B5) – APPROVED
AS-2935-201-GE	IGE 2150 – Ways of Doing: Culture, Society, Science, and Sustainability AND IGE 2250 – Encountering Difference: Culture and Power (GE Sub-areas C2 and D1) – APPROVED
AS-2936-201-GE	IGE 2350 – Empires, States, and Peoples: Cultural Contact and Exchange (GE Sub-area C1) – APPROVED
AS-2937-201-GE	PHY 1510 - Introduction to Newtonian Mechanics (GE Sub-Area B1) – APPROVED
AS-2938-201-AA	Accommodations of Military Students' Service Obligations – APPROVED
AS-2939-201-AA	Cross Listing Policy – APPROVED
AS-2940-201-AA	Summer Session Class Schedule Time Modules and Final Examination Days and Times – APPROVED
AS-2941-201-FA	Review of Policy 1393: Faculty Office Hours – APPROVED
AS-2943-201-FA	Sabbatical Applications – MODIFICATION REQUESTED

e. Budget Report

There was no Budget Report given.

f. CFA Report

Senator Von Glahn reported that CFA is continuing to work through the summer to ensure that a Memorandum of Understanding (MOU) gets signed between the union and administration regarding COVID health and safety concerns.

Senator Von Glahn commented that since 1983 the faculty union has secured many improvements in faculty contracts. For instance, CFA has protected FERP, secured teaching release for new tenure-track faculty, increased standard promotion raise, initiated catastrophic leave donation program,

secured parental leave programs, and secured rights for lecturers including one- and three-year contracts. Senator Von Glahn provided these examples to show that the CFA bargains for more than salary increases. As far as the current bargaining agreement, the CFA requested a 4% raise for last year, this year and next year, as well as supplemental salary increases (SSI) for faculty under the salary cap, and potential post-tenure raises for faculty over the salary cap to deal with wage compression. The CSU offered nothing for last academic year and 2% for this academic year with a renegotiation for the following year. Senator Von Glahn mentioned that CFA has had a strong success of getting faculty what is reasonable and deserved. In 2016, after little or no raises, the CSU bargaining team offered 2.5% after years of nothing. CFA organized and got strike ready, and over that period, when you talk about the compounding, negotiated approximately a 16% compounded raise, and for lower paid employees it was more. He stated that membership is the primary method that faculty will get a better raise.

g. [ASI Report](#)

ASI Senator Derek Sweem, ASI Vice President, reported that ASI is working hard to ensure that students are safe when they come back to campus facilities and that he and the ASI President are looking forward to working with the Academic Senate.

h. [Staff Report](#)

The Staff Report is located on the Academic Senate website at https://www.cpp.edu/senate/documents/packets/2021-22/08.04.21/2021.08.04_academic-senate-staff-report-revised.pdf.

Senator Gonzales reported that Staff Council is hosting the 2020 and 2021 **Service Awards pin pickup** on Tuesday, August 17th from 11:00 a.m. to 2:00 p.m. at the Starbucks near the University Library. University Vice Presidents will be available during different times to say hello, give an “elbow bump”, and take a picture. The schedule is as follows:

- 11-30 a.m. to 12:30 p.m. – Christina Gonzales, VP of Student Affairs
- 11:00 a.m. to 12:00 p.m. and 1:00 to 1:30 p.m. – John McGuthry, VP of Informational Technology & Institutional Planning
- 11:00 a.m. to 12:00 p.m. – Ysabel Trinidad, VP Administration and Finance and CFO
- 1:00 to 2:00 p.m. – Iris Levine, Interim Provost and VP of Academic Affairs
- 12:30 to 1:30 p.m. – Daniel Montplaisir, VP of University Advancement

There is going to be **Welcome Back Fair** for faculty and staff at the University Park on Wednesday, August 18, 2021, from 11:00 a.m. until 1:00 p.m. Faculty and staff will be able to pick up their Fall Conference pins at the **Welcome Back Fair**.

Senator Gonzales mentioned that Fall Conference will be virtual and for further information please visit the Fall Conference website at <https://www.cpp.edu/fallconference/index.shtml>. All colleges and divisions have their specific information on the website. Senator Gonzales invited everyone to join the Academic Affairs Forum, which is on Tuesday, August 17, 2021.

Chair Pacleb announced that Senator Gonzalez has agreed to continue as the Academic Senate Parliamentarian for the 2021-22 academic year.

i. [Safer Return Task Force](#)

The presentation on the Safer Return Task Force is located on the Academic Senate website at <https://www.cpp.edu/senate/documents/packets/2021-22/08.04.21/safer-return-update.academic-senate.8.4.21.fdt.pdf>.

VP Teves presented information on the *Safer Return Task Force*. VP Teves stated that she is going

to provide a very high-level COVID overview, really a situational awareness, but commented that this is the first of many opportunities to provide updates to the Academic Senate. Future updates should include key topics that people are interested in so she please to let Chair Pacleb know if there is anything that you would like AVP Teves to cover in the future.

There has been an increase in COVID cases such that the current rates would have moved Los Angeles County to a more restrictive tier under the old blueprint for a safer economy in California. When you look at the positivity rate, that is looked at under the context of vaccinated individuals because it provides a better indicator of what to expect for transmission rates. About 63% of the population of Los Angeles County is fully vaccinated which is higher than surrounding counties of Orange and San Bernardino. While emerging data shows that fully vaccinated people are well protected from severe infections with Delta variants, people with only one vaccine are not as well protected, and there is increased evidence that a small number of fully vaccinated individuals can become infected and are able to infect others. In Los Angeles County, more than 90% of those recently hospitalized with COVID were unvaccinated, and 99% of those who have tragically died from COVID since January were unvaccinated.

VP Teves stated that a couple weeks ago the CSU required vaccines ahead of FDA approval, and this is a trend nationwide. About 400 institutions are requiring students to be vaccinated prior to FDA approval. There is also a push for testing of vaccinated individuals, including Los Angeles County Unified School District, which has indicated that they are going to require all eligible students to be vaccinated and perform weekly testing regardless of vaccination status. VP Teves commented that it is important to recognize that there will be cases on campus and that a range of measures to minimize transmission will be implemented to keep the campus safe.

The campus must adhere to the stricter public health orders issued at the state or county levels. Los Angeles County is the most dense and populous county in the state and is an epicenter of COVID cases during surges. The county does tend to take a stricter and more restrictive approach than other counties in the state, in fact, LA County was the first county to reinstitute the indoor masking requirement, regardless of vaccination status. The campus approach to safety has evolved with changing requirements of the county and state, best practices, and scientific evidence.

The University's Safer Return COVID-19 Safety and Health Risk Mitigation plan reflects a multipronged approach reflecting three (3) categories of risk mitigation:

- Personal measures – individual behaviors to protect ourselves and those around us
- Administrative measures – processes and policies that keep people safe
- Engineering measures – physical measures put in place to help keep our campus safe

If you look at every intervention that the campus is implementing, each intervention will not work on its own, but together the campus is safer, and risks are mitigated. The campus has an eight-pronged approach to keep everyone as safe as possible.

1. **Training and Education** – understanding how the virus is spread and how to minimize transmission. This includes campus health and safety protocols. A new COVID training will be released next week for the fall semester, and everyone should complete the required training by September 30, 2021.
2. **Vaccine Requirements and Education** – data strongly supports the effectiveness of the vaccine, even with the Delta variant, the vaccine is a key preventative measure. The vaccine will continue to be promoted on campus and there will be opportunities to get the vaccine on campus. The CSU will require students and employees accessing campus to provide their vaccinations record or request a medical or religious exemption by September 30, 2021. Cal Poly Pomona provides a method for uploading vaccination records on the CPP MyHealthPortal, which is the approved and HIPAA-compliant method for uploading immunization records on campus.
3. **Public Health Testing** – this is a critical tool to detect asymptomatic, early, or mild cases.

Starting August 16, 2021, students and employees accessing campus must participate in weekly public health testing. Full vaccinated students and employees who have uploaded their vaccination record will be exempt. People who have requested a religious or medical exemption will be required to be tested weekly.

4. **Health Screening** – the Health Screener will continue to be required prior to coming to campus. Students living on campus must complete the Health Screener daily.
5. **Face Coverings and PPE** – everyone must wear a face covering indoors regardless of vaccinations status. This is a key mitigation because data does indicate that face coverings are essential in reducing transmission. Personal Protective Equipment (PPE), including face coverings and hand sanitizer, are available on campus. PPE supply hubs have been stationed across the campus help keep divisions and departments stocked.
6. **Preparing the Physical Environment** – the campus has been prepared for re-population with upgrades in ventilation, cleaning, spatial evaluations which look at traffic flow, signage, where PPE Hubs are located, risk and space readiness assessments.
7. **Healthy Distancing** – the state did lift all physical distancing requirements, but the campus will continue to promote healthy distancing, occupancy limits, and recommended traffic flow for high traffic areas.
8. **Exposure Management Plan** – if there is a confirmed case on campus, there is a reporting guide that provides next steps to students, faculty, staff, and campus visitors who receive a positive COVID-19 test result. The guide is located on the Safer Return website at <https://www.cpp.edu/safer-return/reporting-guide.shtml>. Exposure Management includes contact tracing and incident investigation, the implementation of isolation and quarantine, texting protocols, and cleaning and disinfecting protocols.

There was a question about if healthy distancing and occupancy limits will impact the number of students allowed in on campus classes. AVP Teves responded by saying that the state has lifted the requirement of physical distancing in classrooms for several reasons, but namely in recognition to the return of on campus teaching, so there are no physically distancing requirements in the classroom. There will be recommended requirements in some locations, such as elevators, conference rooms, recreational spaces.

3. Academic Senate Committee Reports – Time Certain 3:45 p.m.
 - a. [AA-009-201, First Year Experience \(FYE\) Catalog Designation – SECOND READING](#)

The second reading report for AA-009-201, First Year Experience (FYE) Catalog Designation, is located on the Academic Senate website at <http://academic.cpp.edu/senate/docs/aa009201sr.pdf>.

Senator Wachs presented the report.

M/s to adopt AA-009-201, First Year Experience (FYE) Catalog Designation.

RECOMMENDATION

The Academic Senate recommends the use of the course attribute feature to identify First Year Experience (FYE) courses, and there is no longer the need for a separate course designation for FYE courses.

DISCUSSION

The course designation was requested to determine whether there is a significant difference between students who are enrolled in the FYE course compared to those who are not with respect to their GPA, retention, and graduation. After discussion it was determined that using the course attribute feature would solve the FYE committee request and it was not necessary to add a course designation letter to the catalog.

The motion to adopt AA-009-201, First Year Experience (FYE) Catalog Designation, passed with five (5) abstentions.

b. [AA-010-201, Revision of Policy 1603 – Credit by Examination for Semesters – SECOND READING](#)

The second reading report for AA-010-201, Revision of Policy 1603 – Credit by Examinations for Semesters, is located on the Academic Senate website at <http://academic.cpp.edu/senate/docs/aa010201sr.pdf>.

Senator Wachs presented the report.

M/s to adopt AA-010-201, Revision of Policy 1603 – Credit by Examinations for Semesters.

RECOMMENDATION

The Academic Senate recommends Policy 1603 – Credit by Examination be updated to the following:

CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA POLICY NO: 1603

CREDIT BY EXAMINATION (CHALLENGE)

In instances where students have obtained knowledge from nonacademic or informal educational experiences equivalent to course work offered at this university, it is possible to receive credit through examination

Students may challenge courses by taking examinations developed at Cal Poly Pomona. Only enrolled undergraduate students may challenge courses. Credit shall be awarded to those who pass them successfully. **A student may not challenge more than 24 semester units worth of course work.**

An approved petition for Credit by Examination permits regularly enrolled students to obtain University credit for subject matter in which they are especially qualified through nontraditional education or experience. Students must not have previously received credit for any course containing similar or advanced material from the same subject matter field. Students are not permitted to obtain credit by examination unless all the prerequisite for the course as specified in the University Catalog have been satisfied. Credit by examination will not be allowed for a course that is prerequisite of a course which the student has already completed or in which the student is currently enrolled.

Challenge exams shall not be permitted as a mean of earning a higher grade in a course. Once a student has enrolled in and earned a grade (passing or failing) in a course, the only way to earn a higher grade is to repeat the course and pay normal course unit fees. A course may be challenged only once.

No student, including resident, out of state, or foreign, shall be permitted by an instructor to sit in a class without enrolling either for audit or credit, and paying appropriate fees. Challenge exam credit will not be given for any course that has been audited. Units of credit received through this procedure may not apply toward the residence requirement for any of the degrees or credentials offered by the university.

The length of the examination will be consistent with the unit value of the course. It may include written, oral, or skills tests, or a combination of all three types and will be sufficiently comprehensive to determine that the student has essentially the same knowledge and skills as those students who successfully complete the course are required to possess. Challenge examination credit is entered on the student's permanent record. For

courses in the student's major, the credit is a letter grade. Other challenge exam credit is awarded on a CR/NC basis.

Detailed instructions for applying for credit by examination may be obtained from the Registrar's Office.

DISCUSSION:

This is a minor change is that is necessary to convert quarter units to semester units. This was overlooked during semester conversion.

The motion to adopt AA-010-201, Revision of Policy 1603 – Credit by Examinations for Semesters, passed with three (3) abstentions.

4. Discussion

a. [Academic Senate Training and Refresher](#)

The Academic Senate Training is located on the Academic Senate website at https://www.cpp.edu/senate/documents/packets/2021-22/08.04.21/as_training_08.04.21_revised.pdf.

Chair Pacleb introduced the [Academic Senate website](#) and commented that this website is where all applicable documents for the Academic Senate reside.

Chair Pacleb commented that the Academic Senate is a very important body of the university as the voice of the faculty. According to California Higher Education Employer-Employee Relations Act (HEERA), "[T]he Legislature recognizes that joint decision-making and consultation between administration and faculty or academic employees is the long-accepted manner of governing institutions of higher learning and is essential to the performance of the educational missions of these institutions..." This was signed into law on 9/13/78.

Chair Pacleb went over the *Academic Senate Training and Refresher* presentation. The presentation was well received by the audience.

During the discussion of the referral process, it was pointed out that the written response from the President after a recommendation is sent is 45 instructional workdays, not 30 instructional days.

Chair Pacleb reminded all in attendance that the Academic Senate Constitution, Section 12 states that faculty membership on Committees will be appointed by the Executive Committee. When requesting a university committee, please provide a brief background of the committee, the member requirements, or any specific requests, the charge of the committee and the terms of service. This will ensure appropriate representation on committees.

The August 4, 2021, Academic Senate Meeting adjourned at 5:04 p.m.