

CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA  
ACADEMIC SENATE

FACULTY AFFAIRS COMMITTEE

REPORT TO

THE ACADEMIC SENATE

**FA-006-212**

**Review of Policy 1376: Sabbatical Leave Application**

Faculty Affairs Committee

Date: 11/9/2022

Executive Committee  
Received and Forwarded

Date: 01/25/2023

Academic Senate

Date: 02/15/2023  
First Reading  
03/08/2023  
Second Reading

**Referral**

Review of Policy 1376: Sabbatical Leave Application

**Background**

Policy 1375 was recently revised by the FAC. The changes were substantive enough to warrant review and revision of Policy 1376. There was also a proposal to combine policies 1375 and 1376.

**Resources**

The resources consulted include Deans, Associate Deans, Department Chairs, and AVP of Faculty Affairs.

**Discussion**

The FAC worked during the AY 2021-2022 to revise the policy and the new FAC (AY 2023-2024) approved the changes. Changes were made to align better with the new Policy 1375, including the removal of questions that are irrelevant to the application. The tables used by the Dean and Department Chair were also updated to remove the rating system and replace it with a “Yes” or “No” with a space for comments and rewording or removing questions in the tables that would require technical knowledge as a Dean or Department Chair may not be in the field of study of the applicant. During this time, the consultative process saw minimal response, almost all of them positive. One request by the AVPFA was to add the question “Date of Last Sabbatical” to the application to help inform the committee as to how the application should be ranked if found to be meritorious.

**Recommendation**

The FAC agreed unanimously to these changes and no negative feedback was received by the consulted resources. The FAC recommends adopting the changes to this policy to better align with the proposed Policy 1375.