CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA
ACADEMIC SENATE

ACADEMIC AFFAIRS COMMITTEE

REPORT TO

THE ACADEMIC SENATE

AA-007-223

ACADEMIC CALENDAR 2023-24 *
*Note – 2024-25 through 2027-28 academic year calendars removed from the report

Academic Affairs Committee   Date: 10/26/2022

Executive Committee
Received and Forwarded   Date: 11/30/2022

Academic Senate   Date: 12/07/2022
                                                                   First Reading

Background

Your Name: Phyllis Nelson

Your Email: prnelson@cpp.edu

Title of Referral: Draft Academic Calendars 2023-24 through 2027-28

Names and Titles of proponents:
Academic Calendar Review Committee:
Phyllis Nelson (chair)
Nancy Cervantes
Yasmin Halim
Patricial Higuchi
Connie Kuang
Ashley Ly
Mary Martinez
Laura Massa
Janetta Dismuke
Lindsay Roussopulos
Joel Santamaria
Cecilia Santiago-Gonzalez
Teresa Taylor
Brandon Tuck
Michelle Ellis Viorato
Jessica Wagoner
Mary White

Keywords: 2024, 2023, 24, academic, calendar

Is there a deadline by when this referral needs to be considered by the Academic Senate?:
Yes

Deadline Date: December 7, 2022

Justification for deadline: The draft academic calendar for the next three years must be provided to the Chancellor's Office by February 18. Thus this referral must be approved by the Senate at the December 7 meeting to allow for the President's approval before the deadline.

Background: The attached document provides five years of DRAFT academic calendars. This document has been reviewed by the Academic Calendar Review Committee, which represents all concerned campus constituents except the Academic Senate. Minor adjustments may be required to this document after review by the Chancellor's Office to comply with system-wide constraints.

Recommended Resources:

Phyllis Nelson, Faculty Director of Data Analytics
Academic Calendar Review Committee (members listed above)

Attachment 1: See final draft attached.

Discussion

The Academic Affairs Committee met with Dr. Phyllis Nelson and reviewed the draft calendar. Some typos and clarifications were made. Due to an issue with scheduling when final grades are due for fall terms, Dr. Nelson requested that a temporary adjustment be made for Fall 2022.

Note – at their November 30, 2022 meeting, the Executive Committee decided to only consider the 2023-24 academic calendar in this report.

Recommendations

After careful review and discussions, the Academic Affairs Committee recommends the adoption of the latest revised calendar for 2023-24 (see attachment).

California State Polytechnic University, Pomona
2023-2024 Academic Calendar

Summer Session I 2023 (10 weeks)
Classes Start: May 31, 2023
Classes End: August 4
Final Exams: August 7-11
Holidays/Campus Closures
Memorial Day: May 29
Independence Day: July 4
Administrative Dates
Grades Due: August 14 @ 9 am

Summer Session II 2023 (1st 5-week session)
Classes Start: May 31, 2023
Classes End: June 30
Final Exams: July 3-5
Administrative Dates
Grades Due: July 10 @ 9 am

Summer Session III 2023 (2nd 5-week session)
Classes Start: July 6
Classes End: August 4
Final Exams: August 7-8
Administrative Dates
Grades Due: August 14 @ 9 am

Fall Semester 2023
Classes Start: August 24
Classes End: December 10
Final Exams: December 11 - 17
Holidays/Campus Closures
Labor Day: September 4
Veterans Day Observed: November 10
Thanksgiving Day: November 23
Columbus Day* Observed: November 24
Administrative Dates
University Days (Fall Conference): August 21 - 23
Work Days: December 18 - 22
Grades Due: December 21 @ 9 am

Winter Intersession I 2024 (4 weeks; bisynchronous or fully asynchronous only)
Classes Start: December 26
Classes End: January 17
Final Exams: January 18
Holidays/Campus Closures
Holiday Closure: December 24 - January 2
Martin Luther King, Jr. Day: January 15
Administrative Dates
Grades Due: January 19 @ 9 am

Winter Intersession II 2024 (2 weeks)
Classes Start: January 2
Classes End: January 17
Final Exams: January 18
Holidays/Campus Closures
Martin Luther King, Jr. Day: January 15
Administrative Dates
Grades Due: January 19 @ 9 am

Spring Semester 2024
Classes Start: January 20
Classes End: May 10
Final Exams: May 11 - 17
Commencement Ceremonies
Commencement: May 20-22
Holidays/Campus Closures
Spring Instruction Break: March 30 - April 5
Cesar Chavez Day Observed : April 1
Administrative Dates
Work Days: January 19 and May 20 - 24
Grades Due: May 24 @ 9 am

* Indigenous People's Day in Los Angeles County

The academic calendar as approved by the Academic Senate may be adjusted to comply with CSU and State of California regulations.

2023-2024 Calendar

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
June 2023	28	29	30	31	1	2	3
	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
July 2023	25	26	27	28	29	30	1
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
August 2023	30	31	1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
September 2023	27	28	29	30	31	1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
October 2023	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
November 2023	29	30	31	1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
December 2023	26	27	28	29	30	1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
January 2024	31	1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
February 2024	28	29	30	31	1	2	3
	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
March 2024	25	26	27	28	29	1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
April 2024	31	1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
May 2024	28	29	30	1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25

Instruction	Exam	Evaluation	Grades Due	Commencement	Other	Total
2					3	5
5						5
4						4
5						5
5						5
5						5
5						5
5						5
5						5
5						5
5						5
5						5
5						5
5						5
4						4
5						5
3						3
5						5
5						5
	5					5
		1	1		3	5
5						5
5					1	
5						5
5						5
5						5
5						5
5						5
5						5
5						5
5						5
5						5
5						0
5						5
5						5
5						5
5						5
5						5
	5					5
		1	1	1	3	6
148	10	2	2	1	10	173

ADMISSION APPLICATION PERIODS

ADMISSION APPLICATION PERIODS	Summer 2023 Sessions	Fall 2023 Semester	Winter 2024 Sessions	Spring 2024 Semester
Applications will be accepted into any program up to the admission deadlines published on the Cal Poly Pomona website. For current information regarding admission application deadlines, please check the website or contact the major department.				

ACADEMIC INSTRUCTION

ACADEMIC INSTRUCTION	Summer 2023 Sessions			Fall 2023 Semester	Winter 2024 Sessions		Spring 2024 Semester
	10-Week Session	1st 5-Week Session	2nd 5-Week Session	15-Week Session	4-Week Session	2-Week Session	15-Week Session
Beginning of college year				May 31, 2-23			
Beginning of semester for faculty	May 31	May 31	July 6	August 21	December 26	January 2	January 19
Classes begin for all students	May 31	May 31	July 6	August 24	December 26	January 2	January 20
Spring Instruction Break (campus open, except 04/01/2024 see holidays section)							March 30 - April 5
Classes end for all students	August 4	June 30	August 4	December 10	January 17	January 17	May 10
Finals	August 7 - 11	July 3 - 5	August 7-8	December 11 - 17	January 18	January 18	May 11 - 17
End of semester for faculty	August 11	July 5	August 8	December 22	January 18	January 18	May 24
Grades due at 9:00 am	August 14	July 10	August 14	December 21*	January 19	January 19	May 24
Grades Finalization Date	August 21	August 21	August 21	January 8	January 26	January 26	June 3
Commencement (Date will vary by college. Check with major department for exact date.)							May 20 - 22

SCHEDULING AND REGISTRATION

SCHEDULING AND REGISTRATION	Summer 2023 Sessions			Fall 2023 Semester	Winter 2024 Sessions		Spring 2024 Semester
	10-Week Session	1st 5-Week Session	2nd 5-Week Session	15-Week Session	4-Week Session	2-Week Session	15-Week Session
Last Day to Apply Registration Holds to Student Records	February 17	February 17	February 17	February 17	September 18	September 18	September 18
Registration Advising Period	February 27 - April 26	February 27 - April 26	February 27 - April 26	March 27 - June 6	October 9 - November 22	October 9 - November 22	October 9 - November 22
Priority Registration Period	March 6 - 7	March 6 - 7	March 6 - 7	April 10 - 11	October 12 - 13	October 12 - 13	October 16 - 17
General Registration Period	March 8 - May 7	March 8 - May 7	March 8 - May 7	April 12 - June 6	October 16 - December 10	October 16 - December 10	October 18 - December 6
New Student Orientation (tentative)				June 7 - August 4			January 10 - January 11
Fee Bills Posted to BroncoDirect	March 18	March 18	March 18	July 1	October 19	October 19	October 28
Fees Due	April 27	April 27	May 25	July 20	December 7	December 7	December 7
Enrollment Cancellation Due to Non-Payment	May 1	May 1	May 29	July 24	December 11	December 11	December 11
Late Orientation (tentative)				August 7 - 11			
Add Period: Students may register & add classes online	May 8 - June 7	May 8 - June 5	May 8 - July 11	August 14 - September 7	December 11 - 27	December 11 - January 2	January 8 - February 2
Drop Period: Students may drop classes online without record	May 8 - June 7	May 8 - June 5	May 8 - July 11	August 14 - September 7	December 11 - 27	December 11 - January 2	January 8 - February 2
Enrollment Cancellation Due to Non-Payment	May 22	May 22	July 3	August 21	December 21	December 21	January 18
Last day to drop and receive 100% refund	May 30	May 30	July 5	August 23	December 22	December 29	January 19
Last day to drop classes without course being recorded	June 7	June 5	July 11	September 7	December 27	January 2	February 2
Class Withdrawal: Students may continue to withdraw from classes online. Students will receive "W" grades but may petition for "WX" grades.	June 8 - 26	June 6 - 12	July 12 - 18	September 8 - 21	December 28 - January 2	January 3 - 4	February 3 - 16
Census	June 26	June 12	July 18	September 21	January 2	January 4	February 16
First day to withdraw for serious and compelling reasons; permitted by petition only	June 27	June 13	July 19	September 22	January 3	January 5	February 19
Last day to apply for current semester graduation	July 17	July 17	July 17	October 27			March 15
Last day to drop units and receive a pro-rated refund of Tuition & Fees	July 12	June 20	July 25	November 1	January 7	January 11	March 28
Last day to withdraw by petition for serious and compelling reasons and receive a "W"	July 19	June 21	August 2	November 17	January 16	January 16	April 19
Last day to withdraw by petition for serious and compelling reasons and receive a "WX"	August 11	July 5	August 8	December 17	January 18	January 18	May 17

HOLIDAYS

HOLIDAYS	Summer 2023 Sessions		Fall 2023 Semester	Winter 2024 Sessions	Spring 2024 Semester
Holiday Closure - 07/04/2023 - Independence Day	July 4	July 4			
Holiday Closure - 09/04/2023 - Labor Day			September 4		
Holiday Closure - 11/10/2023 - Veterans Day			November 10		
Holiday Closure - 11/23/2023 - Thanksgiving Day			November 23		
Holiday Closure - 11/24/2023 - Columbus Day** Observed			November 24		
Holiday Closure - 12/25/2023 - Christmas Day				December 25	
Holiday Closure - 12/26/2023 - Lincoln's Birthday Observed				December 26	
Holiday Closure - 12/27/2023 - President's Day Observed				December 27	
Holiday Closure - 12/28/2023 - California Admission Day Observed				December 28	
Holiday Closure - 12/29/2023 - Must use Personal Holiday, Vacation, or CTO Hours				December 29	
Holiday Closure - 01/01/2024 - New Year's Day				January 1	January 1
Holiday Closure - 01/15/2024 - Martin Luther King, Jr. Day				January 15	January 15
Holiday Closure - 04/01/2024 - Cesar Chavez Day					April 1
Holiday Closure - 05/27/2024 - Memorial Day					May 27

CIVIC AND VOTER EMPOWERMENT (https://www.sos.ca.gov/elections)

CIVIC AND VOTER EMPOWERMENT (https://www.sos.ca.gov/elections)	Summer 2023 Sessions	Fall 2023 Semester	Winter 2024 Sessions	Spring 2024 Semester
Constitution Day		September 17		
National Voter Registration Day		September 19		
Early Voting Begins in LA County				
Last Day to Register to Vote Online or by Mail		October 23		
General Election Day		7-Nov		

NOTES:

4-Week Winter Intersession classes must be offered as bisynchronous or fully asynchronous only.

This is not to be construed as an employee work calendar. Certain collective bargaining agreements covering CSU employees may expire prior to the last date indicated on this calendar. For employees in these bargaining units, any holiday(s) or campus closure(s) listed subsequent to the expiration of the current agreement(s) are tentative and subject to negotiations with the appropriate exclusive representative.

* Adjusted to accommodate holiday break

** Several U.S. states as well as many cities in California now observe the second Monday in October (Columbus Day) as Indigenous Peoples Day. California Governor, Gavin Newsom, recently proclaimed the second Monday of October in 2019 (October 14, 2019) as "Indigenous Peoples' Day." (https://www.gov.ca.gov/2019/10/14/governor-newsom-issues-proclamation-declaring-indigenous-peoples-day/)