

Minutes

of the Academic Senate Meeting

Wednesday, December 3, 2025, 3:00 PM – 5:00 PM

Location: Building 98, P2 – 007 Lecture Hall

PRESENT SENATORS: Melissa Aaron, Corwin Aragon, Gregory Barding, Aaron Cayer, Chitra Dabas, David Edens, Amiyah S. Ellsworth, Ghada Gad, Michael Giang, Berit Givens, Mario Guerrero, Peter Hanink, Paivi Hoikkala, Mohammad Husain, Alex John, Rita Kumar, Teresa Lloro, Kelly Min, Sean Monemi, Brian Newman, Jessica Perez, Jonathan Puthoff, Erin Questad, Dennis Quinn, Jeffrey Ray, Jeffrey Roy, Bharti Sharma, Julie Shen, Zahra Sotoudeh, Kang Hoon Sung, Sabrina Toney, Nicholas Van Buer, Preeti Wadhwa, Gerd Welke, and Alireza Yazdani.

GUESTS: Laura Massa, John McGuthry, Keith Forward, Cecilia Santiago-Gonzalez, Cheryl Koos, Jocelyn Chong, Lisa M. Rotunni, Alison Baski, Margie Jones, Mary Anne A. Akers, Ben Quillian, Brandon Tuck, Cami Johnson, Marla Peppers, Larisa Preiser-Houy, Jenelle Pitt-Parker, Andrew Ketsdever, Craig LaMunyon, and Tariq Marji.

PROXIES: Senator Preeti Wadhwa for Senator Pamela Adams, Senator Zahra Sotoudeh for Senator Saeideh Fallah Fini, and Senator Jessica Perez for Senator Faye Wachs

ABSENCES:

1. Academic Senate Minutes – November 5, 2025
Motion by Senator Dennis Quinn and second by Senator Aaron Cayer to approve the meeting minutes from November 5, 2025. All in favor, no abstentions. The motion passes.
2. Information Items
 - a. Chair's Report
 - The Chair reminded all senators and guests to sign in to ensure accurate attendance records. Senators were reminded that repeated absences may result in removal from the Senate, though this is rare. Members are encouraged to maintain consistent attendance.
 - The Chair provided an update on service opportunities. Many positions discussed in the September meeting have been filled; however, new opportunities have emerged. Vacancies remain on the Standing Committees for at-large vacancies. Faculty from any department are eligible to apply for these positions. Additionally, there is still a senator vacancy from the College of ENV. Links to current vacancies are available on the agenda.
 - One vacancy has been filled with the appointment of Senator Michael Giang, who was welcomed to the Senate.

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- The Chair reminded members that Executive Committee meeting minutes are accessible via the hyperlink included in the presentation linked to the agenda.
 - The Chair's Office hours are held every Wednesday from 12:00 PM to 2:00 PM. Senators are encouraged to attend or schedule an alternative time if needed. This is an opportunity to ensure all voices are heard.
 - The Chair concluded the report with thanks and encouraged continued engagement.
- b. President's Report 3:04 PM –
Welcome and Opening Remarks
- Interim President Iris Levine greeted attendees and expressed appreciation for the opportunity to speak.
 - She acknowledged the recent Thanksgiving holiday, encouraging everyone to reflect on time spent with family and friends and to recharge for the remainder of the semester.
 - Recognized the intensity of this time of year for students, faculty, and staff, and thanked everyone for their continued efforts as the year concludes.

Key Discussion Points

1. Changing Enrollment Trends
 - Referenced a recent *Los Angeles Times* article highlighting a significant increase in California high school students enrolling in out-of-state colleges.
 - Enrollment outside California has doubled in two years, with states like Oregon and Arizona emerging as popular destinations.
 - This trend signals a shift in the competitive landscape and impacts enrollment strategies.
2. Factors Influencing Student Choices
 - Students are prioritizing:
 - Perceived value
 - Campus experience
 - Program offerings
 - Personal fit
 - Traditional assumptions about California students staying in-state are no longer reliable.
3. Comparative Outcomes
 - Many out-of-state institutions attracting California students fall between UC and CSU in terms of graduation rates and student outcomes.

- These schools are not necessarily more prestigious or deliver better results, yet they resonate with students.
- 4. Public Perception of Higher Education
 - Cited an ABC News survey: Two-thirds of Americans believe college is not worth the cost.
 - This shift underscores the need to communicate the distinctive strengths of Cal Poly Pomona:
 - Applied Polytechnic model
 - Strong graduation and post-graduation outcomes
 - Leading industry partnerships
 - Commitment to inclusive, hands-on education
- 5. Strategic Imperatives
 - The competitive environment is evolving rapidly.
 - Cal Poly Pomona must adapt with:
 - Clarity
 - Responsiveness
 - Innovation
 - Emphasized that ignoring these shifts will affect the campus and broader educational community.

Remarks

- Interim President Levine reiterated appreciation for the dedication of faculty, staff, and students.
- Encouraged continued collaboration and adaptability as the institution navigates these changes.

Action Items / Next Steps:

- Review and refine enrollment strategies to address competitive pressures.
- Enhance communication of Cal Poly Pomona's unique value proposition.
- Monitor national and regional trends impacting student decision-making.

Announcements

6. Athletics Achievements

- Interim President Levine shared exciting news from the athletics programs:
 - Women's Volleyball Team: Completed a tremendous season.
 - Men's Soccer Team: Ranked #4 nationally and advancing to the NCAA Quarterfinals in Dallas this weekend.
- Encouraged the campus community to show support for student-athletes.

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- These accomplishments reflect:
 - Dedication
 - Teamwork
 - Coaching excellence
 - Highlighted the pride these achievements bring to the campus community.
7. Acknowledgment and Appreciation
- Expressed gratitude for:
 - Leadership and partnership across campus.
 - Commitment to students and the university's mission.
 - Recognized the collaborative efforts during a year of significant change in higher education.
8. Seasonal Well-Wishes
- Wished everyone:
 - A productive conclusion to the semester.
 - A warm and peaceful holiday season.

Action Items / Next Steps:

- Share athletics news broadly to celebrate student success.
- Continue fostering collaboration and adaptability in response to changes in higher education.

c. Provost's [Report](#) 3:09 PM – (Proxy is Dr. Laura Massa)

Provost's Report

1. Provost's Absence

- Provost Gomez was unable to attend due to participation in a Chancellor's Office retreat for Provosts and Vice Presidents of Student Affairs.
- She shared her wishes for:
 - A successful end to the semester.
 - A restorative holiday break.

2. Enrollment Update

- Spring Enrollment Efforts
 - Enrollment management is working diligently to meet the 2025–2026 enrollment goal.
 - Today marks the last day of general registration, with more data expected tomorrow.
 - New spring transfers will begin enrolling later this month.

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- Funding Impact
 - Meeting the enrollment target secures \$1.8 million in permanent funding from the Chancellor's Office.
- Spring Enrollment Target
 - Increased to offset:
 - Fall 2026 shortfall.
 - Current spring continuing student enrollment gaps.
- Projected Transfers
 - 1,163 new transfer students expected for spring—the largest spring transfer cohort in campus history.
 - Total projected enrollment for the year is within 1% of the goal, ensuring funding eligibility.

3. Fall 2026 Application Data

- Undergraduate Applications
 - Total: 57,238 applications (lowest volume in recent cycles).
 - Freshman applications: 45,018, lowest since 2023.
 - Transfer applications: Remain essentially flat year-over-year.
- Possible Contributing Factor
 - CSU's Direct Admissions Initiative:
 - CPP did not participate due to freshman-level impaction.
 - May have led to perception that CPP was not open to applications.
- Comparison with High-Demand Campuses
 - CPP experienced the largest year-over-year decline among high-demand campuses:
 - 5.7% drop in undergraduate applications.
 - Other campuses:
 - Long Beach: Minimal decline (0.13%).
 - Remaining four campuses saw increases (e.g., San Jose State: +6.5%).

Key Takeaways

- Enrollment remains a top priority to secure funding and maintain institutional goals.
- Application trends highlight the need for strategic communication and outreach.
- CPP continues to attract strong interest from transfer students despite statewide enrollment challenges.

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Action Items / Next Steps:

- Monitor spring enrollment progress and finalize projections.
- Analyze factors influencing freshman application decline.
- Develop strategies to improve visibility and participation in future CSU initiatives.

Enrollment Strategy

- Dr. Massa emphasized that the enrollment decline is a concern and will be closely monitored.
- The enrollment management team is actively working on strategies to increase recruitment and enrollment efforts for future cycles.

Research, Scholarly, and Creative Activity (RSCA) Faculty Mini Grant Program

- Funding: \$130,000 from the Chancellor's Office.
- Award Range: \$5,000–\$10,000 per project.
- Eligible Uses: Supplies, student assistance, travel, assigned time, summer stipends, and related needs.
- Timeline:
 - Announcement: December.
 - Proposal Deadline: February.
 - Review: Conducted by the Council for Graduate and Faculty Scholarship (appointed by the Senate).
 - Awards Issued: April for projects starting Summer 2026 and continuing into 2026–2027.

SPICE Competition

- Opened: December 1.
- Application Deadline: February 9.
- Focus Areas:
 - Innovative approaches to instruction.
 - Modernization of classroom equipment.
- Encouraged faculty to review email announcements and apply.

7th Annual Winter Institute

- Scheduled for January 14–15.
- Purpose: Collaborative learning experience for faculty and staff.
- Registration: Available online (link shared in meeting slides).
- Dr. Massa encouraged participation and peer-to-peer engagement.

Q&A Highlights

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- Teacher-Scholar Program:
 - Provost Gomez will provide updates at the next meeting in January.
 - Direct Admissions Participation:
 - CPP is not currently participating due to freshman-level impactation.
 - Recommendation approved by President and pending Chancellor's Office approval to remove freshman-level impactation for Fall 2027.
 - Program-level impactation will remain in place.
 - CPP is the last CSU campus with freshman-level impactation, and removal will allow participation in direct admissions next year.
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Key Takeaways

- Multiple funding opportunities are available for faculty development and instructional innovation.
 - Enrollment trends require proactive strategies to maintain competitiveness.
 - Upcoming Winter Institute offers a valuable opportunity for collaboration and professional growth.
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Action Items / Next Steps:

- Faculty to monitor announcements for RSCA and SPICE programs and submit proposals by February deadlines.
- Enrollment management team to continue implementing strategies for recruitment and retention.
- Provost Gomez to share Teacher-Scholar Program details at January meeting.
- Prepare for transition to direct admissions participation in Fall 2027.

SPICE Program Clarification

- Question raised regarding whether SPICE now includes release time for faculty.
- Dr. Massa clarified:
 - SPICE awards are stipend-only and do not provide release time.
 - Original intent of SPICE:
 - Funded by Student Success Fee (campus fee funds).
 - Designed to support instructional innovation and modernization of classroom equipment.
 - Never intended to remove faculty from teaching duties.
 - Over time, some awards were used for release time, but the program has returned to its original purpose:
 - Provide stipends and resources for teaching improvements.

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- Ensure faculty remain engaged in instruction while benefiting from funding for innovation.

Closing

- Dr. Massa acknowledged faculty interest in additional support and reiterated the importance of maintaining enrollment goals while enhancing teaching quality.
- No further questions were raised.

Key Takeaways

- SPICE remains focused on **classroom innovation and equipment upgrades**, not faculty release time.
- Faculty encouraged to apply for SPICE and RSCA opportunities to enhance teaching and student success.

d. Vice Chair's Report – 3:19 PM

Referral Updates

- 40 new referrals have been received.
- Planning is underway to manage and process these referrals effectively.

Summer Reports

- One report is pending submission to the President.
- No responses have been received to date.
- No withdrawal requests were reported.

Key Takeaways

- Significant volume of new referrals requires coordinated planning.
- Outstanding summer report will be addressed promptly.

NEW REFERRALS: (40)

GE-001-256, PHL 3550 – Artificial Intelligence for Thinking Humans: A History (New GE Area 5D)

GE-002-256, PLT 4020 – Agricultural Drone Technology (New GE Area D)

GE-003-256, AMM 2350 – History of Fashion (New GE Area 3A or 3B)

GE-004-256, ARC 1010 – Introduction to Architectural Design Theories and Methods (New GE Area 3A)

GE-005-256, BIO 1030 – Beyond the Needle: Vaccine Science, Trust, and Public Health (New GE Area 5B)

GE-006-256, COM 4244 – Artificial Intelligence, Media, and the Future of Technology (New GE Area 5D)

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GE-007-256, ENG 3230 – Bilingualism: Language, Culture, and Cognition (New GE Area 4C)
 GE-008-256, FRL 1231 – Quantitative Introduction to Personal Finance (New GE Area 2)
 GE-009-256, HRT 2060 – Leisure and Human Behavior (New GE Area 4A)
 GE-010-256, HRT 2070 – Festivals, Rituals, and Celebrations in Contemporary Age (New GE Area 4A)
 GE-011-256, HRT 2650 – Race, Work, and Travel in the Hospitality and Tourism Industry (New GE Area 4A)
 GE-012-256, HRT 3130 – The Social Life of Coffee: Culture, Trade, Sustainability (New GE Area 4C)
 GE-013-256, HRT 3600 – Food Waste and Sustainable Future (New GE Area 4C)
 GE-014-256, HRT 4550 – Critical Issues in Global Food Systems (New GE Area 4C)
 GE-015-256, IGE 3700 – Apocalypse! The End of the World Across Time and Cultures (New GE Area 3C)
 GE-016-256, LA 4441 – Critical Mapping in Fire Ecology (New GE Area 4C)
 GE-017-256, LS 2112 – Landscape, Place, and Power in California (New GE Area 3B or 4A)
 GE-018-256, MU 4230 – The Music, Business, and Culture of Hip-Hop (New GE Area 3C or 4C)
 GE-019-256, PLS 2040 – Introduction to Political Thought (New GE Area 3B)
 GE-020-256, PSY 2201 – Introduction to Psychology (New GE Area 4A)
 GE-021-256, LS 4100 – Critical Data Literacy (New GE Area 4C)
 GE-022-256, HRT 2010 - Sustainable Tourism (New GE Area 4A)
 GE-023-256, HRT 4150 – International Tourism and the Global Community (New GE Area 4C)
 GE-024-256, HRT 4220 – Casino Management Seminar (New GE Area 4C)
 GE-026-256, KIN 3700 – Stress Management: The Science of Living Well (New GE Area 5D)
 GE-027-256, KIN 3800 – Healthy Lives, Scientific Minds: Science, Technology, and Human Well-Being (New GE Area 5D)
 GE-028-256, NTR 2030 – Health, Nutrition and the Integrated Being (New GE Area 4A)
 AP-007-256, Abbreviated Program Review for College of Engineering BS Programs
 AP-008-256, New Exercise Science Option in the BS in Kinesiology
 AP-009-256, M.S. in Agriculture, Animal, Food, and Plant Sciences – Program Name, CSU Degree Code, and CIP Code Changes
 AP-010-256, Early Childhood Studies, B.A. – Integrative Teacher Education Program (ITEP) Education Specialist: Extensive Support Needs (Discontinue Option)

AP-011-256, Early Childhood Studies, B.A. – Integrative Teacher Education Program (ITEP) Education Specialist: Mild to Moderate Support Needs (Discontinue Option)
AP-012-256, Early Childhood Studies, B.A. – Non-Teaching (Discontinue Option)
AP-013-256, Footwear Design and Merchandising Minor (Discontinue Minor)
AP-014-256, Liberal Studies, B.A. – Integrative Teacher Education Program (ITEP) Education Specialist: Extensive Support Needs (Discontinue Option)
AP-015-256, Liberal Studies, B.A. – Integrative Teacher Education Program (ITEP) Education Specialist: Mild to Moderate Support Needs (Discontinue Option)
AP-016-256, M.S. in Sustainability and Regenerative Studies – (Program Name Change)
AP-017-256, Electrical and Computer Engineering Department Split

AA-005-256, Correction to Cross Listing Policy 1122

EP-001-256, Academic Senate Representation for Part-Time Lecturer Faculty

SENATE REPORT FORWARDED TO PRESIDENT: (1)

AS-3143-256-AA, Correction to Policy 1021: Division of an Academic Department

PRESIDENT RESPONSES TO SENATE REPORTS: (0)

WITHDRAWN REFERRAL (0)

e. ASCSU Report 3:20 PM

Report Summary

- No ASCSU report was provided for this meeting.
- A full report will be shared at the February meeting.

f. Budget Report 3:21 PM

Committee Activity

- The Budget Committee met twice during this reporting period.
- Three presentations were delivered:
 1. CFO Presentation – Institutional budget overview.
 2. Angel Dense Group – Budget-related analysis.
 3. IT Division – Division-specific budget details.

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- An optional office-hour style meeting was held last Wednesday to finalize discussions on the report.

Institutional Budget Highlights

- Enrollment Impact:
 - Enrollment targets are on track, securing \$1.8 million in permanent funding for the year.
- Budget Adjustments:
 - CSU implemented a 3% cut, mitigated by an offer to take a loan of \$14 million, which CPP accepted.
 - Chancellor Garcia indicated these funds will support compensation increases, pending allocation decisions.
- Next Year's Budget:
 - CSU approved a 7% decrease, reducing the budget from 3% growth to 0.5% growth, totaling approximately \$9.09 billion.
 - Advocacy efforts are underway to restore:
 - \$252.3 million previously requested.
 - \$143.8 million cut from the compact funding agreement.

Compact Funding Context

- The five-year compact agreement with the Governor promised annual 5% increases in funding.
- This year, CPP expected \$52 million under the compact but instead received a cut.
- Budget balancing was achieved through:
 - Savings from resets.
 - Increased Student-Faculty Ratio (SFR).
 - Division-level contributions and targeted reallocations.

Key Takeaways

- CPP's budget is balanced but relies on strategic reallocations and cost-saving measures.
- Advocacy continues to restore funding lost due to state-level cuts.
- Enrollment success remains critical for securing permanent funding.

Current Operating Budget

- Operating Budget for FY: \$430 million.
- Funds were distributed to all divisions in October.

Reserve Usage

- CFO Cardona reported:

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- \$7.7 million withdrawn from reserves to cover shortfalls.
- This is a temporary measure; reserves will be replenished as revenue collections are completed.
- Even with a balanced budget, timing gaps in revenue require short-term adjustments.

Committee Concerns

- Questions raised about:
 - Workload distribution due to loss of positions (PT staff and some chairs).
 - Recommendation: Monitor restructuring to ensure sustainable workload redistribution.
- Student-Faculty Ratio (SFR):
 - Increased by 10%.
- Credit allocations: Increased by 6.1%.
- Emphasis on:
 - Transparency in budget planning and implementation.
 - Monitoring impact of SFR changes on student learning outcomes and student success metrics.

Second Meeting Discussion

- Meeting with Ramon and Anthony Orlando:
 - Focused on long-term vision and financial feasibility of campus projects.
 - Addressed questions about:
 - Budgetary implications.
 - Barriers to progress.
 - Composition of project committees.
 - Noted that some projects have been in planning for 10 years, highlighting urgency for clarity and accountability.

Key Takeaways

- CPP's operating budget is balanced but relies on reserve adjustments and strategic reallocations.
- Faculty workload and SFR increases require ongoing monitoring.
- Transparency and communication remain critical for sustainable financial planning.
- Long-term projects need clear timelines and feasibility assessments.

Lanterman Project Discussion

- Committee raised key questions regarding:

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- Organizational chart and governance structure.
 - Leadership roles and decision-making authority for financial aspects.
- Property details:
 - Approximately 300 acres with historic buildings.
- Financial observations:
 - Enterprise contributed \$500,000 over four years, then discontinued.
 - Reason: Original commitment was for four years; potential renegotiation may occur as momentum builds.
- Recommendations:
 - Provide clarity on governance structure, including departments and committees leading the project.
 - Publish governance details and project leadership on the university website for transparency.
- Funding update:
 - \$750,000 from Chancellor's Office allocated for:
 - Environmental Impact Report (EIR).
 - Historical relevance studies.
 - Committee requested:
 - Detailed breakdown of how funds will be used.
 - Timeline for completion of studies and next steps.
- Emphasis:
 - Engage campus expertise and resources to shape the vision for transforming Lanterman into a hub of innovation and community engagement.

IT Division Budget

- Current Budget: \$14 million (approx.).
- Increase of \$800,000 this year due to:
 - Compensation adjustments.
 - Rising costs for software and devices.
- CIO acknowledged cost challenges and is working to reduce expenses.
- Committee requested:
 - Salary composition details.
 - Updated figures for digital infrastructure.
- Collaboration:
 - IT works closely with CAFE and Academic Innovation Office.
 - Importance of sharing cybersecurity and emerging technology updates for integration into teaching and research.
- Recommendations:

- Communicate cybersecurity updates in advance to minimize disruption.
- Strengthen collaboration across units for better alignment and resource sharing.

Closing

- Committee thanked presenters for their transparency and engagement.
- Emphasized continued monitoring of:
 - Budget allocations.
 - Governance clarity for major projects.
 - Impact of technology and security measures on academic operations.
- [FY25-26 Budget Updates](#)
- [Fiscal Year 2025/2026 Information Technology Division Budget Summary](#)

g. CFA Report 3:32 PM

Upcoming CFA Efforts and Events

- Membership Drive:
 - CFA is conducting a statewide membership drive.
 - Phone banking event:
 - Scheduled for tomorrow evening after 6:00 PM.
 - Volunteers will call prospective members.
 - Interested participants should contact Senator Puthoff for details and resources.
- Hospitality Tent:
 - CFA will host a hospitality tent outside the library on:
 - December 9 and 10 (during exam week).
 - Faculty and staff are invited to stop by for coffee and pastries before proctoring or grading finals.

Key Takeaways

- CFA is actively engaging in membership outreach and community support.
- Opportunities for faculty involvement include phone banking and hospitality events.

h. ASI Report

There was no ASI Report.

i. Staff Report 3:33 PM

Faculty & Staff Appreciation Week

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- CPP Enterprise is hosting an appreciation week with special offers:
 - Faculty and staff can bring two students for free to Centerpointe at a discounted rate.
 - Great opportunity for offices with student assistants.
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Special Events & Discounts

- Enchant Christmas:
 - Large-scale holiday event (typically in Las Vegas) is now in Arcadia, CA.
 - 20% discount is available until Saturday.
 - Offered through Rock the Leadership Center, which also organizes college nights and sporting events.
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Campus Activities

- Library Finals Week De-Stress Event:
 - Activities to help students and faculty relax during finals.
 - Animal Science Department Services:
 - Offering pet spay/neuter and dental cleaning at discounted rates from January through May.
 - Supports student learning and provides affordable services.
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Employee News & Updates

- Common Human Resources System:
 - Launching March 23.
 - CPP is in the first wave of CSU campuses adopting this centralized system for all 22 CSUs.
 - Employee Affinity Groups:
 - Current groups include:
 - Staff Council
 - Latino Faculty/Staff/Student Association
 - Black Faculty/Staff Association
 - Asian Pacific Faculty/Staff/Student Association
 - Exploring interest in a peer grief support group.
 - Delegation of Fiscal Authority:
 - Updates to approval processes for purchases and payments.
 - Effective soon; departments should consult budget analysts for details.
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Additional Resources

- ADA Accommodations:

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- Employees can request accommodation through the ADA Coordinator without disclosing sensitive details.
- Professional Development:
 - EODA Strategic Learning Department offers:
 - Team and individual training.
 - Special sessions and self-request options.
- Volunteer Opportunity:
 - McKinley Children's Center event on December 13.
 - RSVP deadline is this week.
- Annual Compliance Training:
 - All employees must complete required training (e.g., harassment prevention, workplace violence) by December 31.

AI Commons

- California State University AI Commons:
 - Hub for AI training, development, guidelines, and security policies.
 - Offers micro-credentials in academic AI applications.
 - Updated courses available, open to faculty and staff.
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Key Takeaways

- Multiple opportunities for engagement, professional development, and campus events.
- Important updates on HR systems, fiscal authority, and compliance deadlines.
- Faculty and staff encouraged to explore AI Commons and affinity groups.

3. Academic Senate Committee Reports – Time Certain 3:45 p.m.

AP-012-245 Program Review for BA in Spanish – **SECOND READING**

Senator Husain moved to adopt AP-012-245. Senator Quinn second the motion. All in favor, no abstentions or opposition.

AP-013-245 Program Review for MA, English – **SECOND READING**

Senator Husain motion to adopt AP-013-245. Senator Quinn second the motion. All in favor, no abstentions or opposition.

AP-017-245 New Spanish Media Minor – **SECOND READING**

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Senator Husain motioned to adopt AP-017-245. Senator Min second the motion. All in favor, no abstentions or opposition.

AP-004-256 Academic Credit Certificate Programs Update – **SECOND READING**

Reviewed feedback: The question was raised on whether the certificate will qualify for financial aid. Multiple places CPGE proceeding with any of the certificate are never enrolled. New information from the first reading. Academic Programs recommendations remain the same.

Senator Husain moved to adopt AP-004-256. Senator Quinn second the motion. Majority in favor, no opposition with one abstention from Senator Yazdani, motion carries.

AP-015-245 Liberal Studies, B.A. – General Studies Option Name Change – **FIRST READING**

Senator Husain moved to file AP-015-245. Senator Quinn second. There were no questions. Second reading in February 2026.

AP-016-245 Liberal Studies, B.A. – Pre-Credential Option Name Change – **FIRST READING**

Senator Husain moved to file AP-016-245. Senator Quinn second.

Only reservations the Liberal Studies have are using the name “elementary” when it should use the grade level. Committee recommend to modify the name.

AP-001-256 Program Review BA and MA English – **FIRST READING**

Senator Husain moved to file AP-001-256. Senator Quinn second. The background was read for AP-001-256 by Senator Husain. There were no questions.

AP-003-256 Program Review BS Physics – **FIRST READING**

Senator Husain moved to file AP-003-256. Senator Quinn second. The background was read for AP-003-256 by Senator Husain. There were no questions.

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AA-003-256 Academic Calendar with 5-Year Projection – **FIRST READING**

Senator Welke motioned to waive the first reading for second reading to adopt AA-003-256. There was a vote to adopt. Motioned was seconded by Senator Van Buer and passed.

4. New Business

There was no new business.

5. Old Business

There was no old business.

6. Discussion

a. [NAGPRA Update](#)

Presented by Desiree Renee Martinez | Tribal Relations and
NAGPRA/CalNAGPRA Director

Time: 4:13 PM – 4:30 PM

1. Introduction

- Director Martinez noted she has been in her role for 1 year and 6 months (since July last year).
- She is still completing some open benefits and will not be lecturing in person but hopes to connect with attendees in the future.

2. Main Presentation

- Focus: Update on NAGPRA compliance and related issues on campus.
- Topics covered:
 - Overview of the Native American Graves Protection and Repatriation Act (federal and state versions).
 - Importance of repatriation and its cultural significance.
 - CSU system and campus-level compliance efforts.
 - Recent NAPA policy finalized in November and its implications for faculty.
 - Campus-wide visibility survey reminders:
 - Emails have been sent by the committee and departments.

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- Faculty encouraged to complete the survey if they have not done so yet.

3. Legislative Background

- Federal NAGPRA: Active for 35 years; overseen by the National Park Service.
- California Law: Active since approximately 2001; overseen by the Native American Heritage Commission.
- Both laws require institutions receiving federal or state funding to return:
 - Native American human remains.
 - Cultural items identified as sacred or ceremonial.

4. Recent Developments

- In 2024, new regulations were passed at both federal and state levels.
- These regulations specifically call out the CSU system for lack of compliance over the past decades.
- California Legislature is closely monitoring CSU compliance moving forward.

Action Items

- Faculty should complete the campus visibility survey if not already done.
- Departments to ensure awareness of the finalized NAPA policy and its requirements.

Senator Questad asked a question regarding collecting rocks. Senator Gad asked about developing a 5-minute video to showcase how this works. Desiree is currently in conversation with Facilities Management. Site documented is under Building 8. A tribal member must monitor digging.

5. Why Repatriation is Important

- Many items and remains were historically removed without tribal consent, causing significant trauma over the past 400 years since settlement in the U.S.
- Items were often:
 - Used for scientific investigation without proper respect.
 - Mishandled or stored in inappropriate conditions (e.g., remains found in greenhouses).
- Repatriation protects human and civil rights of sovereign Native American tribes and their ancestors.

6. CSU Commitment

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- CSU is committed to repatriation beyond legal compliance:
 - Emphasizing sensitivity and acknowledgment of tribal sovereignty.
- Key CSU contacts:
 - Samantha Seikert – Tribal Relations Director (Chancellor's Office), oversees NAGPRA compliance.
 - Adrian Tepoya – Compliance Manager.
- Campus-level contacts:
 - Nicole Hawkes – Vice President and President's Designee.
 - Desiree Martinez – Cultural Director.
 - Dr. Sandy Dixon – Tribal Liaison, facilitates consultations with tribes regarding campus collections.

7. Policy Updates

- Due to CSU's prior noncompliance, California mandated creation of a system-wide NAGPRA policy:
 - Ensure transparency and consistency across all campuses.
 - Addresses tribal concerns about inconsistent campus-level practices.
- Policy development timeline:
 - Initiated in late 2023.
 - Finalized in June 2024.

Action Items

- Continue strengthening relationships with local tribes through consultation and collaboration.
- Ensure faculty and staff are familiar with the system-wide NAGPRA policy.
- Maintain compliance and sensitivity in handling Native American cultural items and remains.

8. Policy Development and Adoption

- Director Martinez served on the working group that developed the CSU-wide NAGPRA policy due to her expertise at both state and national levels.
- Timeline:
 - Interim policy was adopted in July 2024.
 - Additional tribal consultations conducted in summer and early fall 2024.
 - Final policy was adopted on November 12, 2024.
- Full policy is available online (15 pages); Director Martinez highlighted three key sections relevant to faculty.

9. Key Policy Highlights

- Prohibition on Use of Native American Human Remains and Cultural Items in Teaching and Research:
 - Memorandum issued in 2024 prohibited use of Native American human remains and cultural items in teaching and research. This prohibition remains in effect under the new policy.
 - Applies under both California law and federal NAGPRA.
 - Requirements:
 1. Obtain free, prior, and informed consent from affiliated tribes before any use.
 2. Consultation with tribes is mandatory before research or educational use.
- Definition of Research: Includes any study, analysis, examination, or presentation involving human remains or cultural items.
- Best practice: Do not use items or photographs without tribal consent.

10. Restrictions on New Collections

- Campuses must not create or acquire new collections of Native American cultural items or human remains.
- Recent cases involved donors offering items of Native American origin:
 - Before acceptance, provenance and legality must be verified.
 - Departments contacted by donors or galleries must notify Director Martinez for review.
- Goal: Prevent violations of policy and ensure compliance.

11. Impact on Field-Based Courses

- Hands-on courses with field components must avoid creating new collections or disturbing culturally significant sites.
- Apply to archaeology, geology, marine biology, paleontology, and any activity involving soil disturbance.
- Preventive measures:
 - Consult with tribes before fieldwork.
 - Conduct thorough background reviews of proposed sites.
- Applies to both on-campus and off-campus field activities.

Action Items

- Faculty and departments:
 - Do not accept or create new collections without review.
 - Contact Director Martinez for any donor offers or cultural items.

- Ensure compliance with prohibition on use of Native American remains or cultural items in teaching/research.
- Field course instructors:
 - Conduct tribal consultations and site reviews before ground-disturbing activities.

12. Definition of Ground-Disturbing Activity

- Includes any activity involving soil movement using hand tools or machinery, such as:
 - Demolition, pavement removal, irrigating, tree planting, boring, excavation, drilling, trenching.
- These activities often occur during construction or environmental review but can also happen during campus-based projects.

13. Consultation Before Field Activities

- Prior to conducting field schools or class field components, meaningful consultation with tribes is required.
- Consultation ensures:
 - Avoidance of disturbing archaeological or sacred sites.
 - Compliance with state and federal laws.
- Director Martinez offered assistance in contacting tribes and guiding the process.
- Failure to consult and document the process will result in cancellation of activities.

14. Importance of Consultation

- Not all culturally significant sites are publicly listed; tribes hold critical knowledge.
- Consultation prevents harm to burial sites and sacred areas.
- Documentation of consultation is mandatory.

15. Consequences of Noncompliance

- Civil penalties under federal and state law:
 - Base penalty: \$7,475 per incident (plus daily fines for ongoing violations).
- CSU policy includes:
 - Disciplinary actions for employees violating repatriation laws.
 - Potential criminal and civil liability.
 - Enforcement under collective bargaining agreements.
- Strong language reflects prior issues with noncompliance at other campuses.

TIME CERTAIN ADJOURNMENT 5:00 P.M.
California State Polytechnic University, Pomona

16. Annual Physical Survey

- Required by law and policy to identify Native American human remains and cultural items on campus.
- Despite prior surveys (2023 and 2024), new items were discovered this year.
- Purpose:
 - Capture previously unidentified items.
 - Identify items brought in through research or new faculty.
- Current status:
 - Survey deadline extended beyond December 1.
 - 1,250 responses received as of yesterday.
 - Campus inventory:
 - 197 cultural items were stewarded by Cal Poly Pomona.
 - 69 items held on behalf of external entities (e.g., City of Pomona, Army Corps of Engineers).
 - No human remains on campus.

17. Next Steps

- Faculty encouraged to complete the survey if they have not done so.
- Director Martinez requested feedback on the best way to ensure faculty understand how NAGPRA compliance applies to their courses.

Action Items

- Complete the physical survey promptly.
- Faculty and departments:
 - Ensure compliance with consultation requirements for field activities.
 - Avoid accepting new collections without review.
- Contact Director Martinez for:
 - Tribal consultation assistance.
 - Review of donor offers or cultural items.
- Share feedback on effective communication strategies for faculty training on NAGPRA compliance.

Adjourned @ 4:35 pm

TIME CERTAIN ADJOURNMENT 5:00 P.M.
California State Polytechnic University, Pomona