

CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA
ACADEMIC SENATE

ACADEMIC AFFAIRS COMMITTEE

REPORT TO

THE ACADEMIC SENATE

AA-005-256

Correction to Cross-Listing Policy 1122

Academic Affairs Committee

Date: February 11th, 2026

Executive Committee

Received and Forwarded

Date: February 11th, 2026

First Reading: February 25th, 2026

Second Reading: March 18th, 2026

Background

1. Name: Laura Massa
2. Email: lmassa@cpp.edu
3. Title of Referral: Correction to Cross Listing Policy 1122
4. Names and Titles of proponents:
 - a. Cheryl Koos, AVP Faculty Affairs
 - b. Terri Gomez, Provost and Vice President, Academic Affairs
5. Keywords: Cross, Listing, 1122
6. Is there a deadline by when this referral needs to be considered by the Academic Senate?
Yes
7. Deadline Date: 3/18/2026
8. Justification for deadline: Registration for fall 2026 starts in April; departments should be able to complete their schedule before registration begins.
9. Background: This referral is to address conflicts that have arisen related to the staffing of cross-listed courses. Staffing courses is the purview of the academic department offering the course (per Article 20, section 20.2b). The correction being requested is to eliminate the line about staffing from line 2.2 of the cross-listing policy.

The current text reads:

“When cross-listing existing courses or proposing new cross-listed courses, both program chairs of the relevant programs shall agree to cross-list the course, jointly decide on the staffing of the course each time it is offered and collaborate on content. Current agreement and future intent are signified by chairs’ approval in the curriculum approval process.”

The correction is to remove "jointly decide on the staffing of the course each time it is offered and collaborate on content," which is shown using track changes in the attached file.

10. Recommended Resources
 - a. Cheryl Koos, AVP Faculty Affairs
 - b. Terri Gomez, Provost and Vice President, Academic Affairs
 - c. Cross listing policy:
https://www.cpp.edu/academic-manual/1100-1199-curricular-policies/policy_1122-cross-listing-policy.pdf
 - d. CFA CBA Article 20: Workload, section 20.2b (note that the appropriate administrator in this section is the dean)
<https://www.calstate.edu/csu-system/faculty-staff/labor-and-employee-relations/Documents/unit3-cfa/article20.pdf>
11. Attachments – See Below

Discussion

The Academic Affairs Committee received this referral on November 20th, 2025. During a discussion at our first meeting of the Spring semester, January 28th, the referral's author, Dr. Laura Massa (Academic Affairs committee member and Associate Vice President for Academic Programs) shared that Policy 1122 as it is currently written conflicts with CBA Article 20: Workload, section 20.2b, in which it is noted that "instructional assignments of individual faculty members in the classroom, laboratory, or studio will be determined by the appropriate administrator after consultation with the department chair (or designee) and/or the individual faculty member." During this discussion, the Academic Affairs Committee unanimously agreed that the change proposed by Dr. Massa to remove the suggested phrase on staffing in line 2.2 of Policy 1122 aligns with current practice and effectively addresses potential conflicts with CBA Article 20, section 20.2b. Consultation emails were sent to Dr. Cheryl Koos (AVP Faculty Affairs) and Dr. S. Terri Gomez (Provost and Vice President, Academic Affairs) for further feedback. Provost Gomez responded to express her support for the proposed revised language for the reasons stated above. She also noted that the current policy as written is impractical and, in the case of emergencies in which faculty may need replacement during a semester, the "offering department and dean often have limited options on such short notice where placing a qualified faculty member in the course must be done expeditiously."

During the referral's First Reading on February 25th, 2026, the committee received general feedback and several proposed modifications to the referral text. Much of this feedback focused on the cross-listing of Area 6 courses and the importance of maintaining language in Policy 1122 that emphasizes collaboration and consultation as outlined in the CBA. The proposed modifications include:

- Retaining the phrase "and collaborate on content";
- Incorporating language from CBA Article 20, section 20.2b, "Instructional assignments of individual faculty members in the classroom, laboratory, or studio will be determined by the appropriate administrator after after consultation with the department chair (or designee) and/or the individual faculty member";
- Adding a statement detailing that staffing changes can be revisited after an administrative decision.

The following week, the committee met to discuss these suggested changes and engaged in consultation with the chairs of departments and programs that offer cross-listed courses. The committee requested feedback on the referral's original proposed change to Policy 1122 as well as on the three proposed modifications listed above. Feedback was received from the following 10 departments/programs:

- Apparel Merchandising and Management Department
- English and Modern Languages Department

- Ethnic and Women's Studies Department
- Interdisciplinary General Education Program
- Kinesiology and Health Promotion Department
- Liberal Studies Department
- Nutrition and Food Science Department
- Political Science Department
- Theater and New Dance Department
- Urban and Regional Planning Department

During our most recent meeting, the committee reconvened to discuss the feedback and vote on a recommendation. However, due to the complexity of the feedback we received, the committee has asked for additional time for further consultation before presenting a final recommendation at the Second Reading.

Recommendation

It is the revised recommendation of the Academic Affairs Committee to table the Second Reading until the next Senate meeting on April 15th, 2026.