

2024-25 Elections and Procedures Committee

1. Committee Membership

Name	Term	College	Ext	Email
* Monemi , Sean , Chair	2025	EGR	2520	ssmonemi@cpp.edu
* Holikala , Paivi	2025	CLAS	4715	pholikala@cpp.edu
* John , Alex	2025	SCI	3787	ajohn@cpp.edu
* Yazdani , Alireza	2025	BUS	5260	ayazdani@cpp.edu
Collins , Brady	2025	CLAS	3573	bjcollins@cpp.edu
Froyen , Erik	2025	AG		ebfroyen@cpp.edu
Hypolite , Liane	2025	CEIS	2579	lihypolite@cpp.edu
Quintanilla , Nancy	2025	CLAS		nancyq@cpp.edu
Sun , Jie (Jamie)	2025	COL		jiesun@cpp.edu
Wu , Amber	2025	REL		amberwu@cpp.edu

* denotes a Senator

2. Statement of Committee Guidelines (Academic Senate Bylaws, Article IV, Section 3 (C))

The Elections and Procedures Committee shall:

- (1) Conduct all referenda and all elections of Academic Senate members, officers of the Academic Senate, representatives to the CSU Academic Senate, and other representatives according to the requirements of the Constitution and Bylaws of the Academic Senate.
- (2) Serve as a Board of Qualifications by ensuring that all nominees for Academic Senate and CSU Academic Senate seats are duly qualified. Only Academic Senate candidates that have been nominated may appear on the ballot in a given election. There shall be no provision for write-in candidates. The nomination consists of the signatures of no less than five (5) of the candidate's would-be constituents.
- (3) Certify the results of elections to the Academic Senate and CSU Academic Senate. Election shall be by a plurality of votes cast. If ties should result, they shall be resolved through a second election among the candidates who are tied. If after this second election a tie still exists, it shall be resolved by recourse to a random or pseudorandom number generation scheme.
- (4) In the event of a dispute about the qualifications of a candidate or the outcome of an election or referendum, conduct an investigation under the direction of the Executive Committee in accordance with the Bylaws, Article VII.
- (5) Periodically review the Academic Senate Constitution and Bylaws.
- (6) Apportion Academic Senate seats among the colleges, schools, and areas according to procedure described below.

- (a) The populations of the various constitutionally defined categories (tenure-track faculty and full-time lecturers, librarians, student-services professionals) and subcategories (colleges/schools) will be the fall- term full-time equivalent faculty (FTEF) values of the year of reapportionment of the N Academic Senate seats.
- (b) One (1) seat is to be allocated to each of the librarian and student-services-professionals categories.
- (c) The total FTEFs, minus the library and student- services values, are divided by the number of remaining Academic Senate seats to be apportioned to the tenure-track and full-time-lecturer category ($= N - 2$); this is the FTEF/seat value R for this category:

$$R = \frac{\text{total FTEF} - \text{FTEF for library/student services}}{N - 2}$$

- (d) The FTEF values of the individual subcategories are divided by R to determine the seat entitlement for that subcategory; this is recorded as a whole number of seats m along with a fractional number of seats r, rounded to the nearest one-hundredth of a seat:

$$\begin{aligned} \text{seats for subcategory } i &= \frac{\text{FTEF for subcategory } i}{R} \\ &= m_i \text{ whole seats} + [r_i]_{0.01} \text{ remainder seats} \end{aligned}$$

- (e) Each subcategory is assigned their whole seats. This leaves

$$n = N - 2 - \sum_i m_i$$

seats left to apportion. These n seats are assigned, one each, to the n subcategories with the largest remainder seat values r.

- (f) The three-year apportionment cycle shall continue from that established in the academic year 1994- 1995.

Note – next apportionment needs to be done in fall 2027.

3. Status of Referrals in Committee

Referral Number	Title	Disposition	Senate Report
EP-002-212	Re-Evaluate Process for Selecting Staff Senator	Approved by President.	AS-3078-234-EP
EP-002-223	Academic Senate Representation for Part-Time Lecturer Faculty	Not approved by President. Sent back to committee for further evaluation.	AS-3089-234-EP

4. Hours Expended

The committee met regularly on Wednesdays from 3:00 to 5:00 p.m. except for weeks where there was an Academic Senate Meeting in session. In addition to meeting time, the committee members spent numerous hours on researching the referral issues and consulting with constituencies and proponents.