

2024-25 Executive Committee

1. Committee Membership

Name	Term	College	Ext	Email
* Hanink , Peter , Vice Chair	2025	CLAS	4832	pahanink@cpp.edu
* Kumar , Rita , Chair	2025	BUS	3340	adkumar@cpp.edu
* Gekara , Ondieki	2025	AG	2219	ojgekara@cpp.edu
* Moore , Kevin	2025	ENV	6424	kemoore@cpp.edu
* Puthoff , Jonathan	2025	EGR	5678	jbputhoff@cpp.edu
* Quinn , Dennis	2025	CEIS		dquinn@cpp.edu
* Sharma , Bharti	2025	SCI	4049	bsharma@cpp.edu
* Shen , Julie	2025	REL	4330	jshen@cpp.edu
* Wachs , Faye	2025	ASCSU	3903	fwachs@cpp.edu
* Welke , Gerd	2025	BUS	2395	gmwelke@cpp.edu
* Yoo , Michelle	2025	COL	3856	myoo@cpp.edu

* denotes a Senator

2. Statement of Committee Guidelines (Academic Senate Bylaws, Article IV, Section 2)

The Executive Committee of the Academic Senate shall:

- (A) Designate the time and place of all regular meetings of the Academic Senate.
- (B) When petitioned, as outlined in Article VII, Section 3, 4 and 5 call general meetings of the electorate and emergency meetings of the Academic Senate.
- (C) Provide agendas for all meetings of the Academic Senate and general meetings of the electorate, and distribute one week prior to the meeting all reports, recommendations, and other such materials which will be discussed.
- (D) Screen all problem referrals. Problem referrals which do not merit investigation or which are outside the jurisdiction of the Academic Senate shall be returned to the originator, with explanation of the judgment and advice of recourse provided by Article VI, Section 1.F. In addition, the Executive Committee shall report all rejected referrals to the Academic Senate.
- (E) Delegate to appropriate committees all referred matters which in the judgment of the Executive Committee merit investigation and assign due dates for reports and recommendations.
- (F) Ensure that all matters considered by the Academic Senate or its committees are within the jurisdiction of the Academic Senate.
- (G) Ensure that reports from committees are in acceptable form and respond appropriately to the charge given the committee prior to presentation to the Academic Senate.
- (H) Sit as an appellate committee to hear arguments from a Senate constituent who can show cause that an issue before one of the standing committees has not been adequately resolved in the recommendations it is making to the Senate.

- (I) Ensure that all members of the electorate are informed of matters concerning the University and the work of the Academic Senate.
- (J) Provide appointments to all ad hoc and standing committees.
- (K) Ensure that an annual report of the work of the Academic Senate is prepared and distributed to all interested parties.
- (L) Maintain the archives of the Academic Senate.
- (M) Review all correspondence from the Academic Senate and all correspondence addressed to the Academic Senate.
- (N) Upon notification from the Elections and Procedures Committee that only one candidate has been duly nominated for each position in Senate or committee elections, declare that the nomination period will be held open for five additional instruction days. Upon further notification from the Elections and Procedures Committee that only one candidate has been duly nominated after this extended period, declare that the individual has been elected.
- (O) Assume their duties at the beginning of the Summer Term after election.

3. Hours Expended

The committee met regularly on Wednesdays from 3:00 to 5:00 p.m. except for weeks where there was an Academic Senate Meeting in session. In addition to meeting time, the committee members spent other hours on consulting with constituents.

The Executive Committee met on the following dates:

August 28, 2024
September 4, 2024
September 11, 2024
September 25, 2024
October 2, 2024
October 9, 2024
October 23, 2024
October 30, 2024
November 13, 2024
November 20, 2024
January 22, 2025
January 29, 2025
February 12, 2025
February 19, 2025
February 26, 2025
March 12, 2025
March 19, 2025
April 9, 2025
April 16, 2025
April 30, 2025