

# Enrolling in Direct Deposit for Financial Aid and Account Refunds

**Step 1: Log into Bronco Direct Student Center > Finances > Enroll in Direct Deposit.**

The screenshot shows the Bronco Direct Student Center interface. The left sidebar contains navigation options: Student Center, My Communications, Personal Information, Classes & Registration, Financial, Graduation, Academics, New Students, Other, and Feedback. The main content area is titled "Billy Bronco Student Center" and is divided into two sections: Academics and Finances. The Academics section includes links for Search, Plan, Enroll, My Academics, and Schedule Builder. The Finances section includes links for My Account, Account Inquiry, Enroll In Direct Deposit (highlighted with a red box), Financial Aid, View Financial Aid, and Accept/Decline Awards. A message in the Academics section states "You are not enrolled in classes." and an "Enrollment Shopping Cart" button is visible. A message in the Finances section states "You have no outstanding charges at this time." Below this message, there is a section titled "\*Important Student Fee Information" with a "Make a Payment" button and a note: "Turn off pop-up blocker on browser before clicking on Make a Payment".

**Step 2: Enter banking account number (checking or savings) and bank routing number. Acknowledge the terms and conditions and submit.**

The screenshot shows the "Enroll In Direct Deposit" form in the Bronco Direct Student Center. The form is titled "Enroll In Direct Deposit" and has a "Return" button in the top right corner. There are two radio buttons for "Checking" (selected) and "Savings". Below this, there is a section titled "What are my Routing and Account Numbers?" with three numbered input fields: "Routing Number:" (1), "Account Number:" (2), and "Confirm Account Number:" (3). Below the input fields is a "Terms and Conditions" section with the following text: "I hereby authorize in accordance with the rules and regulations of the National Automated Clearinghouse Association ("NACHA") California State University XX to credit any reimbursements due to me via automated clearinghouse electronic fund transfer ("ACH") to the bank and bank account owned by me referenced above. Further, I hereby authorize CSUXX to withdraw funds from the above referenced bank account owned by me via ACH debit. Such debits are authorized only to perform legitimate and appropriate financial transactions between me and the CSU including, but not limited to, retrieval of reimbursement overpayments. This authorization will remain in effect until cancelled in writing. A new authorization must be completed if I change my bank account, close my bank account, or change financial institutions." Below the terms and conditions is a note: "Note: I understand that CSUXX requires ten (10) business days to set up this initial authorization and two (2) business days for funds to become available following an ACH electronic funds transfer." At the bottom of the form, there is a checkmark icon and the text "I acknowledge that I have read and agree to the above Terms and Conditions." Below this text is a "Submit" button highlighted with a red box.