

**California State Polytechnic University, Pomona
Student Conduct & Integrity**

Advisor and Witness Confirmation Form

You must provide written notification to Student Conduct & Integrity, of your advisor, any witnesses you intend to call and copies of any evidence you intend to present at the hearing. Please complete and return this form at least **five working days** prior to your hearing. If you need additional space, please attach a separate document.

If you plan on bringing an advisor to the Hearing, you must additionally fill out the Authorization to Exchange Information (FERPA) Form, which can be found on our website, using the following link: <https://www.cpp.edu/studentconduct/resources.shtml>. You may view your complete disciplinary file, including the University's witness list, by scheduling an appointment with Student Conduct & Integrity. If you have any questions about this form, please contact our office at (909) 869-6985 or via email at studentconduct@cpp.edu.

Your Name: _____

Advisor: _____
(Name)

(Title / Relationship to you)

Witnesses: _____

Evidence: _____
(Description
of attached)

Return to: California State Polytechnic University, Pomona
Student Conduct & Integrity
3801 West Temple Ave
Building 26, Room 133
Pomona, CA 91768
(909) 869-6985
(909) 869-6991 - FAX
studentconduct@cpp.edu

Failure to provide the above information may result in exclusion of your witnesses and/or evidence from the hearing.