



California State Polytechnic University, Pomona  
**ADVISING PREPARATION WORKSHEET**

**FOR STUDENT**

**What to do to Prepare for Your Advising Session  
 (Please check as you complete):**

- Fully complete this worksheet
- Update address and phone numbers in BroncoDirect
- Check for holds (clear any with departments that placed them)
- Review Unofficial Transcript and Degree Progress Report (DPR);  
Make Updates to Your Individual Academic Plan

**FOR ADVISOR**

**Advisor Initials:** \_\_\_\_\_

**Was this student prepared with (please check all that apply):**

- This worksheet, filled in completely?
- An updated Individual Academic Plan?
- A Curriculum Sheet and Road Map for Major, if needed?
- An Advising/Academic Portfolio if used by your department?
- Other major-related information, if used by your department?

College/Department: \_\_\_\_\_

Quarter/Year: \_\_\_\_\_

BroncoNumber: \_\_\_\_\_

Today's Date: \_\_\_\_\_

CPP Email: \_\_\_\_\_@csupomona.edu

Major and Option: \_\_\_\_\_ Curriculum Year: \_\_\_\_\_

Units earned so far: \_\_\_\_\_ GPA: CPP: \_\_\_\_\_ Overall: \_\_\_\_\_ Major Core: \_\_\_\_\_ Grade Point Balance: \_\_\_\_\_

Repeated units: \_\_\_\_\_/42 total allowed Forgiven units: \_\_\_\_\_/16 units allowed Withdrawn units/"W"s on record: \_\_\_\_\_/28 units allowed

Holds to Remove During the Advising Session: \_\_\_\_\_

Careers you are considering related to major: \_\_\_\_\_

Confidence in Major (1-7 scale where 1= not confident and 7= very confident):      1      2      3      4      5      6      7

Year at Cal Poly Pomona (circle one):    1<sup>st</sup>    2<sup>nd</sup>    3<sup>rd</sup>    4<sup>th</sup>    5<sup>th</sup>    6<sup>th</sup> or more

**SELF-REFLECTION:**

Name: \_\_\_\_\_

Accomplishments so far in progressing toward earning your degree:

Challenges you have faced or may face in progressing toward earning your degree:

Questions you have for this advising session:

**RECOMMENDATIONS AND REFERRALS BY ADVISOR:**

**Advising Session Follow-Up:**

- Grade Progress Report       Other: \_\_\_\_\_
- Change of Major Advising      \_\_\_\_\_
- Course Repetition Form (16 units max.; if possible, save for core courses)      \_\_\_\_\_
- MDPT (Math Diagnostic Placement Test)       Next Advising Session: \_\_\_\_\_
- GWT (Graduation Writing Test)

**Student Services:**

- University Writing Center
- Disability Resource Center (DRC)
- Career Center
- Counseling & Psychological Services (CAPS)
- Tutoring: \_\_\_\_\_

*(See Bronco Compass: Student Support Services for additional options)*