1. To begin, please visit www.cpp.edu

2. At the footer of the Cal Poly Pomona homepage, you will find a black footer with white links, please click on the "BRONCODIRECT" link.
3. Once you have been forwarded to the following page, please click on the "Click here for Bronco Direct/PeopleSoft" link.

4. Please continue to the next page.
4. Please sign into the ORACLE (Peoplesoft) system with your student BroncoID and Password.

5. Once you have logged into the system, please click on the "BroncoDirect" link.
6. On the next page, please click on the "Student Center" link.

7. Please continue to the next page.
7. Once you have been directed to the main Student Center page, please click on the "Enroll in Early Start" link located under the Academics section.

8. Please continue to the next page.
HOW TO ENROLL IN EARLY START CLASSES AT CAL POLY POMONA

8. The following message will notify you if you are or are not eligible for the CSU Early Start Financial Aid Fee Waiver. Please click "OK" to continue.

9. Please continue to the next page.
HOW TO ENROLL IN EARLY START CLASSES AT CAL POLY POMONA

10. Please ensure that "Summer Quarter 2015" is selected. Click "Continue" to proceed.

11. Please continue to the next page.
11. Please note by the red star that you are on process one of the three step enrollment confirmation process. Please click "SEARCH" to continue. **DO NOT ATTEMPT TO ENTER A CLASS NUMBER!!!**

12. Please continue to the next page.
12. Ensure that you are using the dropdown menu adjacent to SUBJECT.

Please click the drop down menu and select which course "subject" you wish to search for.

Once you have selected the subject, please click "SEARCH" to continue.

13. Please continue to next page.
13. Please note the SECTION that you are choosing, also note the dates, and times of the course.

Please note the TOPIC, Cal Poly Pomona Students will only be able to enroll in DESTINATION STUDENTS ONLY sections.

Students from other CSU campuses will only be able to enroll in Service Student Only sections.

Once you have found the section you wish to enroll in click the green "SELECT" button.

14. Please continue to next page.
14. Please click "NEXT" to continue. **DO NOT ATTEMPT TO ENTER A PERMISSION NUMBER!!**

15. Please continue to next page.
15. Please note that you are still on the first step of the three part enrollment confirmation process.

Please note that the course you've selected has been added to your "shopping cart".

Please click "PROCEED TO STEP 2 OF 3" to continue.

16. Please continue to next page.
16. Please note that you are now on step two of three for the enrollment confirmation process.

Please click "FINISH ENROLLING" to continue.

17. Please continue to the next page.
17. Please ensure that the "Check Box" has been checked.

Please click "CONTINUE" to continue.

18. Please continue to the next page.
18. Please note that you are now on final step of the enrollment process. Please note the STATUS of the course you selected to enroll in.

A GREEN CHECK MARK will indicate that you have successfully enrolled in the course. To further confirm that you are enrolled in a course return to your student center, if the course now appears under the ACADEMICS area, you are now enrolled.