



Office of the President

# Memorandum

**Date:** July 20, 2015

cc: Cabinet  
Jonna J. Lewis  
(all w/ attachments)

**To:** Dr. Rebecca Gutierrez Keeton  
Acting Vice President for Student Affairs

**From:**   
Soraya M. Coley, Ph.D.  
President

**Subject:** Delegation of Authority – EXECUTIVE ORDER NO. 191  
Transfer of Extension Credit

Pursuant to Executive Order No. 191, I am delegating to the Vice President for Student Affairs, the authority to implement and exercise the provision of said Executive Order, subject to the conditions expressed therein. You may sub-delegate this authority as you see appropriate.

(w/attachments)

THE CALIFORNIA STATE UNIVERSITY AND COLLEGES  
Office of the Chancellor  
5670 Wilshire Boulevard  
Los Angeles, California 90036

January 18, 1974

To: Presidents

From: H. E. Brakebill *H. E. Brakebill*  
Executive Vice Chancellor

Subject: Transfer of Extension Credit  
Executive Order No. 191

Executive Order No. 172 issued on March 9, 1973, established certain provisions concerning the transfer of extension credit. Most of these provisions were necessitated by Education Code language adopted by the Legislature. Because this action involved an area adequately covered by Trustee authority and because the language created administrative problems, we recommended that it be repealed. Legislation enacted in 1973, and effective January 1, 1974, repealed this provision. This action requires the issuance of a new Executive Order establishing simplified regulations.

Enclosed are five (5) copies of Executive Order No. 191 which supersedes Executive Order No. 172 immediately.

HEB:mb

Enc.

cc: Vice Presidents for Academic Affairs  
Deans of Admissions  
Deans of Continuing Education  
Deans of Students  
Chancellor's Staff w/o enc.

THE CALIFORNIA STATE UNIVERSITY AND COLLEGES  
Office of the Chancellor  
5670 Wilshire Boulevard  
Los Angeles, California 90036

Executive Order No. 191  
Transfer of Extension Credit

This Executive Order is issued in accordance with the provisions of Section 40407 of Article 5, Subchapter 2, Chapter I, Part V, of Title 5 of the California Administrative Code and supersedes Executive Order 172.


The provisions of this Executive Order are effective for evaluations of extension credit made on or after January 18, 1974. The term "extension" is construed to include the term "correspondence."

Each campus of The California State University and Colleges shall accept in transfer all extension credits earned; provided that the total number does not exceed 24 semester units or 36 quarter units, and provided that:

1. The credits represent baccalaureate type work as provided for in Executive Order 167;
2. The credits are applicable to the students' particular degree objective; and
3. In the case of extension credits earned from non-accredited colleges and universities, the appropriate campus authority shall determine their acceptability and applicability as in the case of regular credits earned at such institutions. Any credits so accepted shall be included in the 24 semester unit (36 quarter unit) limit.

Students whose records of extension credit were evaluated prior to March 7, 1973, shall be provided a reevaluation if they request it. This right should be duly noticed by publication in the schedule of classes until September 1, 1974, by posting on appropriate notice boards, and by other means as appropriate on each campus.

Dated: January 18, 1974

  
Glenn S. Dumke, Chancellor

Executive Order No. 191 - Transfer of Extension Credit