



Office of the President

Memorandum

Date: July 15, 2015

cc: Cabinet
Jonna J. Lewis
(all w/ attachments)

To: Dr. Rebecca Gutierrez Keeton
Acting Vice President for Student Affairs

From: 
Soraya M. Coley, Ph.D.
President

Subject: Delegation of Authority – EXECUTIVE ORDER NO. 413
Admission of Adult Applicants

Pursuant to Executive Order No. 413, I am delegating to the Vice President for Student Affairs, the authority to implement and exercise the provision of said Executive Order, subject to the conditions expressed therein. You may sub-delegate this authority as you see appropriate.

(w/attachments)

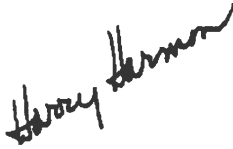
THE CALIFORNIA STATE UNIVERSITY
Office of the Chancellor
400 Golden Shore
Long Beach, California 90802

(213) 590-5512

Date: January 31, 1983

To: Presidents

From: Harry Harmon
Executive Vice Chancellor



Subject: Admission of Adult Applicants — Executive Order No. 413

Enclosed are five (5) copies of Executive Order No. 413 which delegates authority to you regarding admission of adult applicants under either Section 40756 or 40807 of Title 5 of the California Administrative Code.

It is your responsibility as President to implement Executive Order No. 413 where applicable and to maintain the campus repository and index for all Executive Orders.

HH:lf

Enclosures

Distribution: Vice Presidents, Academic Affairs
Deans of Students
Deans/Directors of Admissions
Chancellor's Office Staff

**THE CALIFORNIA STATE UNIVERSITY
Office of the Chancellor
400 Golden Shore
Long Beach, California 90802**

Executive Order No.: 413
Title: Admission of Adult Applicants
Effective Date: January 31, 1983
Supersedes: No previous Executive Order

I. GENERAL

This Executive Order establishes procedures for the admission of adult applicants under either Section 40756 or 40807 of Title 5 of the California Administrative Code. Sections 40756 and 40807 are alternatives to regular admissions provisions and individuals admitted under these sections are not to be classified as admissions exceptions.

II. CONDITIONS FOR ADMISSION UNDER SECTION 40756 or 40807

An applicant admitted under either Section 40756 or 40807 shall meet each of the following conditions:

- A. Is 25 years of age no later than the first day of instruction for the term for which admission is sought.
- B. Is as likely to succeed in collegiate study as students admitted under Section 40753, as judged by appropriate campus authority.
- C. Demonstrates basic competence in English language and mathematical computation as required by Section 40405.1, Executive Order No. 338, and related policies and procedures. While such competence must be comparable to that required to achieve satisfactory scores on the English Placement Test and the Entry Level Mathematics Test, other standardized instruments may be used to make this determination.

III. ADDITIONAL CONDITIONS FOR ADMISSION UNDER SECTION 40756

In addition to satisfying the conditions of Part II of this Executive Order, an applicant admitted under Section 40756 shall not have completed any college work or earned any college credit except for credit earned through College Level Examination, Advanced Placement and similar examination programs, military or alternative service or college attendance which was concurrent with high school attendance.

IV. ADDITIONAL CONDITIONS FOR ADMISSION UNDER SECTION 40807


In addition to satisfying the conditions of Part II of this Executive Order, an applicant admitted under Section 40807 shall meet each of the following conditions:

- A. Has not been enrolled as a full-time college student for more than one academic term within the five years immediately prior to the first day of instruction for the term for which admission is sought.

- B. Has maintained a grade point average of 2.0 in any college work which may have been attempted during the five-year period.

V. MAINTENANCE OF RECORDS

- A. The student file for each applicant admitted shall include appropriate documentation confirming that all applicable provisions of this Executive Order have been met. Such documentation shall include a statement signed by the appropriate authority indicating the basis for determining probability of equivalent academic success.
- B. The basis for admission codes for applicants admitted under the provisions of this Executive Order shall be:
 - 1. First-time freshmen — D
 - 2. Undergraduate Transfer — W



W. Ann Reynolds, Chancellor

Date: January 31, 1983