

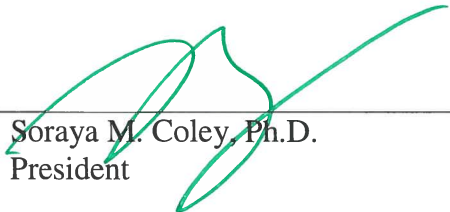


Office of the President

# Memorandum

**Date:** September 29, 2016

**To:** Steve Relyea  
Executive Vice Chancellor and Chief Financial Officer  
The California State University

**From:**   
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Soraya M. Coley, Ph.D.  
President

**Subject:** Designation of Chief Financial Officer – EXECUTIVE ORDER NO. 731

**cc:** Cabinet  
Darwin Labordo  
Jonna J. Lewis

In her position as Vice President for Administration, Finance, and Strategic Development, I am designating Danielle Manning as the chief financial officer for California State Polytechnic University, Pomona. In accordance with Executive Order No. 731, the chief financial officer is designated with responsibility for business and financial affairs of the institution and at a minimum is responsible for:

1. Duties assigned by statute, regulation, or policy to the chief financial officer or the chief fiscal officer; and,
2. ensuring that financial transactions carried out by, or on behalf of, the university comply with state and federal law and policy.

In addition, Ms. Manning will provide campus oversight of programs and appropriations of auxiliary organizations.

The California State University  
Office of the Chancellor  
401 Golden Shore  
Long Beach, California 90802

(562) 951-4000

**Date:** February 29, 2000

**To:** CSU Presidents

**From:** Charles Reed  
Chancellor

**Subject:** Designation of Chief Financial Officer-Executive Order No. 731

Enclosed is a copy of Executive Order No. 731 "Designation of Chief Financial Officer," which requires each president to designate a chief financial officer with responsibility for business and financial affairs of the campus.

In accordance with the policy of The California State University, the campus president has the responsibility for implementing Executive Orders where applicable and for maintaining the campus repository and index for all Executive Orders.

Should you have any questions, please contact Mr. Bradley Wells, Assistant Vice Chancellor, Financial Services.

CBR:gs

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**Distribution:** Vice Presidents, Administration  
Chancellor's Office Staff

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Office of the Chancellor  
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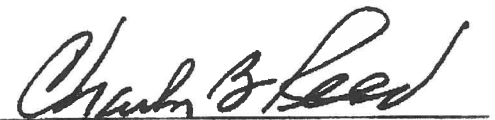
**Executive Order No.:** 731  
**Title:** Designation of Chief Financial Officer  
**Effective Date:** February 29, 2000  
**Supercedes:** No Prior Executive Order

Each president shall designate a chief financial officer with responsibility for business and financial affairs of the institution. The designated chief financial officer shall, at a minimum, be responsible for:

- 1) duties assigned by statute, regulation, or policy to the chief financial officer or the chief fiscal officer; and,
- 2) ensuring that financial transactions carried out by, or on behalf of, the university comply with state and federal law and policy.

In consideration of the wide range of activities carried out by auxiliary organizations, the president may determine that campus oversight of programs and appropriations of auxiliary organizations should be assigned to an officer other than the chief financial officer (see Education Code Sections 89756, 89900(b) and Title 5, California Code of Regulations, Section 42402).

The president shall notify the Executive Vice Chancellor and Chief Financial Officer of the designations made in response to this executive order within thirty days.



Charles B. Reed  
Chancellor