

EML At-Risk Academic Advising Worksheet

Name _____ Student ID # _____
 Address _____ Daytime phone # _____
 Major _____ Option _____ CPP email _____
 Have you been disqualified from CPP? When? _____ Curriculum year & class level _____
 GPA: Cal Poly _____ Major core _____ Hours working per week _____
 Overall _____ Number of previous worksheets _____

Courses to be successfully completed each semester:			
Semester _____	Year _____	Semester _____	Year _____
Course	Minimum grade	Course	Minimum grade
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
GPA with minimum grades above earned _____		GPA with minimum grades above earned _____	

Recommendations:

_____ Tutoring _____ Grade Progress Report _____ Change of Major advising _____ Course Repetition form	Counseling: _____ Career Center _____ Financial Aid _____ Disability Resource Center _____ Other	Testing: _____ GWT
---	--	-----------------------

Comments:

Date of next meeting with academic advisor _____

An advising hold will be placed every semester for which your Cal Poly GPA is below 2.2.

Signed _____	_____
Student	Date
Signed _____	_____
Department Chair/Designee	Date

NOTE: Original remains on file in the Department office for future reference. Copy for student.

EXPLANATION OF ACADEMIC STATUS

GOOD STANDING: When an undergraduate student's Cal Poly Pomona and cumulative grade point average (GPA) are both 2.0 or higher.

EARLY WARNING/AT-RISK: When an undergraduate student's CPP or Core GPA is between 2.0 and 2.2. Although at-risk students are not on academic probation, they will have an advising hold placed on their record, which blocks registration until they seek academic advising and the advisor or department removes the hold.

ACADEMIC PROBATION: When an undergraduate student's CPP or cumulative GPA falls below 2.0. Students on probation will have an advising hold placed on their record, which blocks registration until they seek academic advising and the advisor or department removes the hold. Academic departments may also place an advising hold on a student's record if the major core grade point average is below 2.0.

ACADEMIC PROBATION WITH CONTRACT: When a student's GPA reaches the levels specified below. A student who is designated probation with contract on the basis of their grade point average may not be allowed to attend Cal Poly Pomona for at least one term. If the student does not improve their academic standing, they may not be able to return to Cal Poly Pomona.

Class Level	Quarter Units Completed	Semester Units Completed	Probation	Probation with Contract
Freshman	Less than 45	Less than 30	Below 2.0	Below 1.5
Sophomore	45 – 89	30 – 59	Below 2.0	Below 1.7
Junior	90 – 134	60 – 89	Below 2.0	Below 1.85
Senior	135 or more	90 or more	Below 2.0	Below 1.95

Students are notified of this status as soon as possible after the end of the term.

Students have options available in order to regain their enrollment eligibility. Students should visit their academic advisor **immediately** to discuss which option is best for them. To view your options for continuing your educational career at CPP, please see:

<https://www.cpp.edu/~studentsuccess/oss/academic-advising/university-policy-information/disqualification.shtml>