**CANDIDATE'S REPORT OF TEACHING AND RELATED DUTIES,   
PROFESSIONAL ACTIVITIES AND SERVICE TO THE   
UNIVERSITY AND COMMUNITY**

**In sections 1 through 5, please include information for the appropriate period of this evaluation only. These sections provide a brief summary of the contributions and accomplishments that should be discussed at greater length in the self-evaluation.**

**1. Course Assignments Academic Year(s)**

**2. Assigned Related Duties:**

**Please list assignments and duties not directly connected with teaching; e.g., committee assignments, student activity involvement, and university service contributions. Please do not list such items as office hours, class preparation or grading papers and examinations.**

**3. Professional Activities:**

**Please list, for example, offices held in professional organizations, conferences, papers you presented, consulting activities, research efforts, editorial activities for professional journals, scholarly work in progress, achievements, recognitions, awards and honors. Include any activities that contributed to your professional growth.**

**4. Service to the Community:**

**Please list only those activities related to your professional career.**

**5. Other Noteworthy Activities:**

**CANDIDATE'S SELF-EVALUATION OF PERFORMANCE**

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| **Please address each of the items identified in your department’s approved RTP criteria for the requested action, being as specific as possible. Indicate how you have met or exceeded each criterion (refer to department RTP criteria by number, if possible). In addition, candidates for reappointment must discuss their progress toward meeting department requirements for tenure. All candidates must discuss progress made on any recommendations for improvement given in the previous RTP cycle.**  **The following items should be uploaded.**   1. **Summary sheets for all student evaluations that were administered for you during the period of evaluation** 2. **A copy of the questions to which students responded for these evaluations** 3. **All peer evaluation reports for the period of evaluation** 4. **Signed letters from students, faculty, or administrators**   **Supplemental materials, such as publications, should be included and uploaded.** |