10 Things You Need to Know...

1. The Library homepage — www.cpp.edu/library — is your ‘gateway’ to the library’s research services. Bookmark it or make it a Favorite.

2. Your Bronco ID Card is your library card — you will need it to check out library materials, enter the 24/7 Computer Lab, or reserve one of our 43 group study rooms.

3. To create your own Library Account — click on the "My Library Account" link at the top of the Library homepage and set up a library PIN/Password.

4. Librarians are valuable resources — get help at our Research Help Desk (2nd floor). We also offer assistance via our online interactive FAQ, chat, email, and online tutorials (all available from library homepage). You can text us at (909) 891-0991 or phone us at (909) 869-3084.

5. Circulation Desk — Your PIN/Password allows you to use our ‘Self Check Out Machines’ to check out books, videos, CDs and other library materials.

6. Reserve materials are available at the Circulation Desk — These may include class reading assignments, solutions manuals, copies of textbooks or other materials placed here by your professor (some items are electronic documents and are available online 24/7).

7. To find articles, search our online Databases — you have access 24/7 to over half a million newspaper, magazine and scholarly journals. Many include the full-text online. Remote access from home is free with your Library PIN.
   Go to: http://xerxes.calstate.edu/pomona/databases

8. To find books, videos, eBooks and other materials — Use OneSearch from the library homepage to search by keywords or by the title of the material you need.

9. To Print in the Library — use the Pharos Kiosk (2nd floor) across from the Circulation Desk or the one near the Student Tech Desk to create an account for use on the campus-wide Pharos printing system. Add money to this account using bills only (no change or refunds) — OR — load your Bronco ID Card with some Bronco Bucks to pay for your copying and printing needs.

10. Use our Link+, or Document Delivery services — to obtain books or the full text of journal articles from other libraries.
### Library Survival Guide

#### What more does the Library have for me?

- **Tons of Computers**
  
  200+ computers (and 5+ scanners) for research. These workstations also include a variety of software for turning that research into something great.

- **24/7 Computer Lab - 1st Floor**
  
  78 computers and networked printer Study space and restrooms

- **Wireless Access Throughout the Building**
  
  Bring in your laptop and get to work Use the ‘Guest Mode’ or Login with your secure CPP network password.
  Need help? Visit the Student Tech Desk on the 2nd floor.

- **Group Study Rooms**
  
  42 rooms for group study sessions Reserve online — [http://www.cpp.edu/~library/access-services/group-study-rooms/reserve-a-room.shtml](http://www.cpp.edu/~library/access-services/group-study-rooms/reserve-a-room.shtml)

- **Quiet Floors/Quiet Studying - 1st, 5th and 6th**
  
  If you don’t need quiet try 2nd, 3rd and 4th floors.

- **Two-Story Grand Reading Room - 3rd-4th Floors**
  
  The view will help you relax and there’s plenty of space for studying, research and group projects.

- **Listening/Viewing Rooms - 2nd Floor**
  
  12 carrels for watching DVDs or listening to CDs
  5 rooms are equipped for viewing and listening

- **Online Tutorials & Guides** (from library homepage)
  
  See our research tutorials to learn about basic library research methods.

  Check our collection of subject related research guides.

  Follow us on Facebook and Twitter. Leave feedback.

  Watch our videos on YouTube.


- **Where’s My Class?**
  
  6 academic classrooms on the 1st Floor
  3 classrooms for Library Instruction (1st and 2nd floors)

- **Visit the Library FAQ to find an answer or ask a question:** [http://libanswers.library.cpp.edu/](http://libanswers.library.cpp.edu/)

- **We’re here to help — Start at the Research Help Desk** on the second floor

- **Call the Research Help Desk:** (909) 869-3084

- **Text us:** (909) 891-0991

- **For Tech Help visit or call the Student Tech Desk** (2nd floor): (909) 869-4984

- **Headphones** available at the Circulation Desk

- **Learning Resource Center** (2nd Floor, rooms 2919 and 2921): (909) 869-3502
  - Bronco Tutoring
  - Reading, Advising, and Mentoring Program (RAMP) [formerly College Reading Skills Program]
  - University Writing Center (UWC)

### Things to bring with you to the Library...

- Paper and pen or pencil

- USB compatible storage device (flash drive) for storing your work or downloading items

- Your Bronco ID card to check out materials, to enter the 24 hour computer lab or to enter any of the group study rooms

- Dollar bills to pay for printing from your account via the Pharos system— OR— have your Bronco ID Card loaded with some Bronco Bucks

### Library Hours

<table>
<thead>
<tr>
<th>Day</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon-Thurs</td>
<td>7:30am - 11:30pm</td>
</tr>
<tr>
<td>Fri</td>
<td>7:30am - 5pm</td>
</tr>
<tr>
<td>Sat</td>
<td>10am - 7pm</td>
</tr>
<tr>
<td>Sun</td>
<td>12noon - 9pm</td>
</tr>
</tbody>
</table>

We have extended hours during the week before finals and during finals.

Check the Library’s homepage for holiday hours and other changes to the above schedule: [http://libguides.library.cpp.edu/libraryhours](http://libguides.library.cpp.edu/libraryhours)

Check out the Library Calendar! You are invited to attend programs that are opened to the public.