

DEVELOPMENT COMMITTEE MEETING AGENDA

Date and Time: Wednesday, August 16, 2023 | 9:00 AM – 10:30 AM

Meeting Details: Zoom Video Conference: <https://cpp.zoom.us/j/89022398361>
Meeting ID: 890 2239 8361

Members Present (via Zoom): Michele Gendreau (Chair), Maria Alvarez, Brett Berglund, Jeff Cox, Winny Dong, Susan Kellogg, Dorothy Roberts, Wendy Rogers, Sandy Smith, Ilke Suzer (ASI Student Rep.), Frances Teves (CEO)

Members Absent: N/A

Guest(s): N/A

Staff Present: Diana Saldana

- I. **WELCOME/OPENING REMARKS** **MICHELE GENDREAU, CHAIR**
- II. **APPROVAL OF MINUTES FROM MAY 3, 2023** **MICHELE GENDREAU, CHAIR**
ACTION ITEM
- III. **REVIEW OF FY22-23 YEAR IN REVIEW** **MICHELE GENDREAU, CHAIR**
 1. Accomplishments
 - i. Engagement
 - ii. Gratitude Campaign
 2. Identified Opportunities
 - i. Need for established templates/guidelines
 - ii. Need for additional BOA briefings prior to potential donor engagement
- IV. **EXECUTIVE COMMITTEE RETREAT** **FRANCES TEVES**
 1. CPP-PF Strategic Plan Matrix
 2. CPP-PF Bylaws Update
- V. **UPCOMING EVENTS/MEETINGS** **MICHELE GENDREAU, CHAIR**
 1. **Fall Convocation**
President's Address
August 21, 2023 – 10:00 a.m. – 11:00 a.m., Kellogg Arena
 2. **CPP First Day**
First Day of Fall Semester
August 24, 2023 - #cppfirstday
 3. **Development Committee Meetings**
Wednesday, November 9, 2023 – 9:00 a.m. – 10:00 a.m. via Zoom:
<https://cpp.zoom.us/j/89061928039>
NOTE: **Development Committee** meetings are scheduled on **Wednesdays at 9:00 am – 10:30 am**, one week before the full board meeting.

4. Leadership Advisory Board Day

Thursday, November 16, 2023 – 9:30 a.m. -7:00 p.m., CPP Campus (More information to follow.)

VI. NEW BUSINESS & ADJOURNMENT

MICHELE GENDREAU, CHAIR

1. Spring Meeting Dates and Times
2. Proposed: Committee Name Change