



**Cal Poly Pomona Philanthropic Foundation**  
**Executive Committee Retreat**  
August 7-8, 2023

Multipurpose Room, Student Services Building  
Cal Poly Pomona

**AGENDA**

**Expected Attendees:** *Dr. Soraya Coley, President; Kristin Crellin; Michele Gendreau; Winny Dong; Diane Miller; John Resich; David Singelyn; Doug Nelson; Dorothy Roberts; Frances Teves; Ysabel Trinidad.* **Staff:** Jeff Cox, Pam Jones, Diana Saldana.

**Day 1: Monday, August 7, 2023; 12 p.m. – 5 p.m.**

*Lunch available beginning at 11:30 a.m.*

- I. 12:00 p.m. – 1:00 p.m. Welcome and Retreat Objectives - *Diane Miller, Chair***
  - a. *Action: Approval of April 27, 2023 Executive Committee Meeting Minutes*
  - b. *Action: Appointment for Audit Committee Chair- Dorothy Roberts*
  - c. Introductions
  - d. Retreat Objectives and Desired Outcomes
  - e. Measuring Our Performance
  
- II. 1:00 p.m. – 1:30 p.m. Campus Update and University Advancement Transition – *Dr. Coley***
  
- III. 1:30 p.m. – 2:15 p.m. University Advancement Update - *Frances Teves***
  - a. University Advancement Strategic and Operational Priorities
  - b. Update on Philanthropic Activity
  - c. Mapping the Advancement Work that Enables Fundraising to Thrive
  
- IV. 2:15 p.m. – 2:30 p.m. Break**
  
- V. 2:30 p.m. – 4:30 p.m. Strategic Planning Session – *Diane Miller and Frances Teves***  
***The Board's Role in Supporting Student Success***
  
- VI. 4:45 p.m. - 5:00 p.m. Closing Comments and Meeting Adjournment – *Diane Miller***

*Dinner will follow at 5:30 p.m. at VITA Italian Bar and Grill, located in the DoubleTree, 3101 W. Temple Ave. in Pomona. Please contact Frances Teves at 714-642-4873 if you need assistance.*

**Day 2: Tuesday, August 8, 2023; 9 a.m. – 12 p.m.**

*Breakfast available beginning at 8 a.m.*

- I. 9:00 a.m. – 9:30 a.m. Reflections on Previous Day – *Diane Miller***
  
- II. 9:30 a.m. – 11:00 a.m. Committees**

*Committee chairs will reflect on previous years accomplishments, future committee goals, and provide a brief overview of respective committee report and any potential action items for the August 23 Board Meeting.*

- a. Nominations and Governance, *Kristin Crellin*
- b. Finance and Investment, *John Resich*
- c. Audit, *Dorothy Roberts*
- d. Development, *Michele Gendreau*

- III. 11:00 a.m. – 11:30 a.m. FY 23-24 Meeting Planning - *Frances Teves***
- a. Review Draft August 23 Board Meeting Agenda
  - b. Review Draft November 16 Board Meeting Agenda
  - c. Discuss Future Meeting Topics

- IV. 11:30 a.m. – 12:00 p.m. Wrap Up and Next Steps – *Diane Miller***

*Boxed lunches provided.*

Enclosures:

1. Draft Board of Directors Meeting Minutes - April 27, 2023 (Pages 2-6)
2. CPP Philanthropic Foundation Strategic Plan (Pages 7-16)
3. Board Engagement Matrix (Page 17)
4. Proposed Bylaw Amendments (Pages 18-41)