Duplicate Diploma: If you would like to purchase a duplicate copy(s) of your diploma, please fill out the Duplicate Diploma Request Form and follow the procedures.

1. If you need to make a simple change to the name on your diploma, such as adding a middle name, or omitting a middle name, or omitting a middle name, or changing a name, please fill out and submit the Diploma Name Form to One Stop Student Services.
2. If you have changed your Legal name, or if there is an error in your name which will be printed on your diploma, please visit the One Stop Student Services front desk. Please fill out and submit the Diploma Name Form to One Stop Student Services.

Name on Diploma:

Mail when your diploma is ready for pick up from the One Stop Student Services.

Requesting to Pick Up Your Diploma: If you prefer to pick up your diploma, send an email to diplomas@claremont.edu using your Cal Poly Pomona email account. When has been removed so that your diploma can be released.

$5.00 for each additional transcript. Transcripts must be ordered separately. Email diplomas@claremont.edu for more information.

Graduates are required to provide their current mailing address. Please indicate if you wish to receive your diploma mail. Your diploma will be mailed to the address indicated on your diploma request. To ensure that you receive your diploma before the term specified above,

NOTE: Do not complete this survey if you are not graduating in the term specified above.

Survey Complete.

Undergraduate Students

Diplomas - Winter Quarter 2017

Graduation Status & Diploma Information

CAL POLY POMONA
Dear Student,

As the application for graduation has been submitted to FAC, the student must submit a new Application for Graduation to be considered again for any future graduation date. Please submit all required documents and forms promptly to avoid any delays in your graduation process.

If you have any questions regarding diplomas, please contact diplomas@cpp.edu.

### Deferred Letters

<table>
<thead>
<tr>
<th>April 28 at 10am</th>
<th>April 21</th>
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<tbody>
<tr>
<td>April 14 at 10am</td>
<td>April 7</td>
</tr>
</tbody>
</table>

**Last Day to Make Changes**

- April 7
- April 14

**Deferred Letter Emailed**

- April 7
- April 14

**Deadline to Make Changes to Diploma Name and Mailing Address**

- April 14
- April 21

**Approximate Order Date**

- April 28
- May 5

**Survey Completion Date**

- (Current Quarter Only - See Above)

**Diploma Order**

- Processed

**Notices:** If you need a copy of your diploma mailed, please visit the Orientation of Document page for detailed instructions on how to complete this process. If you need a copy of your diploma mailed, please visit the Orientation of Document page for detailed instructions on how to complete this process.

[Additional links provided]

[Contact information provided]