Summer Bridge Program

Student Guide

Educational Opportunity Program

The Educational Opportunity Program (EOP) is the University’s first and most comprehensive access and equity program. Established in 1969, the program serves California residents who meet income guidelines and those students who demonstrate the potential and motivation to succeed at Cal Poly Pomona. EOP provides the following services: Academic Advising, College Success Seminars, Tutoring, Peer Advising/Mentoring, Student Development Services, Financial Aid (EOP Grant), and Summer Bridge Program

Summer Bridge Program

Summer Bridge (SB) is a five-week (three-week residential and two-week commuter) program which assists students’ transition from high school to the more challenging University environment. By participating in Summer Bridge, students attend a Cal Poly Pomona class, build academic skills, develop friendships, experience campus life, and become acquainted with campus departments and resources. Course work, seminars, and student development opportunities help participants build essential skills that will facilitate their success at Cal Poly Pomona!

Things To Do Before Summer Bridge Program

- Communicate all information about Summer Bridge to your parents/guardians.
- Return all program documents by the deadline date indicated on the Summer Bridge Checklist of the application packet.
- Arrange transportation so you can arrive on campus on Sunday, June 21 by 1:00 p.m. You will leave campus on Thursdays before 8:00 p.m.
- Students living great distances from campus must submit a special request by the Summer Bridge document deadline for consideration to stay on weekends or through the five weeks of the program. Students staying over on weekends will be responsible for purchasing their meals from Thursday dinner through Sunday dinner. Call (909) 869-3994 for more information.
- Confirm your high school graduation rehearsal and graduation dates. If they occur after June 19 and you have not already discussed this with the program staff, you MUST contact Lorraine Jenkins Jones at (909) 869-3994, IMMEDIATELY.

Things To Bring To Summer Bridge Program

- You must bring a government issued I.D. (California driver’s license, California I.D., or passport) and $5 (cash, check or money order, payable to Cal Poly Pomona) to purchase a Bronco Access Card. IF YOU DON’T HAVE ONE OF THESE DOCUMENTS, YOU MUST ORDER IT IMMEDIATELY. Without a Bronco Access Card, you will not be able to access University resources (Health Services, Library, Computer Center, etc.).
- Sheets/linen (for an extra long twin/single bed), pillow, towels, blanket, etc.
- Clothes, comfortable shoes, “flip flops” for the shower, toiletries, medications (if prescribed), etc.
- Snacks and beverages (for outside of regular meal times).
- Watch and alarm clock
- School supplies (notebooks, lined and printing paper, pens, pencils, etc.).
- $10-$15 to use in the copy machine in the University Library
- Extra spending money (no more than $50 is suggested for your own personal expenses)
• $6 a day for a daily parking permit, OR $60 for a Summer Quarter Parking Permit if you will be keeping a car on campus for the first class session (June 22 – July 28) of Summer Quarter

• Items to decorate your room (optional)

• There are no phones in the residents’ rooms. You may want to bring a cell phone. (However, students will be expected to lock cell phones in their rooms or keep in their backpacks during all classes, workshops, seminars, etc.)

• There is internet access in each room. You may wish to bring a computer and printer if you have one. You are not required to bring a computer, but it would be helpful. You will need to bring an Ethernet cord if you plan to use the internet in the residence hall. Computers and printers are available in the 24-Hour Computer Commons on campus.

Arrivals and Departures

<table>
<thead>
<tr>
<th>Opening Ceremony</th>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 21</td>
<td>12:30 PM</td>
<td>Arrive on campus. Purchase $3 Sunday permit at yellow Pay Station. Leave belongings in your car</td>
</tr>
<tr>
<td></td>
<td>1:00-4:15 PM</td>
<td>“Opening Ceremony and Information Meeting” with family, guardians, friends in the Bronco Student Center</td>
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<tr>
<td></td>
<td>4:15 PM</td>
<td>Move into Aliso Residence Hall</td>
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<tr>
<td></td>
<td>4:30 PM</td>
<td>Family, guardians and friends leave campus</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Residential program</th>
<th>Time</th>
<th>Activity</th>
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</thead>
<tbody>
<tr>
<td>June 25, July 2</td>
<td>5:30-8:00 PM</td>
<td>Students check out, turning in room key and meal card to resident advisor</td>
</tr>
<tr>
<td>July 5</td>
<td>5:00-6:00 PM</td>
<td>Check in to residence hall, pick up room key and meal card; turn in car keys</td>
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<tr>
<td></td>
<td>6:30-9:00 PM</td>
<td>Mandatory hall and wing meetings</td>
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Weekend Stay (June 25 – 28, and July 2 – 5)

Students living great distances from campus and needing to stay over on weekends during the residential portion of Summer Bridge (two weekends) will need to submit a formal request for consideration by the document deadline for Summer Bridge. Please call (909) 869-3994 with questions. Students will be responsible for the cost of food and the purchase of their own meals from dinner on Thursday through and including dinner on Sunday. (See estimated cost of meals below; subject to change.)

• Monday through Friday
  o Breakfast $6.07
  o Lunch $7.17
  o Dinner $8.55

• Saturday and Sunday
  o Brunch $9.65
  o Dinner $8.55

Commuter Stay (July 9 – July 28)

Limited resources are available to sponsor select students during commuter stay. Requests must be submitted by the document deadline for Summer Bridge to be considered. Those students who are not selected for department sponsored commuter stay should be prepared to pay approximately $440.00. This includes the cost of room and board (meals) on campus between July 9 – July 28 (includes completion of first five week summer session).

Students will be responsible for moving their belongings to their new rooms between 5:30 PM-8:00 PM on July 9.
Student Conduct and University Policy

All Summer Bridge participants are responsible for knowing and adhering to the following policies. Students will be held accountable for the policies and non-compliance could result in dismissal from the program.

Class, Workshop and Seminar Attendance

ATTENDANCE IS MANDATORY IN ALL CLASSES, WORKSHOPS, SEMINARS AND ACTIVITIES. Dental, doctor, and other anticipated appointments must be planned either before or after the Summer Bridge Program. You will not be excused for appointments.

Any student who feels ill must notify the Resident Advisor on duty before 8:00 a.m. if he/she is going to miss his/her morning activity, or as soon as possible if he/she becomes ill or injured during the day. ANY ABSENCES NOT REPORTED TO THE RESIDENT ADVISOR ON DUTY WILL AUTOMATICALLY BE CONSIDERED AN UNEXCUSED ABSENCE.

Academic Integrity

All forms of academic dishonesty at Cal Poly Pomona are a violation of University policy and will be considered a serious offense. Academic dishonesty includes — but is not limited to — the following:

- **Plagiarism**: intentionally or knowingly presenting words, ideas, or work of others as one’s own

- **Cheating**: use of unauthorized “crib sheets,” copying from another, copying a copyrighted computer program without permission

- **Use of unauthorized study aids**: includes utilization of other’s computer programs or solutions, copying a copyrighted computer program without permission, etc.

- **Falsifying a university document**: includes falsifying signatures on university forms

Curfew

All Summer Bridge residents MUST observe a **10:00 p.m. curfew in Aliso Hall**. Students may be in any part of the residence hall (lounge, study room, etc.) at this time, but they must be inside the building.

**Quiet hours are from 10:00 p.m. to 6:00 a.m. Sunday through Thursday morning.** If your radio, stereo, television, or conversation can be heard outside your room, it is considered too loud. You should also consider your roommate.

All Summer Bridge students MUST be in their own rooms by **11:00 p.m.** The on-duty Resident Advisors will conduct room checks to ensure that all students are where they should be.
Summer Bridge is a “closed campus” program. In order to ensure student safety and for the students to obtain the greatest benefit from the program, participants will stay on campus from Sunday through Thursday (leaving before 8:00 p.m.). Families may visit their student’s room at check-in and check-out ONLY. There are no visitation hours during the week.

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**Exploring the Campus**

The campus abounds with lots of opportunities – library, jogging, pool, etc. Just check in and out at the lobby so we know where to find you in case of an emergency.

Make sure you always have your key so you can get back in the hall and your room. **Don’t lose your key** (key replacement is $65; Summer Bridge does not cover this cost).

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**Room Conditions**

*Summer Bridge students agree to take care of their room*, its furnishings, common areas, Los Olivos Dining Commons, and all other University property, and to maintain sanitary and safe conditions acceptable to the University. **The student agrees to pay for any damages to University residence halls willfully or negligently caused by the student.** The student will be responsible for paying for damages to the building and missing furniture or equipment.

**When two residents occupy the same room** and responsibility for damages or loss in the room cannot be determined by the University after an investigation, the cost of the damages will be divided and billed accordingly, including a **$5 administrative charge** on all identifiable damage.

**Care should be taken in filling in the Room Condition Check-in/Check-out form** to avoid being charged for damages or loss which occurred prior to occupancy. Failure to pay any assessed fees will be treated in the same manner described in Section XII of the Student Housing License Agreement. Any malicious damage to the buildings, grounds, or other facilities is prohibited. Persons responsible for damage will be billed for repair and replacement. **(There is a $65 charge for room key replacement; Summer Bridge does not cover this cost.)**

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**Use of Personal Computers in Residence Hall**

You may not use your computer to download material and media from off-campus sites. Please refer to [http://www.dsa.csupomona.edu/uhs/acc_use_policy.asp](http://www.dsa.csupomona.edu/uhs/acc_use_policy.asp) for our University policy on this matter.
Dining Commons Etiquette

Meal cards or meal tickets must be presented to the checker for each meal. Meal cards may be used for only one entrance to the Los Olivos Dining Commons. (There is a $10 charge for replacement; Summer Bridge does not cover this cost.)

Summer Bridge students are required to eat all meals at the Los Olivos Dining Commons unless otherwise planned in the program.

Meal cards are not transferable. Assisting unauthorized persons to enter the Los Olivos Dining Commons is in violation of the terms and conditions of the meal card contract, and may result in additional charges or disciplinary action.

All food must be eaten in the Los Olivos Dining Commons. Additional helpings are permitted. No food, dishes or utensils may be taken from the building without permission.

Residents are required to take their trays to the dishwasher conveyor belt.

Zero Tolerance Policy

No alcohol or illegal drugs will be allowed on University premises or in the residence halls. The possession, transporting, or consumption of alcohol or illegal drugs will not be allowed at the program. We take this very seriously!

During the program and weekend stay-overs, any student considered intoxicated by a substance (alcohol or drugs) will be subject to disciplinary action and possible dismissal from the program.

Strict Regulations

Possession, use or sale of marijuana or other illegal drugs is prohibited.

Fireworks, firearms (including BB guns and pellet guns), explosives, toxic substances, highly flammable substances, knives, and other weapons are prohibited from use or storage on University grounds.

Physical or verbal harassment is prohibited in the residence halls. It is the policy of the University that the working and learning environment shall be free from sexual harassment of the students, employees, and those who apply for student and employee status. All students and employees should be aware that the University shall take action to eliminate sexual harassment. Students with complaints should contact the Residence Life Coordinator immediately.

Violation of the Zero Tolerance Policy is grounds for immediate dismissal from the Summer Bridge Program.
Miscellaneous Policies

Smoking cigarettes or other tobacco products and the burning of incense and candles is not permitted in any indoor area of the residence halls, including student rooms and Los Olivos Dining Commons.

Misuse of fire safety equipment, such as causing false fire alarms, blocking stairs or doors, tampering with smoke detectors, tampering with alarm horns or bells, and improper use of fire extinguishers or fire hoses is prohibited. Violators are subject to prosecution and other disciplinary action. Residents are required to leave the building when an alarm sounds.

Throwing objects from the windows or rooftops of the residence halls is prohibited. Persons may not jump or climb out of the building. Objects which fall accidentally are the responsibility of the student.

No animals can be brought in or kept in the residence hall complex. If you MUST have a pet, only fish are permitted, as long as the aquariums do not exceed a capacity of ten gallons.

Cooking is not allowed in student rooms. Popcorn poppers, small coffeepots, and 3.7 cubic feet refrigerators are permitted. For safety reasons, please bring a UL listed/approved “surge protector” in place of an extension cord or multiple plugs.

In case of an EMERGENCY, DIAL 911 from any campus phone and/or go immediately to the on-duty RA or RLC. Should you need to call EMERGENCY from your cell phone, call (909) 869-3070. Program your cell phone with this EMERGENCY number.

Violation of any of the above polices could result in dismissal from the Summer Bridge Program. All violations of these polices will be handled directly by the Residence Life Coordinator.

Notify a Resident Advisor or the Residence Life Coordinator if you need help with anything. These staff members are here to assist with community development, academic support programming, and community safety and are eager to make your residence hall experience enjoyable.

Please save this Student Guide and bring with you to Summer Bridge.