Date: March 2, 2017

To: Daniel E. Montplaisir
Vice President, University Advancement

From: Dr. Soraya M. Coley
President

Subject: Delegation of Authority – EXECUTIVE ORDER NO. 444
Delegation of Authority – Acceptance of Conditional Gifts of Student Financial Aid Funds

Pursuant to Executive Order No. 444, I am delegating to the Vice President of University Advancement, the authority to implement and exercise the provisions of said Executive Order subject to the conditions expressed therein. You may sub-delegate this authority as you see appropriate.

(w/ attachments)
DELEGATION OF GIFT ACCEPTANCE AUTHORITY

The following person is authorized to execute, either electronically or manually, transactions and
documents associated with the following gift acceptance activity:

✓ Evaluation and acceptance of gifts, bequests, and donations of personal property

✓ Evaluation and acceptance of gifts, bequests, and donations of interests in real property on
  behalf of the Board of Trustees when acceptance has been authorized by a resolution of the
  Board of Trustees or is part of an approved campus master plan (Standing Orders, Chapter
  III, Section 7-b)

✓ Evaluation, acceptance, and designation of who may use gifts providing a personal benefit
  to an official of the university as required by California Fair Political Practices Commission
  regulation of Gifts to Agency

✓ Evaluation and approval of matching gift certifications

✓ Contemporaneous acknowledgement of gifts for IRS purposes

✓ Authority to sign 8283 Forms

✓ Authority to make further gift acceptance delegations

In acting pursuant to this delegation, due diligence must be performed to ensure that all gifts
accepted will aid in carrying out the primary functions of the California State University as
specified in Education Code sections 89720 and 66010.4(b). Further, all gifts, bequests, devises,
and donations which are accepted must be used in accordance with restrictions specified by the
donor. In the performance of these activities, designees shall adhere to the spirit as well as the
letter of all applicable laws and regulations. All advancement programs and activities shall adhere
to the Code of Ethics and Standards of Practice set forth by the Council for Advancement and
Support of Education, the National Association of College and University Business Officers, and the
Association of Fundraising Professionals.

By signing this form, I understand that this authorization may be rescinded at any time, without
notice, at the discretion of management.

Designee’s Name (printed): [Name]

Designee’s Signature: [Signature]

The person named above is designated to act on behalf of the California State University for the gift
acceptance authorizations noted above, and is hereby authorized to submit documents associated
with such activity. Additional delegation conditions (if any) are noted below, and compliance with
these conditions will be subject to monitoring by the approving authority below.
An individual delegated gift acceptance authority should be a director level or above. An exception can be made for members of a gift acceptance committee. Any conditions or limitations to the authority should be noted in the narrative section.

This authority may only be delegated by the chancellor or president. Note that this authority relates to gifts of real property to the state university. Generally, real property should be accepted to an auxiliary where the asset could be sold without legislative approval.

This authority may only be delegated by the chancellor or president.

Gifts received by an auxiliary must be acknowledged by an official representative of the auxiliary.

Person must either be an official authorized to sign the tax or information return of the donee or a person specifically authorized to sign the 8283 Form by that official.

Education Code section 89720. The trustees may accept on behalf of the state any gift, bequest, devise, or donation of real or personal property whenever the gift and the terms and conditions thereof will aid in carrying out the primary functions of the California State University as specified in Section 66010.4(b). Neither 11005 of the Government Code nor any other law requiring approval by the state officer of gifts, bequests, devises, or donations shall apply to these gifts, bequests, devises, or donations. These gifts, bequests, devises, or donations, and the disposition thereof, shall be annually reported to the California Postsecondary Education Committee, the Joint Legislative Budget Committee, and the Department of Finance by January 5 of each year.

Education Code section 66010.4(b) The California State University shall offer undergraduate and graduate instruction through the master's degree in the liberal arts and sciences and professional education, including teacher education. Presently established two-year programs in agriculture are authorized, but other two-year programs shall be permitted only when mutually agreed upon by the Trustees of the California State University and the Board of Governors of the California Community Colleges. The doctoral degree may be awarded jointly with the University of California, as provided in subdivision (c) and pursuant to Section 66904. The doctoral degree may also be awarded jointly with one or more independent institutions of higher education, provided that the proposed doctoral program is approved by the California Postsecondary Education Commission. Research, scholarship, and creative activity in support of its undergraduate and graduate instructional mission is authorized in the California State University and shall be supported by the state. The primary mission of the California State University is undergraduate and graduate instruction through the master's degree.
THE CALIFORNIA STATE UNIVERSITY
Office of the Chancellor
400 Golden Shore
P. O. Box 1590
Long Beach, California 90801-1590

(213) 590-5501

Date: September 12, 1984

To: Presidents

From: W. Am Reynolds
Chancellor

Subject: Delegation of Authority — Acceptance of Conditional Gifts of Student Financial Aid Funds — Executive Order No. 444

I am transmitting to you a copy of Executive Order No. 444 which modifies the instructions contained in Executive Order No. 170 delegating to each President authority to accept conditional gifts of funds to be used for student financial aid purposes.

This Executive Order continues to permit a President to accept funds for scholarship or other financial aid purposes and to administer these funds in accordance with any permissible conditions of the gifts. Once again, Presidents are cautioned that occasionally scholarship or financial aid gifts are made subject to certain conditions. In each instance, the conditions or restrictions should be carefully examined.

Sex-restricted gifts should be reviewed in the context of Title IX and the "pooling" concept permitted under those regulations. Provided that campus participation in race-conscious financial aid programs is related to and necessary to the achievement of the aims of the student affirmative action plans and the deficiencies which those plans were designed to remedy, or to related needs, it is the opinion of General Counsel that acceptance of such aid is constitutionally permissible.

I encourage each of you to consider the benefits of encouraging gifts and bequests of this sort; not only do they strengthen our financial aid arsenal, they help to focus attention on the magnitude of the task of overcoming underrepresentation.

Whenever any questions arise concerning the legality of a gift, you should consult the Office of General Counsel before acceptance.

WAR: If

Distribution: Vice Presidents for Academic Affairs
Vice Presidents for Administration
Deans of Graduate Students
Vice Presidents/Deans of Student Affairs
Business Managers
Deans/Directors of Admissions & Records
Directors of Financial Aid
Directors, Educational Opportunity Program
Chancellor's Office Staff
Administration Information Center
Legislative Analyst
THE CALIFORNIA STATE UNIVERSITY
Office of the Chancellor
400 Golden Shore
P. O. Box 1590
Long Beach, California 90801-1590

Executive Order No. 444

Executive Order: 444
Title: Delegation of Authority — Acceptance of Conditional Gifts of Student Financial Aid Funds
Effective Date: September 12, 1984
Supersedes: Executive Order No. 170

Pursuant to Sections 1 and 2 of Chapter III of the Standing Orders of the Board of Trustees of The California State University and Section 42300 of Title 5 of the California Administrative Code, I hereby delegate to the Presidents of The California State University the authority to accept conditional gifts of money provided that the only conditions attached to such gifts are that they be used for scholarship, loan, or similar student financial aid purposes. Scholarships which are conditional as to ethnicity or sex must be in support of institutional programs to overcome underrepresentation of the group the scholarship is designed to support.

W. Ann Reynolds, Chancellor

Date: September 12, 1984