Date: August 3, 2015

cc: Cabinet
    Jonna J. Lewis
    (all w/ attachments)

To: Sharon L. Reiter
    Associate Vice President for
    Human Resource Services

From: Dr. Steven N. Garcia
    Vice President for Administrative Affairs
    and Chief Financial Officer

Subject: Sub-Delegation of Authority – EXECUTIVE ORDERS Nos. 31 and 33
    Employee Tax-Deferred Annuity Program

Pursuant to Executive Orders Nos. 31 and 33, I am sub-delegating to the
Associate Vice President for Human Resource Services, the authority to
implement to and exercise the provisions of said Executive Orders subject to the
conditions expressed therein. You may sub-delegate this authority as you see
appropriate.

(w/attachments)
THE CALIFORNIA STATE COLLEGES  
Office of the Chancellor  
5670 Wilshire Boulevard  
Los Angeles, California 90036  

January 16, 1967  

TO: State College Presidents  
FROM: Raymond A. Rydell  
SUBJECT: Employee Tax-Deferred Annuity Program - Executive Orders Nos. 31 and 33  

I am pleased to transmit to you copies of Executive Orders Nos. 31 and 33. Executive Order No. 31 authorizes procedures for implementation of the tax-deferred annuity program at the Colleges. Executive Order No. 33 establishes certain rules relating to solicitation of employees of the California State Colleges. 

These orders are issued pursuant to the authority vested in the Chancellor of the California State Colleges by Section 42853 of Title 5 of the California Administrative Code.  

RAR:RS:rh  
Attachments  
Copies to: Business Managers  
Personnel Officers  
Chancellor's Staff  

L64-184
Employee Tax-Deferred Annuity Program
Executive Order No. 31

Pursuant to the authority of the Board of Trustees and vested by it in the Chancellor pursuant to Section 42853 of Title 5 of the California Administrative Code, each California State College President and each such President's designee is, by this Executive Order, designated and authorized to:

(A) Enter into Compensation Reduction Agreements with any employee of the California State Colleges, subject to Section 42852 of Title 5 of the California Administrative Code, for the reduction of the employee's salary and for application of the funds realized by such reduction toward the purchase of an annuity contract on his behalf. Such Agreements shall be in the form most recently approved by the Chancellor of the California State Colleges without changes, deletions or additions.

(B) Reduce the salary of any employee entering into such an Agreement as provided for in the Compensation Reduction Agreement and Sections 42850 through 42853 of Title 5 of the California Administrative Code.

(C) Enter into annuity purchase contracts with insurance or annuity companies as selected by each participating employee from a list of companies from time to time designated by the Chancellor or his designee. Immediately above the place for the signature of the President or his designee on the annuity application, the following language shall be inserted prior to signing:

This Agreement is entered into pursuant to Article 3.5 of Subchapter 6 of Chapter 5 of Title 5 of the California Administrative Code and that certain
Agreement dated
between the annuity or insurance company
named herein and the Board of Trustees
of the California State Colleges.

The date to be inserted will be different for each
participating company. You will be notified
periodically of the correct date to be used for
each participating company.

(D) Establish such rules, in addition to those promul-
gated by the Chancellor, as are necessary and
appropriate to govern insurance and annuity
company solicitation of employees for the purchase
of annuity contracts on their behalf, except that
no rule may be established prohibiting direct
mail solicitation. Such rules shall be consistent
with all applicable provisions of statute, regula-
tion and the annuity purchase contract entered into
by the Board of Trustees with each participating
insurance and annuity company.

DATED: January 11, 1967

Glenn S. Dumke
Chancellor

No. 31 - Employee Tax-Deferred Annuity Program

L64-184
Pursuant to the authority of the Board of Trustees and vested by it in the Chancellor pursuant to Section 42853 of Title 5 of the California Administrative Code, and in accordance with Section 3 of the Annuity Purchase Contracts entered into by the Board of Trustees and the insurance and annuity companies participating in the California State Colleges tax-deferred annuity program, the following rules relating to solicitation of employees of the California State Colleges by the companies are adopted:

(1) No company will solicit in person or by telephone any employee in connection with the program unless first requested to do so by the employee.

(2) Tax-Deferred Annuity Information Forms must be returned by mail to each employee submitting one to the company unless the employee requests otherwise.

DATED: January 11, 1967

[Signature]
Glenn S. Dumke
Chancellor