



## ACADEMIC PAYMENT SCHEDULE Fall 2022 - Spring 2023

As a Cal Poly Pomona faculty member, you are either appointed for a semester or an academic year. How you are appointed determines your pay schedule. In general, an employee hired for one semester receives equal pay warrants over a six-month period. An employee hired for an academic year receives equal pay warrants over a twelve-month period. Please note a Lecturer/AY Teaching Associate hired to teach fall and then appointed to teach spring will be paid as if working on an academic year basis. Below are the most common pay schedules:

FALL 2022 ONLY APPOINTMENT: Faculty paid in 6 equal payments (86 academic workdays)				
PAY PERIOD	PAY PERIOD DATES	PAYDAY	DIRECT DEPOSIT POSTING DATE	PAYMENT NO.
09/22	08/22/22 – 09/30/22	09/30/2022	10/03/2022	Fall – Warrant #1 <sup>a</sup>
10/22	10/01/22 – 10/31/22	10/31/2022	11/01/2022	Fall – Warrant #2
11/22	11/01/22 – 11/30/22	11/30/2022	12/01/2022	Fall – Warrant #3
12/22	12/01/22 – 12/31/22	12/30/2022	01/03/2023	Fall – Warrant #4
01/23	01/01/23 – 01/31/23	01/31/2023	02/01/2023	Fall – Warrant #5
02/23	02/01/23 – 03/01/23	03/01/2023	03/02/2023	Fall – Warrant #6 (Final) <sup>b</sup>

SPRING 2023 ONLY APPOINTMENT: Faculty paid in 6 equal payments (85 academic workdays)				
PAY PERIOD	PAY PERIOD DATES	PAYDAY	DIRECT DEPOSIT POSTING DATE	PAYMENT NO.
02/23	01/20/23 – 03/01/23	03/01/2023	03/02/2023	Spring – Warrant #1 <sup>c</sup>
03/23	03/02/23 – 03/31/23	03/30/2023	04/01/2023	Spring – Warrant #2
04/23	04/01/23 – 05/01/23	05/01/2023	05/02/2023	Spring – Warrant #3
05/23	05/02/23 – 05/31/23	05/31/2023	06/01/2023	Spring – Warrant #4
06/23	06/01/23 – 06/30/23	06/30/2023	07/01/2023	Spring – Warrant #5
07/23	07/01/23 – 08/01/23	08/01/2023	08/02/2023	Spring – Warrant #6 (Final) <sup>b</sup>

ACADEMIC YEAR APPOINTMENT: Faculty are paid in 12 equal payments (171 academic workdays)				
PAY PERIOD	PAY PERIOD DATES	PAYDAY	DIRECT DEPOSIT POSTING DATE	PAYMENT NO.
09/22	08/22/22 – 09/30/22	09/30/2022	10/01/2022	Fall – Warrant #1 <sup>a</sup>
10/22	10/01/22 – 10/31/22	10/31/2022	11/01/2022	Fall – Warrant #2
11/22	11/01/22 – 11/30/22	11/30/2022	12/01/2022	Fall – Warrant #3
12/22	12/01/22 – 12/31/22	12/30/2022	01/03/2023	Fall – Warrant #4
01/23	01/01/23 – 01/31/23	01/31/2023	02/01/2023	Fall – Warrant #5
02/23	02/01/23 – 03/01/23	03/01/2023	03/02/2023	Spring – Warrant #1 <sup>c&amp;d</sup>
03/23	03/02/23 – 03/31/23	03/30/2023	04/01/2023	Spring – Warrant #2
04/23	04/01/23 – 05/01/23	05/01/2023	05/02/2023	Spring – Warrant #3
05/23	05/02/23 – 05/31/23	05/31/2023	06/01/2023	Spring – Warrant #4
06/23	06/01/23 – 06/30/23	06/30/2023	07/01/2023	Spring – Warrant #5
07/23	07/01/23 – 08/01/23	08/01/2023	08/02/2023	Spring – Warrant #6 (Final)
08/23	08/02/23 – 08/31/23	08/31/2023	09/01/2023	Fall – Warrant #6 of 12 <sup>e</sup>

- a. The first warrant of the fall semester includes academic days worked 08/22/2022 through 09/30/2022.
- b. Late starts, leaves without pay, or dock time may affect the 6th pay warrant for that semester. Time-base changes affect the upcoming and future pay warrants.
- c. The first spring semester warrant includes academic days worked 01/20/2023 through 03/01/2023.
- d. The first spring warrant may vary in amount from the 5<sup>th</sup> fall warrant due to time base/units from fall to spring.
- e. The 12th warrant reflects the time base/units of the preceding fall appointment and the effect of any late starts, leaves without pay, or dock time during a semester may affect the 6th pay warrant for that semester.